**Welcome!**

Thank you for your interest in the Regional Discussion on Sexual Assault and Sexual Harassment at America's Colleges, Universities and Service Academies: Achieving Cultural Change Through Data and An Evaluation Mindset. While the Department recognizes the good work and wealth of information on these important matters from non-academic institutions, submissions of posters at this event will be limited to academic institutions.

**Abstract Preparation Guidelines**

Please observe the following guidelines:

* Applicants must be associated with an academic institution.
* The body of the abstract cannot exceed 300 words.
* Abstracts must be in English.
* Research studies must include the purpose of the research, subjects, data collection methodology, analytic procedures, and results.
* Theoretical and discussion studies should describe the central issue, identify highlights and list conclusions.

**Abstract Topic Guidelines**

* **Prevention Strategies:** Prevention strategies that have been utilized to tackle sexual assault and harassment with measurable positive impact.
* **Healthy Relationships:** Definition, promotion, and measurement of healthy relationships and the influence of gender as a factor.
* **Culture/Climate and Leadership:** Examines the significance of leaders and the tone they set with regard to sexual assault and harassment, actionable research that enables quick wins for easy culture transformation, and sustaining positive culture that does not allow for sexual assault and harassment.
* **Metrics/Evaluation/Data:** Research on metrics in the SA/SH space, evaluations, and proven methodologies that facilitate a reduction in sexual assault and harassment.
* **Other:** Research related to Sexual Assault and Sexual Harassment prevention**.** For example, unique approaches to prevention for transformative outcomes.

 **Abstract Acceptance Guidelines**

The organizers of the committee will evaluate your abstract on the following criteria:

* Title: clear description of presentation and its contents
* Conciseness, coherence, clarity and focus of presentation
* Methodology: research design, including clearly stated questions, data sources, data collection procedures, analytic approach and results
* Relevance, currency, appropriateness and significance of the topic/issue/problem
* Practical application to the field
* Originality

### Factors Affecting Selection

* Academically based research
* Properly written abstract
* Range and significance of topics
* Relevance of the proposal to the Discussion theme
* Clear and concise description of the poster presentation, conveying the study’s importance and significance in the field.

**Factors Disqualifying a Submission**

* The material promotes commercial interests.
* The material promotes political interests.
* The poster is not completed according to the guidelines outlined in this call for studies.
* The proposal was not received at Department of Navy Sexual Assault Prevention and Response (DON SAPRO) website by the appropriate deadline.
* The proposal was faxed, mailed, or e-mailed.
* Harassment of the event organizers or poster reviewers.

The organizers of the committee who will evaluate your abstract include Subject Matter Experts and Sexual Assault Prevention and Response professionals from the University of New Mexico, DoD and Civilian relevant organizations. The organizers reserve the right to change the topic category of your submission as relevant.

**Posters**

The format for submitted studies will be posters. Posters will be posted in a public place during the conference for purposes of research presentation and discussion with the author(s).

**Poster Preparation Guidelines**

* Presenters are responsible for printing, bringing their posters, and posting them by the required time as well as removal at the conclusion of the conference.
* Posters must be 48" x 36", printed, and of horizontal orientation.
* Poster title cannot exceed 10 words.
* Posters must be in English.
* Acronyms and abbreviations should be spelled out for the first time they are used and placed in parentheses.
* Title, author names and author affiliation should be centered above the body of the poster.
* Author names should be provided in the order of the first name, middle initials, last name.
* Institutional affiliation should appear on the line following the author’s name. If there are multiple authors, the institutional affiliation should appear on the line following each author’s name, if the authors are from different institutions. If the authors are from the same institutions, then only a single mention of the institutional affiliation is required.

**Acceptance**

* Submission does not guarantee acceptance.
* Posters may be accepted on a rolling basis, prior to submission deadline.
* You will be contacted at the e-mail you provide with notice of acceptance or rejection.
* If you are accepted and choose to participate, you are responsible for the cost of attendance (for example, airfare and hotel).

**Submission**

* Abstracts are due Jan 8th, 2020, by 11PM Eastern time and must be submitted via this link

https://www.surveys.secnav.navy.mil/Surveys/se/7CFADE3A59A5B007

* Submissions earlier than this deadline are highly encouraged.