

TO: UNM Board of Regents

FROM: Norma Allen, Director of the Office Planning, Budget, and Analysis
Nicole Dopson, Director for Financial Operations in Academic Affairs

DATE: 4/12/18

SUBJECT: **Regent Request #10: List of Main Campus Projected Reserves and Categorization of Reserves**

At the April 10 F&F meeting, the committee requested updated ending reserve projections and categorization of those reserves by Friday April 13 or by the BOR meeting on Tuesday April 17.

The earliest we can have updated projections to the Regents is May 11. However, we have included in this packet the preliminary mid-year projections provided to the Regents in preparation for Budget Summit. ***The final FY 18 BAR including projected ending reserves will be presented on May 11 for BOR approval.*** Please be aware the preliminary mid-year projected numbers do not reflect the newest Athletic department projections presented at the April 10th F&F meeting. Given the scrutiny of the Athletic budget, we will include the board approved plan and final Athletic projection in the FY 18 BAR.

Regarding the categorization of reserves, this is done at year end by departments and presented to the Regents each Fall. It is a process that takes approximately 6-8 weeks to complete and is done in consultation with department chairs, deans, directors, and administrative offices. In addition, we would like to remind the Regents of the three classification of reserves: committed, dedicated and discretionary. We have included in this packet the latest categorization of reserves information presented at the October 2017 and November 2017 BOR meetings as well as follow up information provided.

Please do not hesitate to contact us if you have questions.

TO: UNM Board of Regents

FROM: Norma Allen, Director of the Office Planning, Budget, and Analysis
Nicole Dopson, Director for Financial Operations in Academic Affairs

DATE: 3/14/18

SUBJECT: **FY18 Main Campus Mid-Year Reviews and Projections**

Introduction

At the January BOR meeting, the Regents requested preliminary budget information in order to be better prepared for Budget Summit. EVP Harris agreed to provide the information at the next BOR meeting. At the February BOR meeting, we presented mid-year projections for the I&G exhibit and included budget to projected actuals by unit as well as beginning and projected ending reserves by unit. We mentioned during the presentation that we would provide in March information regarding all unrestricted funding including Athletics. In addition, based on feedback from the February meeting, we included explanations on revenue, expense, net margin and ending reserves by unit.

It is our understanding that this memo and the schedules included in Attachment A will comply with the BOR request to have budgetary information by unit in preparation for Budget Summit. If this is not the case, please do not hesitate to contact us.

Main Campus Mid-Year Reviews and Projections

After the first half of the fiscal year closes, units across campus are required to project remaining fiscal year activity for all unrestricted accounts. This process is referred to as Mid-Year Projections, which includes entering detailed budget projections into the UNM projection system, meeting with each unit's dean/director/vice president to discuss the projection, and adjusting budgets if needed based on the projections and overall review of the unit. These projections are necessary in order to keep units on track with their budget and to strategize around fiscal planning for the remaining of the fiscal year. If units are projecting deficits, planning can begin to occur prior to the end of the year in order to either eliminate or minimize the deficit.

Below is a summary of Main Campus projections for each VP unit for all unrestricted funds, which include I&G, Research, Student Aid, Public service, Student Social Cultural, Internal Services, Auxiliaries and Athletics. Mid-year projections for each unit are detailed in Attachment A, which includes a narrative for each unit explaining changes from original budget and projected actuals. Please note that the majority of Non-I&G reserves have a designated purpose and must be spent according to donor intent, policy or funding restrictions.

Also, please be aware these are mid-year projections. At the end of March, final budget revisions from departments will be received and the Office of Planning, Budget and Analysis will compile in April the final FY 18 budget adjustment request (BAR). ***The final FY 18 BAR and FY 19 budgets will be presented on May 11 for BOR approval.***

President and Institutional Advancement:

President's Offices AA and Institutional Advancement - AE				
All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 8,139,782	\$ 7,573,621	\$ (566,161)	-6.96%
Expenses	\$ 8,912,300	\$ 7,975,032	\$ (937,268)	-10.52%
Net Margin	\$ (772,518)	\$ (401,411)	\$ 371,107	
All Unrestricted Beginning Reserves	\$ 2,490,375	\$ 2,490,375		
All Unrestricted Ending Reserves	\$ 1,717,857	\$ 2,088,965		

Revenues (Original Budget vs. Projected Actuals): Change in original budget versus projected actuals for President's Units is due to transfers to units to support president's initiatives (i.e. UNM Press, Center for Academic Program Support, Project for New Mexico Graduates of Color, etc.). The funding for these initiatives were originally budgeted as an expense to the President's Office instead of a revenue transfer out to the units receiving the support.

Expenses (Original Budget vs. Projected Actuals): Change in original budget versus projected actuals for President's Units was due to budgeting the president's initiative funding as an expense to the President's Office instead of a transfer out of revenues, therefore expenses were over budgeted in the original budget. Projected actuals are projected to be less than original budget for President's Office and Foundation due to vacant staff positions and reduced scholarship costs.

Net Margin: Projected net margin is primarily due to use of reserves of (\$295K) in UCAM for UNM marketing efforts, (\$60K) in University Counsel for legal fees, projected increase in reserves of \$341K for future president initiatives and projected use of approximately ~\$300K Foundation reserves for scholarships.

Reserves: Projected reserve balance of \$2.01M will be used for future president initiatives, scholarships, marketing and branding efforts, and unplanned legal fees.

Academic Affairs:

Academic Affairs - AB

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 266,032,517	\$ 255,354,074	\$ (10,678,443)	-4.01%
Expenses	\$ 280,434,579	\$ 265,595,267	\$ (14,839,312)	-5.29%
Net Margin	\$ (14,402,062)	\$ (10,241,193)	\$ 4,160,869	

All Unrestricted Beginning Reserves	\$ 51,721,013	\$ 51,721,013
All Unrestricted Ending Reserves	\$ 37,318,951	\$ 41,479,820

Revenues (Original Budget vs. Projected Actuals): Change in original budget versus projected actuals for Academic Affairs is primarily due to the pullback of revenues for vacant staff positions and one time pullback of reserves, which amounted to (\$1.9M) in mostly I&G funds, decrease in Lottery scholarship revenues of (\$9.3M) in Student Aid funds, and an increase in revenues of approximately \$500K for unbudgeted graduate differential tuition for School of Engineering.

Expenses (Original Budget vs. Projected Actuals): Change in original budget versus projected actuals for Academic Affairs is primarily due to projected decrease in expenditures for student aid (\$13.3M) and pullback of vacant staff positions and use of reserves (\$1.9M), which are offset by some units' expenses increasing to fund one-time equipment replacements and lab renovations from course fee resources.

Net Margin: Projected net margin is primarily due to use of reserves to backfill (\$3.2M) for financial aid due to the decrease in the Lottery revenues for scholarships, (\$1.9M) in College of Arts and Sciences to bridge operational budgets while permanent cost cutting measures and revenue generating initiatives are put into place, pullback of revenues for vacant staff positions and one time pullback of reserves (\$1.9M), and use of research reserves (\$3.2M) for faculty startups, cost shares, supplies and equipment. Additional reserves across units and funds are projected to be used to also help offset operational budgets given the projected reduced revenues.

Reserves: Reserves will be used to bridge operational budgets while permanent cost cutting measures and revenue generating initiatives are put into place, fund faculty start-ups, cost shares, research bridge funding, equipment renewals and replacements, lab renovations (course fee related expenses), seed funding for managed online programs and other enrollment growth initiatives, scholarships and financial aid, and donor designated expenses.

Student Affairs:

Student Affairs - AC

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 25,584,956	\$ 24,745,978	\$ (838,978)	-3.28%
Expenses	\$ 25,658,232	\$ 25,699,763	\$ 41,531	0.16%
Net Margin	\$ (73,276)	\$ (953,785)	\$ (880,509)	

All Unrestricted Beginning Reserves	\$ 2,821,484	\$ 2,821,484
All Unrestricted Ending Reserves	\$ 2,748,208	\$ 1,867,699

Revenues (Original Budget vs. Projected Actuals): Change in original budget versus projected actuals for Student Affairs is due to the pullback of revenues for vacant staff positions and one time pullback of reserves. Additional projected decreases in revenues is due to reduced SFRB funding due to the enrollment declines and decreased sales in the Student Union Building and Student Health and Counseling.

Expenses (Original Budget vs. Projected Actuals): Change in original budget versus projected actuals for Student Affairs is due to an increase in projected expenses for student and service costs, which is minimal and amount to a less than 1% change from original budget to projected expenses.

Net Margin: Projected (\$954K) net margin is primarily due to the use of reserves to maintain student services and programs. Reserves are used as an operational bridge while permanent cost cutting measures and revenue generating initiatives are put into place.

Reserves: Reserves will be used to bridge fluctuations in future sales and service revenues, and will be used for scholarships and student service programs.

EVP for Administration

Executive VP for Administration - AD				
All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 295,985,201	\$ 285,326,029	\$ (10,659,172)	-3.60%
Expenses	\$ 296,607,524	\$ 291,802,966	\$ (4,804,558)	-1.62%
Net Margin	\$ (622,323)	\$ (6,476,937)	\$ (5,854,614)	
All Unrestricted Beginning Reserves	\$ 27,640,052	\$ 27,640,052		
All Unrestricted Ending Reserves	\$ 27,017,729	\$ 21,163,115		

Revenues (Original Budget vs. Projected Actuals):

\$6.8M Change in original budget versus projected actuals is primarily due to unbudgeted transfers out for projects and reduced bookstore and Popejoy revenues, and lower internal service revenues.

\$2.4M Change in original budget versus projected actuals due to tuition revenue shortfall as a result of enrollment decline.

\$1.7M Revenues are projected to be down from the Original Budget for Athletics. This decrease is in several categories including Ticket Sales(Football and Men's Basketball), Fundraising, Mountain West Conference Distribution, Student Fees(due to overall University enrollment decrease), and decrease in concessions revenue with lower attendance.

Expenses (Original Budget vs. Projected Actuals): Change in original budget versus projected actuals is primarily due to reduced chargebacks, cost of goods sold, show costs, plant maintenance cost, utility costs and salary savings.

Net Margin: \$2.5M Projected Shortfall for Athletics, approximately \$1M use of reserves due to tuition shortfall, use of reserves for increased annual leave benefit payout and dependent tuition waivers, and one-time use of reserves for various projects.

Reserves: Approximately \$10M designated toward the HED 3% Reserve, \$3M internal service programs-restricted use, and \$7.1M reserves dedicated to the student housing capital projects & the purchase of equipment, Buses for campus transportation, lot maintenance and remaining reserves dedicated to possible budget reductions.

Please do not hesitate to contact us if you have questions.

FY 18 Mid-Year Projections
Main Campus

I&G	Budget*	Projection**	Diff	% Change
Revenues	\$ 308,445,127	\$ 303,255,711	\$ (5,189,416)	-1.68%
Expenses	\$ 311,327,396	\$ 305,779,115	\$ (5,548,281)	-1.78%
Net Margin	\$ (2,882,269)	\$ (2,523,404)	\$ 358,865	

I&G Beginning Reserves	\$ 31,119,350	\$ 31,119,350
I&G Ending Reserves	\$ 28,237,081	\$ 28,595,946

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 596,974,745	\$ 574,327,853	\$ (22,646,892)	-3.79%
Expenses	\$ 612,844,924	\$ 592,366,631	\$ (20,478,293)	-3.34%
Net Margin	\$ (15,870,179)	\$ (18,038,779)	\$ (2,168,599)	

All Unrestricted Beginning Reserves	\$ 84,930,513	\$ 84,930,513
All Unrestricted Ending Reserves	\$ 69,060,334	\$ 66,891,735

* I&G Budget Note: \$1,500,844 Internal Dept Svc. Charges removed from revenue and added as a reduction in Expense

** I&G Projection Note: \$1,612,260 Internal Dept Svc. Charges removed from revenue and added as reduction in Expense

**FY 18 Mid-Year Projections
President's Offices - AAA**

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 7,323,258	\$ 6,853,067	\$ (470,191)	-6.42%
Expenses	\$ 7,740,058	\$ 6,870,453	\$ (869,605)	-11.24%
Net Margin	\$ (416,800)	\$ (17,386)	\$ 399,414	

I&G Beginning Reserves	\$ 958,021	\$ 958,021
I&G Ending Reserves	\$ 541,221	\$ 940,635

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 7,878,302	\$ 7,360,376	\$ (517,926)	-6.57%
Expenses	\$ 8,339,827	\$ 7,444,916	\$ (894,911)	-10.73%
Net Margin	\$ (461,525)	\$ (84,540)	\$ 376,985	

All Unrestricted Beginning Reserves	\$ 1,309,862	\$ 1,309,862
All Unrestricted Ending Reserves	\$ 848,337	\$ 1,225,322

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals for President's Units is due to transfers to units to support president's initiatives (i.e. UNM Press, Center for Academic Program Support, Project for New Mexico Graduates of Color, etc.). The funding for these initiatives were originally budgeted as an expense to the President's Office instead of a revenue transfer out to the units receiving funding support.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals for President's Units was due to budgeting the president's initiative funding as an expense to the President's Office instead of a transfer out of revenues, therefore expenses were over budgeted in the original budget. Projected actuals are projected to be less than original budget for President's Office due to vacant staff positions.

Net Margin:

Projected net margin is primarily due to use of reserves of (\$295K) in UCAM for UNM marketing efforts, (\$60K) in University Counsel for legal fees, and a projected increase in reserves of \$341K for future president initiatives.

Reserves:

Projected reserves will be used for future President initiatives, scholarships, marketing and branding efforts, and unplanned legal fees.

**FY 18 Mid-Year Projections
Institutional Advancement - AEA**

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 511,480	\$ 488,245	\$ (23,235)	-4.54%
Expenses	\$ 511,480	\$ 485,331	\$ (26,149)	-5.11%
Net Margin	\$ -	\$ 2,914	\$ 2,914	

I&G Beginning Reserves	\$ (2,914)	\$ (2,914)
I&G Ending Reserves	\$ (2,914)	\$ 0

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 261,480	\$ 213,245	\$ (48,235)	-18.45%
Expenses	\$ 572,473	\$ 530,116	\$ (42,357)	-7.40%
Net Margin	\$ (310,993)	\$ (316,871)	\$ (5,878)	

All Unrestricted Beginning Reserves	\$ 1,180,513	\$ 1,180,513
All Unrestricted Ending Reserves	\$ 869,520	\$ 863,641

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is primarily due to less funds needed from Foundation organization to cover the annually operating expenses.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is primarily due to salary savings and reduced scholarship costs.

Net Margin:

Negative Net Margin is due to use of reserve to cover scholarships cost.

Reserves:

Projected reserves will be used for future years for Hanna Memorial scholarships designated by the donor.

**FY 18 Mid-Year Projections
Provost Administrative Units - ABA**

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 12,571,051	\$ 12,691,202	\$ 120,151	0.96%
Expenses	\$ 13,769,722	\$ 12,632,077	\$ (1,137,645)	-8.26%
Net Margin	\$ (1,198,671)	\$ 59,125	\$ 1,257,796	

I&G Beginning Reserves	\$ 3,425,334	\$ 3,425,334
I&G Ending Reserves	\$ 2,226,663	\$ 3,484,458

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 20,675,555	\$ 21,367,724	\$ 692,169	3.35%
Expenses	\$ 22,516,831	\$ 22,069,180	\$ (447,651)	-1.99%
Net Margin	\$ (1,841,276)	\$ (701,456)	\$ 1,139,820	

All Unrestricted Beginning Reserves	\$ (1,320,402)	\$ (1,320,402)
All Unrestricted Ending Reserves	\$ (3,161,678)	\$ (2,021,858)

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is primarily due to additional revenues from intercession fees that were not budgeted because the decision to charge this fee was decided after the budget was developed for FY18. These funds will be distributed to units offering intercession courses in the spring.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is due to Center for Regional Studies using reserves for Acequias documentary and visiting scholars, Harwood use of non-endowed and endowed spending accounts for operational use and to fund new exhibits in the museum, Office of Graduate Studies use of reserves for additional assistantships during spring and summer. Change is also due to one-time pullback of reserves and staff vacancy savings to backfill the budget reductions.

Net Margin:

The decrease in net margin is primarily due to the use of reserves for one-time initiatives described above, and the pullback of reserves and staff vacancy savings netted against additional fee revenues not originally budgeted in FY18.

Reserves:

Projected reserve balance of (\$2.02M) is due to the UNM Press non-recurring deficit of (\$7.1M) netted against balances primarily in the Provost contingency used for strategic initiatives, Office of Graduate Studies used for assistantships, and the Global Education Office which will be used for international student initiatives.

**FY 18 Mid-Year Projections
University College - ABB**

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 2,094,365	\$ 2,077,857	\$ (16,508)	-0.79%
Expenses	\$ 2,094,365	\$ 2,059,894	\$ (34,471)	-1.65%
Net Margin	\$ -	\$ 17,963	\$ 17,963	

I&G Beginning Reserves	\$ 3,795	\$ 3,795
I&G Ending Reserves	\$ 3,795	\$ 21,758

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 2,105,487	\$ 2,154,533	\$ 49,046	2.33%
Expenses	\$ 2,105,487	\$ 2,155,489	\$ 50,002	2.37%
Net Margin	\$ -	\$ (956)	\$ (956)	

All Unrestricted Beginning Reserves	\$ 87,212	\$ 87,212
All Unrestricted Ending Reserves	\$ 87,212	\$ 86,256

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals for University College is primarily due to the one-time pullback to backfill FY18 budget shortfall.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals for University College primarily due to the one-time pullback and pullback of staff vacancy savings to backfill FY18 budget shortfall.

Net Margin:

Net margin change from budget to projections is minimal.

Reserves:

University College projected reserve balance will be used for repairs and maintenance, operating costs, and scholarships. The dean is working with Safety Risk Management, UNM Police, PPD Area 3, and the Lock Shop for shelter in place initiatives for our UC faculty, staff, and students. Native American Studies (NAS) has two scholarship indices with large reserve balances. The reserves of \$25K will be transferred to the principal at the UNM Foundation to generate more interest.

**FY 18 Mid-Year Projections
VP for Equity & Inclusion - ABD**

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 659,337	\$ 612,853	\$ (46,484)	-7.05%
Expenses	\$ 729,337	\$ 607,656	\$ (121,681)	-16.68%
Net Margin	\$ (70,000)	\$ 5,197	\$ 75,197	

I&G Beginning Reserves	\$ 82,984	\$ 82,984
I&G Ending Reserves	\$ 12,984	\$ 88,181

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 1,008,581	\$ 1,036,482	\$ 27,901	2.77%
Expenses	\$ 1,078,581	\$ 961,890	\$ (116,691)	-10.82%
Net Margin	\$ (70,000)	\$ 74,592	\$ 144,592	

All Unrestricted Beginning Reserves	\$ 105,841	\$ 105,841
All Unrestricted Ending Reserves	\$ 35,841	\$ 180,433

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is due to additional revenues received for the Men of Color Initiatives that were not expected for FY18.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is due to savings in vacant staff lines and one-time pullback.

Net Margin:

Net margin is projected to increase due to salary savings from the vacant LGBTQ director's position and the VP for Equity and Inclusion.

Reserves:

Reserves will be used for future minority bridge faculty hires and other one-time Division of Equity and Inclusion initiatives.

FY 18 Mid-Year Projections

VP Division of Enrollment Management - ABE

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 6,297,655	\$ 6,230,261	\$ (67,394)	-1.07%
Expenses	\$ 6,297,655	\$ 6,446,881	\$ 149,226	2.37%
Net Margin	\$ -	\$ (216,620)	\$ (216,620)	

I&G Beginning Reserves	\$ 216,620	\$ 216,620
I&G Ending Reserves	\$ 216,620	\$ (0)

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 52,428,846	\$ 42,861,095	\$ (9,567,751)	-18.25%
Expenses	\$ 59,304,606	\$ 46,030,636	\$ (13,273,970)	-22.38%
Net Margin	\$ (6,875,760)	\$ (3,169,541)	\$ 3,706,219	

All Unrestricted Beginning Reserves	\$ 758,119	\$ 758,119
All Unrestricted Ending Reserves	\$ (6,117,641)	\$ (2,411,422)

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is due to revenue for Lottery Scholarships decreased from 90% to 60% after the original budgets were established.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is due to expenses were decreased to try to offset the decrease in Lottery Scholarships in order to maintain a balanced budget.

Net Margin:

Due to the Lottery decrease student aid will be in deficit this year. The expense cuts will not be enough to cover the significant drop of Lottery revenue for scholarships this fiscal year.

Reserves:

The balances from the previous fiscal year were utilized to support Lottery recipients with the highest need for FY18. This was a one-time initiative, FY19 awarding will be adjusted to offset the deficit.

**FY 18 Mid-Year Projections
UNM West & Branch Initiatives - AAC**

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 312,919	\$ (66,357)	\$ (379,276)	-121.21%
Expenses	\$ 312,919	\$ 7,538	\$ (305,381)	-97.59%
Net Margin	\$ -	\$ (73,895)	\$ (73,895)	

I&G Beginning Reserves	\$ 97,707	\$ 97,707
I&G Ending Reserves	\$ 97,707	\$ 23,812

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 312,919	\$ (66,357)	\$ (379,276)	-121.21%
Expenses	\$ 312,919	\$ 7,538	\$ (305,381)	-97.59%
Net Margin	\$ -	\$ (73,895)	\$ (73,895)	

All Unrestricted Beginning Reserves	\$ 97,707	\$ 97,707
All Unrestricted Ending Reserves	\$ 97,707	\$ 23,812

Revenues (Original Budget vs. Projected Actuals):

Changes in original budgeted revenues compared to projected revenues is due to UNM West campus moving to the HSC campus per agreement that UNM main campus will lease space from HSC to offer courses at UNM West and HSC will manage and maintain UNM West campus. Final agreement was approved after budget development, therefore revenues were not budgeted to be transferred. In addition, revenue allocations out to the schools/colleges offering course at UNM West were not planned in original budget because the funds are not allocated until the courses have been offered. This avoids over funding courses that possibly do not make enrollment headcount minimums.

Expenses (Original Budget vs. Projected Actuals):

Changes in original budget compared to projected expenses are due to transfer to HSC for usage of UNM West building and allocations made to the schools/colleges for offering courses at UNM West.

Net Margin:

Projected net margin of (\$74K) is due to use of reserves to fund needed course offerings at UNM West campus.

Reserves:

Reserve balances will be used for future needed course offerings at UNM West campus.

**FY 18 Mid-Year Projections
College of Fine Arts - ABG**

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 12,999,998	\$ 13,098,994	\$ 98,996	0.76%
Expenses	\$ 13,137,380	\$ 13,414,453	\$ 277,073	2.11%
Net Margin	\$ (137,382)	\$ (315,459)	\$ (178,077)	

I&G Beginning Reserves	\$ 754,193	\$ 754,193
I&G Ending Reserves	\$ 616,811	\$ 438,734

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 15,028,947	\$ 15,122,957	\$ 94,010	0.63%
Expenses	\$ 15,390,179	\$ 15,865,572	\$ 475,393	3.09%
Net Margin	\$ (361,232)	\$ (742,615)	\$ (381,383)	

All Unrestricted Beginning Reserves	\$ 3,064,120	\$ 3,064,120
All Unrestricted Ending Reserves	\$ 2,702,888	\$ 2,321,505

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals for College of Fine Arts (CFA) is due to an increase in gifts, that were not anticipated at budget time for about \$60K. Also, CFA received more course fees than anticipated in Cinematic Arts and Theater and Dance due to an increase in enrollment in these departments. Theater and Dance also added more online courses contributing to the increased course fee revenue.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals for College of Fine Arts is due to an increase in spending from course fee reserves on equipment and renovations for many of the studios in the Music, Art and Art History, and Theater and Dance departments. The Art Museum also hosted the Frida Kahlo exhibit, which was more expensive than prior exhibits on display, however brought a great deal of attention to the museum.

Net Margin:

Projected (\$742,615) net margin is due to the one-time pullback of reserves, use of reserves for course fee related expenses, such as equipment and renovations for studios in the Music, Art and Art History, and Theater and Dance departments and use of reserves for student scholarships. Additional reserves in Arts in Medicine and Robb Trust are projected to be used to supplement program operations.

Reserves:

Projected reserves will be used for Dean's initiatives, which include faculty start-up packages, marketing and recruiting for the college, course fee related expenses such as labs and equipment, and studio renovations and bridging instructional costs.

**FY 18 Mid-Year Projections
College of Arts & Sciences - ABH**

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 65,301,928	\$ 65,936,790	\$ 634,862	0.97%
Expenses	\$ 65,330,873	\$ 66,725,179	\$ 1,394,306	2.13%
Net Margin	\$ (28,945)	\$ (788,389)	\$ (759,444)	

I&G Beginning Reserves	\$ 1,017,127	\$ 1,017,127
I&G Ending Reserves	\$ 988,182	\$ 228,738

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 73,502,241	\$ 73,341,879	\$ (160,362)	-0.22%
Expenses	\$ 74,090,962	\$ 75,103,430	\$ 1,012,468	1.37%
Net Margin	\$ (588,721)	\$ (1,761,551)	\$ (1,172,830)	

All Unrestricted Beginning Reserves	\$ 15,266,955	\$ 15,266,955
All Unrestricted Ending Reserves	\$ 14,678,234	\$ 13,505,404

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals of less than 1% of budgeted revenues is immaterial, but is primarily due to expected external revenue projected but not yet allocated in the original budget build. This would include items such as managed online program (MOP) seed funding, and projected MOP tuition revenue for Fall 17/Spring 18. Budget to projected actual variance is also impacted by a conservative approach to budgeting student course fees. A more conservative budgeting approach was taken due to uncertainty surrounding enrollments.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is due to a projected increase in contingent instructional costs. The contingent instruction costs increases were partially offset with reductions in tenure track faculty and staff expenditures, as well as a reduction in non-salary expenses.

Net Margin:

Projected negative net margin is due to multiple years of budget reductions and one time pullbacks. These cuts have increased the reliance on reserves as an operational bridge while permanent cost cutting measures and revenue generating initiatives are put into place.

Reserves:

Projected reserve balance will be used for student success initiatives, including scholarships, course fee related expenses such as labs and equipment, investments in new programs, bridging instructional costs, funding of faculty start up packages and other support. The difference between use of reserves and budgeted reserves corresponds to new cooperative practices between the College, Academic Affairs and the Budget Office. This is a conscious effort to budget reserves on a more incremental basis and is handled centrally to ensure the proper analysis is conducted prior to a budget adjustment request.

FY 18 Mid-Year Projections
Anderson Schools of Management - ABI

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 13,528,579	\$ 13,118,012	\$ (410,567)	-3.03%
Expenses	\$ 13,528,579	\$ 13,467,077	\$ (61,502)	-0.45%
Net Margin	\$ -	\$ (349,065)	\$ (349,065)	

I&G Beginning Reserves	\$ 601,456	\$ 601,456
I&G Ending Reserves	\$ 601,456	\$ 252,391

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 15,539,105	\$ 15,053,249	\$ (485,856)	-3.13%
Expenses	\$ 15,546,034	\$ 15,539,039	\$ (6,995)	-0.04%
Net Margin	\$ (6,929)	\$ (485,790)	\$ (478,861)	

All Unrestricted Beginning Reserves	\$ 2,653,023	\$ 2,653,023
All Unrestricted Ending Reserves	\$ 2,646,094	\$ 2,167,233

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals for the Anderson School of Management is due mainly to the projected decrease in self-supporting programs in both I&G (\$391K) and community education (\$110K). Staff are currently recruiting students for the new cohort groups, but to be conservative, revenues were reduced. Differential tuition was reduced (\$57K) to reflect projected revenue. There were adjustments to non-endowed donations to reflect actual and projected revenues, increasing revenues \$102K overall.

Expenses (Original Budget vs. Projected Actuals):

Expenses change from budget to projections is minimal.

Net Margin:

Change in net margin is primarily due to projected decrease in revenues from self-supporting units and community education.

Reserves:

Projected reserve balances will be used for travel and professional development for faculty and staff, scholarships, donor designated program support expenses, and teaching awards for faculty.

**FY 18 Mid-Year Projections
College of Education - ABJ**

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 14,020,307	\$ 13,421,154	\$ (599,153)	-4.27%
Expenses	\$ 14,450,782	\$ 13,470,566	\$ (980,216)	-6.78%
Net Margin	\$ (430,475)	\$ (49,412)	\$ 381,063	

I&G Beginning Reserves	\$ 2,385,711	\$ 2,385,711
I&G Ending Reserves	\$ 1,955,236	\$ 2,336,299

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 14,812,640	\$ 14,542,040	\$ (270,600)	-1.83%
Expenses	\$ 15,394,804	\$ 14,763,885	\$ (630,919)	-4.10%
Net Margin	\$ (582,164)	\$ (221,845)	\$ 360,319	

All Unrestricted Beginning Reserves	\$ 4,491,011	\$ 4,491,011
All Unrestricted Ending Reserves	\$ 3,908,847	\$ 4,269,166

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals for College of Education (COE) is due to non-recurring allocations to equipment and renewals/replacements (ER&R) accounts to accommodate capital improvements, computer equipment purchases and upgrades.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals for COE is due to increase in restricted funding (contracts and grants), therefore labor, fringe and other operating expense in relation to grants will be moved to these grants.

Net Margin:

COE academic units and labor, fringe and operating expenditures in relation to public service programs. Due to an increase in restricted funding for public service programs and the prioritization of non-recurring capital expenditures, reserve funds were not necessary in FY18 and has reduced the original budgeted overall net margin.

Reserves:

COE projected reserves are currently being held for non-recurring expenditures in relation to startup packages, course fee related expenses such as labs and equipment, and bridging instructional support due to budget reductions.

**FY 18 Mid-Year Projections
School of Engineering - ABK**

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 16,719,282	\$ 16,545,594	\$ (173,688)	-1.04%
Expenses	\$ 16,907,384	\$ 16,473,821	\$ (433,563)	-2.56%
Net Margin	\$ (188,102)	\$ 71,773	\$ 259,875	

I&G Beginning Reserves	\$ 1,234,496	\$ 1,234,496
I&G Ending Reserves	\$ 1,046,394	\$ 1,306,269

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 20,236,685	\$ 20,719,988	\$ 483,303	2.39%
Expenses	\$ 20,976,991	\$ 21,474,669	\$ 497,678	2.37%
Net Margin	\$ (740,306)	\$ (754,681)	\$ (14,375)	

All Unrestricted Beginning Reserves	\$ 10,445,032	\$ 10,445,032
All Unrestricted Ending Reserves	\$ 9,704,726	\$ 9,690,351

Revenues (Original Budget vs. Projected Actuals):

Graduate differential was not in original budget, partially offset by a decrease in undergraduate differential tuition. Other increases include faculty promotions, special allocations and tuition from managed online programs, gains on contracts and additional external gifts. Decreases include I&G pullback, staff vacancy pullbacks, transfers to plant fund, reinvestment in endowed principal accounts and cost shares.

Expenses (Original Budget vs. Projected Actuals):

Reductions include unfilled faculty vacancies, transferring faculty salaries for cost shares and transfers to plant funds for equipment purchases. Increases include distributing student aid from graduate differential tuition, additional scholarship applications, use of reserves for gap in restricted funding.

Net Margin:

I&G net margin increase used to hold for new faculty summer support that will be expensed over summer 2018 and 2019. Research net margin decrease used for retention funds to cover gap in research funding as well as distribution of final FY17 F&A distribution. Public Services decrease used fulfilling commitments of one-time gifts. Student Aid decrease used to \$209K returned from endowed spending to corpus and awarding more scholarships.

Reserves:

Reserves will be used for faculty start up commitments, curriculum fee expenses, research retentions and cost shares, donor designated commitments and scholarships.

FY 18 Mid-Year Projections
School of LAW - ABL

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 9,059,184	\$ 9,152,538	\$ 93,354	1.03%
Expenses	\$ 9,059,184	\$ 8,681,157	\$ (378,027)	-4.17%
Net Margin	\$ -	\$ 471,381	\$ 471,381	

I&G Beginning Reserves	\$ 650,278	\$ 650,278
I&G Ending Reserves	\$ 650,278	\$ 1,121,660

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 12,582,115	\$ 12,315,067	\$ (267,048)	-2.12%
Expenses	\$ 13,118,945	\$ 12,628,975	\$ (489,970)	-3.73%
Net Margin	\$ (536,830)	\$ (313,908)	\$ 222,922	

All Unrestricted Beginning Reserves	\$ 5,095,938	\$ 5,095,938
All Unrestricted Ending Reserves	\$ 4,559,108	\$ 4,782,030

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is due to increase in tuition differential and student fees due to increased enrollments, which amounted to \$143K. Projected actuals are lower than budgeted due to inactive student organizations, these organizations did not fundraise this fiscal year and have been using their reserves instead. The Institute for Public Law is projecting less JEC fee revenue by \$79K. With the donors approval, the UNM Foundation will transfer a portion of the accrued spending balance back to the principal index. This transaction was not budgeted.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is due to several unexpected faculty on leave without pay whose salary was originally budgeted, staff vacancy savings pullbacks, reduced student organization expenses due to reduced activity this fiscal year and reduced spending in the Institute of Public Law due to decreases in fee revenues.

Net Margin:

Projected net margin is decreasing due to a combination of increased tuition revenues and decreased fee revenues and decreased expenses due to staff vacancy pullbacks, reduced fund raising activity from student organizations, use of reserves for program operations in the Institute for Public Law and the Utton Center, and use of reserves in non-endowed spending accounts to offset funding reductions in other funding sources.

Reserves:

Projected revenues will be used for the creation of a one-stop student center which would entail remodeling costs and student scholarships. The student organizations will use their reserves for professional development, community outreach, student activities, and fund raising. The Utton Center will continue to use its reserves for programmatic expenses. Institute of Public Law is continuing to use reserves for programmatic and operational expenses.

**FY 18 Mid-Year Projections
School of Architecture & Planning - ABM**

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 4,266,132	\$ 4,165,304	\$ (100,828)	-2.36%
Expenses	\$ 4,275,555	\$ 4,113,510	\$ (162,045)	-3.79%
Net Margin	\$ (9,423)	\$ 51,794	\$ 61,217	

I&G Beginning Reserves	\$ 166,745	\$ 166,745
I&G Ending Reserves	\$ 157,322	\$ 218,540

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 4,667,907	\$ 4,541,368	\$ (126,539)	-2.71%
Expenses	\$ 4,696,019	\$ 4,571,174	\$ (124,845)	-2.66%
Net Margin	\$ (28,112)	\$ (29,806)	\$ (1,694)	

All Unrestricted Beginning Reserves	\$ 1,775,320	\$ 1,775,320
All Unrestricted Ending Reserves	\$ 1,747,208	\$ 1,745,514

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals for School of Architecture and Planning is due to a decrease in enrollment, thus student course fees and differential tuition are down. Also projected an unanticipated decrease in gifts to the school.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals for School of Architecture and Planning was due to the decrease in tuition and fee revenues, therefore expenses were reduced to offset the revenue shortfalls. As well as a decrease in spending in public service to compensate for the decrease in gifts made to the school.

Net Margin:

Projected (\$30K) net margin is due to the one-time pullback of reserves, of approximately \$10K and use of course fees reserves used to cover future renovations of the fabrications lab, computer lab, facilities technology and equipment.

Reserves:

Projected reserve balance will be used for Dean's initiatives, which include faculty start-up packages, faculty search costs, accreditation costs, renovation and upkeep of the newly acquired Predock Center downtown, as well as course fee related expenses such as labs, equipment, and facilities.

FY 18 Mid-Year Projections
School of University Library & Learning Sciences - ABN

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 14,535,549	\$ 14,618,281	\$ 82,732	0.57%
Expenses	\$ 14,755,261	\$ 14,593,290	\$ (161,971)	-1.10%
Net Margin	\$ (219,712)	\$ 24,991	\$ 244,703	

I&G Beginning Reserves	\$ 405,824	\$ 405,824
I&G Ending Reserves	\$ 186,112	\$ 430,814

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 14,875,999	\$ 15,215,427	\$ 339,428	2.28%
Expenses	\$ 15,196,415	\$ 15,356,902	\$ 160,487	1.06%
Net Margin	\$ (320,416)	\$ (141,475)	\$ 178,941	

All Unrestricted Beginning Reserves	\$ 1,048,696	\$ 1,048,696
All Unrestricted Ending Reserves	\$ 728,280	\$ 907,221

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals for the College of University Libraries and Learning Sciences is due to revenues in sales and services for Libros cost recovery, which was not originally budgeted. The change of increased revenues is offset against decrease in revenues due to the one-time pullback and staff vacancy pullbacks.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals for the College of University Libraries and Learning Sciences is due to projected increase in student aid expenses, which was not budgeted for in the original budget; offset by decreases in salary expenses due to faculty departures, staff retirements and vacancy pullbacks.

Net Margin:

Projected negative net margin is primarily due one-time pullback of reserves and staff vacancy savings.

Reserves:

The College of University Libraries and Learning Sciences projected reserve balance will be used for acquisitions, which include ebooks, databases, bibliographic utilities, and streaming video along with computer and server/infrastructure upgrades and the purchase of a new truck with University Press joining the UL&LS.

**FY 18 Mid-Year Projections
Continuing Education - ABO**

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 4,152,175	\$ 4,084,087	\$ (68,088)	-1.64%
Expenses	\$ 4,052,175	\$ 4,118,270	\$ 66,095	1.63%
Net Margin	\$ 100,000	\$ (34,183)	\$ (134,183)	

I&G Beginning Reserves	\$ (1,242,478)	\$ (1,242,478)
I&G Ending Reserves	\$ (1,142,478)	\$ (1,276,662)

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 4,658,675	\$ 4,688,265	\$ 29,590	0.64%
Expenses	\$ 4,558,675	\$ 4,688,212	\$ 129,537	2.84%
Net Margin	\$ 100,000	\$ 53	\$ (99,947)	

All Unrestricted Beginning Reserves	\$ (391,686)	\$ (391,686)
All Unrestricted Ending Reserves	\$ (291,686)	\$ (391,633)

Revenues (Original Budget vs. Projected Actuals):

Change in original budget and projected revenues in all unrestricted funds for Continuing Education has a minimal change of less than 1%. This is due to revenues for F&A from contracts and grants offsetting decreased revenues in I&G public programs.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget and projected expenses increased due to additional expenses moving to CE unrestricted accounts in between contracts and grants start dates. Originally the largest grant CE has was to begin 7/1/2017, however did not start until 10/1/2017 therefore staff salaries had to be bridged until the new start date began.

Net Margin:

Projected net margin is minimal.

Reserves:

Continuing Education has a deficit reduction plan on file to reduce its deficit by \$100K per year over 10 years. Last fiscal year CE paid down the accumulated debt by about \$370K, which was due to gains made on a variety contracts and the ability to direct charge administrative salaries to these contracts. Under the new terms of these contracts direct charges and gains on contracts are not allowable, therefore CE will have to find additional resources to fund the deficit moving forward. CE has undergone new leadership and administrative reorganization, which should help contribute to cost efficiencies and opportunities for increased revenues. The goal for FY19 will be to get CE back on track to complete the pay down of the defect.

**FY 18 Mid-Year Projections
Extended University - ABP**

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 3,487,904	\$ 2,564,735	\$ (923,169)	-26.47%
Expenses	\$ 4,037,904	\$ 2,527,872	\$ (1,510,032)	-37.40%
Net Margin	\$ (550,000)	\$ 36,863	\$ 586,863	

I&G Beginning Reserves	\$ 3,081,783	\$ 3,081,783
I&G Ending Reserves	\$ 2,531,783	\$ 3,118,646

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 3,487,904	\$ 2,557,370	\$ (930,534)	-26.68%
Expenses	\$ 4,039,934	\$ 2,528,240	\$ (1,511,694)	-37.42%
Net Margin	\$ (552,030)	\$ 29,130	\$ 581,160	

All Unrestricted Beginning Reserves	\$ 3,109,292	\$ 3,109,292
All Unrestricted Ending Reserves	\$ 2,557,262	\$ 3,138,422

Revenues (Original Budget vs. Projected Actuals):

Change in original budget compared to projected actuals is primarily due to the one-time pullback (\$665K) and other allocations to support initiatives across campus such as Managed Online Programs and online course development (\$258K). Given administrative turn-over in EL large vacancy savings were accumulated, therefore a larger pullback was distributed to help mitigate the reductions across academic units.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget compared to projected actuals is due to the reduction in budgeted expenses for the one-time pullback (\$665K) and staff vacancies (\$454K), which were originally budgeted as expenses. Funding for managed online programs are also budgeted as other expenses, however when funding is distributed through a revenue allocation or transfer the expenses is reduced, therefore the projected expenses decreases when actual allocations/transfer are made. These allocations are projected to amount to (\$258K). Additional expense decreases are due to lower expenses planned for services, travel and faculty incentives.

Net Margin:

Projected net margin of \$29,130 can primarily be attributed to reduction in labor and operating expenses.

Reserves:

Extended Learning plans to use reserves to continue to offer incentives and support for faculty creating and redeveloping online courses. In addition, Extended Learning will continue to support Managed Online Programs with seed funding.

FY 18 Mid-Year Projections

Vice President for Research - ABQ

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 82,559	\$ 82,344	\$ (215)	-0.26%
Expenses	\$ 83,254	\$ 95,463	\$ 12,209	14.66%
Net Margin	\$ (695)	\$ (13,119)	\$ (12,424)	

I&G Beginning Reserves	\$ 25,098	\$ 25,098
I&G Ending Reserves	\$ 24,403	\$ 11,978

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 12,116,875	\$ 8,203,425	\$ (3,913,450)	-32.30%
Expenses	\$ 13,335,579	\$ 10,165,387	\$ (3,170,192)	-23.77%
Net Margin	\$ (1,218,704)	\$ (1,961,962)	\$ (743,258)	

All Unrestricted Beginning Reserves	\$ 5,543,614	\$ 5,543,614
All Unrestricted Ending Reserves	\$ 4,324,910	\$ 3,581,652

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actual revenues for Office of the Vice President for Research (OVPR) is due to increases in transfers and allocations that were not originally expected. These transfer and allocations are for strategic research initiatives and special return to departments that are negotiated throughout the year. Initiatives such as CHTM & CASAA hires, A&S and SOE hires, and a new equipment fund for competitive research needs.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actual expenses is due to salaries in part. Less salaries were paid because charges were moved to research awards once the funds became available. Departments like CASAA, must anticipate to pay for salaries because they can never be certain the proposals they submit will be awarded. Additionally, fringe is less than expected as we budget on estimated amounts that were less than actually paid. Equipment repairs are projected to be less than budgeted for this fiscal year.

Net Margin:

Net margin for Research funds have decreased by \$1.75 million. This is due to several initiatives that have been presented by the OVPR. This year OVPR has set aside funds to support the director searches for both CHTM and CASAA. Further, OVPR has contributed to a new competitive equipment fund as well as offered support for cost share on several NSF Major Research Instrumentation proposals. OVPR has also offered strategic initiative support throughout campus through special requests and funding request forms that departments might not otherwise receive.

Research net margins have also decreased in CASAA. They have had to use some of their unrestricted research funds to support increasing rent costs. Further, they have had to use research funds to bridge the funding for faculty as sponsored projects end.

Additionally, Public Service net margins have decreased due to activity within OVPR centers. BBER relies on many RSPS funds to support its activities through the legislator and state. This has required more support as BBER expands its public service activities and economic analysis at the state level. CHTM also functions a couple of its service centers, specifically the MBE, as public service activities. These units are currently reviewing their cost model to better support the center by increasing rates and bringing more external customers.

Reserves:

Remaining reserves will be used to fund college/department initiatives as they arise. Funds are also set aside for new faculty hires. OVPR centers hold reserves balances used for bridge funding between awards. Reserves are also required for inflects in F&A. If revenue is down, a reserve must be managed to cover disbursements and OVPR obligations.

**FY 18 Mid-Year Projections
Academic Affairs Monitoring - ABR**

I&G	Budget	Projection	Diff	% Change
Revenues	\$ (1,878,312)	\$ 12,293	\$ 1,890,605	-100.65%
Expenses	\$ (1,104,212)	\$ -	\$ 1,104,212	-100.00%
Net Margin	\$ (774,100)	\$ 12,293	\$ 786,393	

I&G Beginning Reserves	\$ 66,533	\$ 66,533
I&G Ending Reserves	\$ (707,567)	\$ 78,826

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ (1,848,312)	\$ 42,293	\$ 1,890,605	-102.29%
Expenses	\$ (1,104,212)	\$ 907	\$ 1,105,119	-100.08%
Net Margin	\$ (744,100)	\$ 41,386	\$ 785,486	

All Unrestricted Beginning Reserves	\$ (319,461)	\$ (319,461)
All Unrestricted Ending Reserves	\$ (1,063,561)	\$ (278,075)

Revenues (Original Budget vs. Projected Actuals):

Original budget included the additional pullback of (\$1.8M) for all of Academic/Student Affairs, which was to be filled by staff vacancy savings and one-time pullback of reserves within each school/college/VP unit. Projection accounts for the budgeted negative revenues netted against the transfers/allocations and reserves moved from the schools/colleges/VP units for their share of the pullback. Additional growth in revenues is due to Provost share of the tuition revenue generation from the managed online programs of about \$40K.

Expenses (Original Budget vs. Projected Actuals):

Original budget included a negative expenses budget to account for the staff vacancy savings that would offset the additional pullback of (\$1.1M). As savings are accumulated and pulled back from the units this credit will be netted out by the end of the fiscal year.

Net Margin:

Positive net margin is due to Provost share of the tuition revenue growth generated from the managed online programs of about \$40K.

Reserves:

Ending reserve balance of (\$278,075) is due to two existing deficits that are managed by deficit reduction plans approved by prior Provost Administration in 2010. Per deficit reduction plan both deficits will be paid off through the established plans.

FY 18 Mid-Year Projections

Honors College - ABS

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 1,450,168	\$ 1,553,811	\$ 103,643	7.15%
Expenses	\$ 1,450,168	\$ 1,575,844	\$ 125,676	8.67%
Net Margin	\$ -	\$ (22,033)	\$ (22,033)	

I&G Beginning Reserves	\$ 32,212	\$ 32,212
I&G Ending Reserves	\$ 32,212	\$ 10,180

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 1,599,184	\$ 1,657,268	\$ 58,084	3.63%
Expenses	\$ 1,634,666	\$ 1,684,141	\$ 49,475	3.03%
Net Margin	\$ (35,482)	\$ (26,873)	\$ 8,609	

All Unrestricted Beginning Reserves	\$ 210,683	\$ 210,683
All Unrestricted Ending Reserves	\$ 175,201	\$ 183,810

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is due to an increase in student course fees for the upcoming Conexiones trip. Unbudgeted revenues were received for the Mellon Mays Undergraduate Fellowship (MMUF) conference hosted by the Honors college.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is due to increased expenses for the Conexiones study abroad summer program which was more costly than the previous year's abroad program and unbudgeted expenses for the MMUF conference. These additional expenses are offset by the revenues these activities brought in to cover these expenses.

Net Margin:

Projected (\$26,872) net margin is due to the one-time pullback of reserves and use of reserves to resolve deficit in Manuel Areu project, which will no longer have an accrued deficit.

Reserves:

Projected reserves will be used to support the Carruthers Faculty Chair salary and associated initiatives. Marketing and promotional materials for recruiting, dean's travel, and professional development for faculty and staff.

FY 18 Mid-Year Projections
Student Affairs - AC

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 6,204,183	\$ 6,049,908	\$ (154,275)	-2.49%
Expenses	\$ 6,214,183	\$ 6,276,589	\$ 62,406	1.00%
Net Margin	\$ (10,000)	\$ (226,681)	\$ (216,681)	

I&G Beginning Reserves	\$ 374,215	\$ 374,215
I&G Ending Reserves	\$ 364,215	\$ 147,534

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 25,584,956	\$ 24,745,978	\$ (838,978)	-3.28%
Expenses	\$ 25,658,232	\$ 25,699,763	\$ 41,531	0.16%
Net Margin	\$ (73,276)	\$ (953,785)	\$ (880,509)	

All Unrestricted Beginning Reserves	\$ 2,821,484	\$ 2,821,484
All Unrestricted Ending Reserves	\$ 2,748,208	\$ 1,867,699

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals for Student Affairs is due to the pullback of revenues for vacant staff positions and one time pullback of reserves. Additional projected decreases in revenues is due to reduced SFRB funding due to the enrollment declines and decreased sales in the Student Union Building and Student Health and Counseling.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals for Student Affairs is due to an increase in projected expenses for student and service costs, which is minimal and amount to a less than 1% change from original budget to projected expenses.

Net Margin:

Projected (\$954K) net margin is primarily due to the use of reserves to maintain student services and programs. Reserves are used as an operational bridge while permanent cost cutting measures and revenue generating initiatives are put into place.

Reserves:

Reserves will be used to bridge fluctuations in future sales and service revenues, and will be used for scholarships and student service programs.

**FY 18 Mid-Year Projections
EVP for Administration - ADA**

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 5,851,998	\$ 5,864,056	\$ 12,058	0.21%
Expenses	\$ 6,050,098	\$ 6,057,891	\$ 7,793	0.13%
Net Margin	\$ (198,100)	\$ (193,835)	\$ 4,265	

I&G Beginning Reserves	\$ 2,335,600	\$ 2,335,600
I&G Ending Reserves	\$ 2,137,500	\$ 2,141,764

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 9,246,328	\$ 8,274,078	\$ (972,250)	-10.51%
Expenses	\$ 9,444,428	\$ 8,487,071	\$ (957,357)	-10.14%
Net Margin	\$ (198,100)	\$ (212,993)	\$ (14,893)	

All Unrestricted Beginning Reserves	\$ 2,456,941	\$ 2,456,941
All Unrestricted Ending Reserves	\$ 2,258,841	\$ 2,243,948

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is primarily due to the over budgeted UNMH revenues due to FY18 one-time reduced insurance premiums. See expense section.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is primarily due to one-time reduced insurance premiums and salary savings.

Net Margin:

Projected negative net margin is due to the use of reserve to cover FY 18 Budget reductions.

Reserves:

Projected remaining EVP centralized reserves will be used to cover future initiatives and reductions.

FY 18 Mid-Year Projections
EVP for Administration Independent Offices - ADB

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 53,747,797	\$ 51,315,841	\$ (2,431,956)	-4.52%
Expenses	\$ 52,485,112	\$ 52,635,942	\$ 150,830	0.29%
Net Margin	\$ 1,262,685	\$ (1,320,100)	\$ (2,582,786)	

I&G Beginning Reserves	\$ 13,088,532	\$ 13,088,532
I&G Ending Reserves	\$ 14,351,217	\$ 11,768,432

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 67,374,132	\$ 66,952,176	\$ (421,956)	-0.63%
Expenses	\$ 66,997,112	\$ 70,032,439	\$ 3,035,327	4.53%
Net Margin	\$ 377,020	\$ (3,080,263)	\$ (3,457,283)	

All Unrestricted Beginning Reserves	\$ 16,594,217	\$ 16,594,217
All Unrestricted Ending Reserves	\$ 16,971,237	\$ 13,513,954

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is primarily due to \$2.4M tuition shortfall (enrollment declines).

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is primarily due to increased annual leave benefit payout and dependent tuition waiver costs.

Net Margin:

Decrease in Net Margin is due to use of reserve to cover tuition shortfall and increased annual leave benefit payout and dependent tuition waiver costs.

Reserves:

Projected reserves will be dedicated to FY19 HED Required Reserve and internal service benefit programs. The internal service have a restricted use and must fund miscellaneous fringe benefit costs.

**FY 18 Mid-Year Projections
Intercollegiate Athletics - ADC**

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 647,308	\$ 651,348	\$ 4,040	0.62%
Expenses	\$ 647,308	\$ 657,348	\$ 10,040	1.55%
Net Margin	\$ -	\$ (6,001)	\$ (6,000)	

I&G Beginning Reserves	\$ 33,602	\$ 33,603
I&G Ending Reserves	\$ 33,602	\$ 27,603

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 36,113,907	\$ 34,433,212	\$ (1,680,695)	-4.65%
Expenses	\$ 36,113,907	\$ 36,918,523	\$ 804,616	2.23%
Net Margin	\$ -	\$ (2,485,311)	\$ (2,485,311)	

All Unrestricted Beginning Reserves	\$ (2,053,079)	\$ (2,053,079)
All Unrestricted Ending Reserves	\$ (2,053,079)	\$ (4,538,390)

Revenues (Original Budget vs. Projected Actuals):

Revenues are projected to be down from the Original Budget. This decrease is in several categories including Ticket Sales(Football and Men's Basketball), Fundraising, Mountain West Conference Distribution, Student Fees(due to overall University enrollment decrease), and decrease in concessions revenue with lower attendance.

Expenses (Original Budget vs. Projected Actuals):

Expenses are projected to be higher than the Original Budget. This is the result of several factors including having to pay two basketball coaches salaries, increases in grant-in aid, and increase in travel costs. Additionally the Department is having to cover the Ski Team Budget which was not in the Original Budget.

Net Margin:

The Athletic Director and new CFO are continuing to work on review of the departments expenditures. At the time of this report the Athletics deficit is projected to grow by \$2,485,311 for all funds. They are continuing this review effort and will have further details by the Budget Summit.

Reserves:

The Athletic Director and new CFO are continuing to work on plan related to the deficit reduction and will have further details by the Budget Summit.

**FY 18 Mid-Year Projections
Controller - ADD**

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 9,987,533	\$ 9,116,364	\$ (871,169)	-8.72%
Expenses	\$ 9,987,533	\$ 9,256,820	\$ (730,713)	-7.32%
Net Margin	\$ -	\$ (140,456)	\$ (140,456)	

I&G Beginning Reserves	\$ 205,063	\$ 205,063
I&G Ending Reserves	\$ 205,063	\$ 64,607

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 17,079,021	\$ 15,776,556	\$ (1,302,465)	-7.63%
Expenses	\$ 17,079,021	\$ 15,935,073	\$ (1,143,948)	-6.70%
Net Margin	\$ -	\$ (158,517)	\$ (158,517)	

All Unrestricted Beginning Reserves	\$ 1,657,754	\$ 1,657,754
All Unrestricted Ending Reserves	\$ 1,657,754	\$ 1,499,237

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is primarily due to the shortfall of internal & miscellaneous Pcard revenues.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is primarily due to salary savings due to Pcard revenue shortfall. Expenditures reduced due to reduced internal service revenue sales

Net Margin:

Projected negative Net Margin is due to the Pcard revenues shortfall.

Reserves:

Internal service rates will be adjusted to avoid accumulating significant reserves or deficits. Additionally, per UNM policy 2440, internal service centers are allowed to accumulate an operating reserve of no more than sixty days of estimated expenses. Internal service reserves have a restricted use.

FY 18 Mid-Year Projections
Human Resources - ADF

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 1,976,182	\$ 2,005,171	\$ 28,989	1.47%
Expenses	\$ 1,976,182	\$ 1,932,850	\$ (43,332)	-2.19%
Net Margin	\$ -	\$ 72,321	\$ 72,321	

I&G Beginning Reserves	\$ 45,613	\$ 45,613
I&G Ending Reserves	\$ 45,613	\$ 117,934

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 5,286,167	\$ 5,569,876	\$ 283,709	5.37%
Expenses	\$ 5,286,167	\$ 5,511,736	\$ 225,569	4.27%
Net Margin	\$ -	\$ 58,140	\$ 58,140	

All Unrestricted Beginning Reserves	\$ 378,219	\$ 378,219
All Unrestricted Ending Reserves	\$ 378,219	\$ 436,359

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is primarily due to unbudgeted catastrophic leave program funded by employees annual leave donations.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is primarily due to unbudgeted catastrophic leave program.

Net Margin:

Projected positive Net Margin is due to I&G salary savings.

Reserves:

Projected reserves (portion) will be used to resolve problems with the UNMLobs 2.0 system that tracks overtime. Also to cover cost of the contract with CSOD for TMS EPM implementation.

FY 18 Mid-Year Projections

VP Institutional Support Services - ADG

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 33,018,656	\$ 31,366,413	\$ (1,652,243)	-5.00%
Expenses	\$ 33,031,205	\$ 31,455,082	\$ (1,576,123)	-4.77%
Net Margin	\$ (12,549)	\$ (88,669)	\$ (76,120)	

I&G Beginning Reserves	\$ 1,069,845	\$ 1,069,845
I&G Ending Reserves	\$ 1,057,296	\$ 981,176

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 119,370,300	\$ 112,536,895	\$ (6,833,405)	-5.72%
Expenses	\$ 120,171,543	\$ 112,381,691	\$ (7,789,852)	-6.48%
Net Margin	\$ (801,243)	\$ 155,204	\$ 956,447	

All Unrestricted Beginning Reserves	\$ 6,964,410	\$ 6,964,410
All Unrestricted Ending Reserves	\$ 6,163,167	\$ 7,119,614

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is primarily due to unbudgeted transfers out for projects and reduced bookstore and Popejoy revenues, lower internal service revenues.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is primarily due to reduced chargebacks, cost of goods sold, show costs, plant maintenance cost, utility costs and salary savings.

Net Margin:

Projected net margin is minimal and essentially break-even.

Reserves:

Reserves dedicated to the student housing and food service capital projects & purchase of equipment, Buses for campus transportation, lot maintenance etc.

**FY 18 Mid-Year Projections
Government & Community Relations - ADI**

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 285,549	\$ 285,549	\$ -	0.00%
Expenses	\$ 285,549	\$ 282,554	\$ (2,995)	-1.05%
Net Margin	\$ -	\$ 2,995	\$ 2,995	

I&G Beginning Reserves	\$ 1,814	\$ 1,814
I&G Ending Reserves	\$ 1,814	\$ 4,809

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 789,309	\$ 776,676	\$ (12,633)	-1.60%
Expenses	\$ 789,309	\$ 820,935	\$ 31,626	4.01%
Net Margin	\$ -	\$ (44,259)	\$ (44,259)	

All Unrestricted Beginning Reserves	\$ 54,798	\$ 54,798
All Unrestricted Ending Reserves	\$ 54,798	\$ 10,539

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is primarily due to funding reduction from HSC.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is primarily due to use of reserves for promotional items, In State (during Legislative session) & Out of State (meet with Federal constituents) travel throughout the fiscal year.

Net Margin:

Projected Negative Net Margin is primary due to the use of reserves for one-time initiatives described above.

Reserves:

Reserves will be used for one-time initiatives during FY2019.

**FY 18 Mid-Year Projections
Information Technologies - ADJ**

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 10,548,247	\$ 10,412,276	\$ (135,971)	-1.29%
Expenses	\$ 10,548,247	\$ 10,286,966	\$ (261,281)	-2.48%
Net Margin	\$ -	\$ 125,310	\$ 125,310	

I&G Beginning Reserves	\$ 15,019	\$ 15,019
I&G Ending Reserves	\$ 15,019	\$ 140,329

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 40,726,037	\$ 41,006,559	\$ 280,522	0.69%
Expenses	\$ 40,726,037	\$ 41,715,499	\$ 989,462	2.43%
Net Margin	\$ -	\$ (708,940)	\$ (708,940)	

All Unrestricted Beginning Reserves	\$ 1,586,792	\$ 1,586,792
All Unrestricted Ending Reserves	\$ 1,586,792	\$ 877,852

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is due to revenue from UH and SRMC anticipated over budget. Additionally, anticipated revenue from IT Officer organizations where staff have moved over are reflected in projections but not in the budget as some employees moved over after July 1, 2017.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is due use of reserve to cover cost of data integration/application project, IT Network Capital refresh, Oracle FastInfo licensing, classroom wireless upgrades (FY17 project carryover), SFRB texting solution and Learning Central software licensing. Additionally, anticipated labor expenses from IT Officer organizations where staff have moved over are reflected in projections but not in the budget as some employees moved over after July 1, 2017.

Net Margin:

Projected Negative Net Margin is primary due to the use of reserves for one-time initiatives described above.

Reserves:

FY18 projected reserves: savings realized through vacancies will be used towards eliminating the \$430K liability incurred by UNM IT, UNM HR, and UNM Finance with the implementation of the Kronos Time Reporting solution. Additionally, \$375K of projected reserves are funds earmarked by the NM Research Network Collaboration (UNM, NMSU and NM Tech) for expenditures related to national and regional operations and services - formal MOU in place.

**FY 18 Mid-Year Projections
HSC & Branches - AF/AG**

I&G	Budget	Projection	Diff	% Change
Revenues	\$ 183,000	\$ 193,480	\$ 10,480	5.73%
Expenses	\$ 183,000	\$ 183,000	\$ -	0.00%
Net Margin	\$ -	\$ 10,480	\$ 10,480	

I&G Beginning Reserves	\$ (10,480)	\$ (10,480)
I&G Ending Reserves	\$ (10,480)	\$ 0

All Unrestricted	Budget	Projection	Diff	% Change
Revenues	\$ 1,232,289	\$ 1,328,151	\$ 95,862	7.78%
Expenses	\$ 1,232,289	\$ 1,293,604	\$ 61,315	4.98%
Net Margin	\$ -	\$ 34,547	\$ 34,547	

All Unrestricted Beginning Reserves	\$ 257,589	\$ 257,589
All Unrestricted Ending Reserves	\$ 257,589	\$ 292,136

Revenues (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is primarily due to student aid revenue increase & small additional sales.

Expenses (Original Budget vs. Projected Actuals):

Change in original budget versus projected actuals is primarily due to an increase in expenses within the Student Aid exhibit.

Net Margin:

Projected Net Margin is due to more than expected student aid revenues.

Reserves:

Reserves are dedicated for employee occupational health services projects and initiatives. These funds are designated to fund EOHS.



TO: UNM Board of Regents

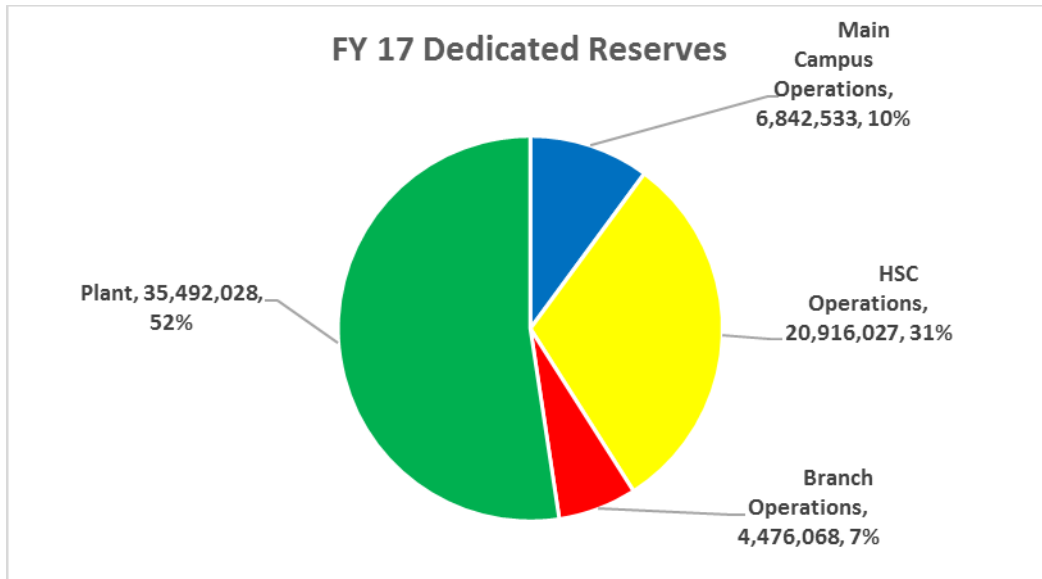
FROM: Norma Allen, Director, Office of Planning, Budget, and Analysis
Nicole Dopson, Director of Financial Operations for Academic Affairs
Ava Lovell, HSC Senior Executive Officer for Finance and Administration

DATE: 12/7/17

SUBJECT: **FY17 Year End Main Campus, HSC, Branches and Plant Dedicated Reserves**

At the November 2017 F&F meeting, additional information was requested regarding dedicated reserves. Dedicated reserves total to **\$67,726,656**. Figure I below shows the breakout by Main Campus Operations, HSC Operations, Branch Operations and Plant. 52% of dedicated reserves are in plant funds.

Figure I





PLANT FUNDS

Plant dedicated reserves total to **\$35,492,028** which is 52% of total dedicated reserves (see Figure I). In this email correspondence, the spreadsheet titled *Attachment I FY17 Plant Dedicated* details college/departments dedicated amounts subtotaled by VP unit. Also, each branch campus dedicated amounts are broken out and subtotaled. This spreadsheet provides an exhaustive listing of where dedicated reserves reside and their intended purpose and is the source document for this memo regarding plant dedicated reserves.

Plant Highlights

- **EVP for Administration \$16,046,965:** The majority is dedicated toward 5 year capital plans within ISS capital intensive units such as: Housing, Bookstore, Utilities, Parking, and KNME. Examples include renovations to dorms and dorm rooms, upkeep on equipment and utilities, upkeep on TV equipment, parking lot maintenance as well as infrastructure projects managed by Facilities management. In addition, \$547K is dedicated toward the Police communication systems upgrade.
- **Branch Campuses \$11,404,668:** Approximately \$7.5m is dedicated toward constructing the west side Workforce Training Center at Valencia. This project is the number one project on their Facility Master Plan and has been previously reviewed by HED and awaiting legislative approval.
- **HSC \$3,453,537:** Funds dedicated to equipment, renovations, and infrastructure upgrades.
- **Academic/Student Affairs \$1,935,474:** Funds for BARF remodel, PAIS building, Children's Campus, research equipment, and other infrastructure upgrades.
- **President Offices \$422,284:** Funds for settlements, equipment, and computer replacement.

HEALTH SCIENCES CENTER OPERATIONS

For the Health Sciences Center, reserve balances categorized as dedicated are **\$20,916,027**, which is **31%** of total dedicated reserves (see Figure I) and **34%** of the HSC total reserve balances. These dedicated reserves include funding set aside for academic and research initiatives, funding for deficit reduction



plans, equipment, Chair/Dean packages and faculty professional development. The majority of dedicated reserves reside in the School of Medicine. Additional details of these dedicated reserves are presented in the spreadsheet titled *Attachment II FY 17 HSC Dedicated by Categoryv2*.

HSC Operations Highlights

- **School of Medicine \$9,214,651:** The dedicated reserves are set aside for academic initiatives, which include bridge funding, research proposal seed funding, capital equipment, chair packages, faculty startups, and for faculty/staff professional development and training. Information below details the largest departments within the School of Medicine’s dedicated reserve funds.

Table I

Largest SOM Department Dedications	AMOUNT	Dedicated Category Description
The ECHO Institute	\$ 3,903,202	Bridge Funding from contracts for sole use on Project Echo
Pediatrics	\$ 2,763,659	Faculty Seed Funding
Pathology Department	\$ 1,187,268	Faculty Professional Development & Training
SOM Neurosurgery	\$ 1,068,756	Faculty Professional Development & Training

Deficit Reduction Plans:

Dedicated reserves in all fund categories are also set aside to resolve deficits through deficit reduction plans. Many of these deficits will be covered by existing reserves or reducing current year’s operating budgets.

MAIN CAMPUS AND BRANCH OPERATIONS

Main campus operations and branch operations dedicated reserves total to **\$11,318,601** which is 17% of total dedicated reserves.

In this email correspondence, the spreadsheet titled *Attachment III FY17 Main and Branches Dedicated by Category* details the dedicated amounts by category and provides explanations for items under the



general operating and other category. In addition, main campus colleges/departments amounts are broken out and subtotaled by VP unit. Also, each branch campus dedicated amounts are broken out and subtotaled. This spreadsheet provides an exhaustive listing of where dedicated reserves reside and their intended purpose and is the source document for this memo regarding Main and Branch operational dedicated reserves.

Main Campus Operations Highlights

Main campus operations dedicated reserves total to **\$6,842,533** which is **10%** of total dedicated reserves (see Figure I). Of the **\$6.8m**, the majority resides in Academic/Student Affairs. Academic/Student Affairs dedicated reserves total to \$6,990,684, which is 13% of the Academic/Student Affairs total reserve balances (see Figure II). These dedicated reserves includes funding set aside for academic and research initiatives, funding for deficit reduction plans, equipment, and operating expenses. The majority of dedicated reserves resides in I&G and Research funds. Additional details of these dedicated reserves are described below by organization, fund type and sub-category (see Table II).

- **I&G \$4,250,501:** The dedicated reserves in I&G funds are set aside for academic initiatives, which include international recruitment initiatives, part-time instruction, seed funding for managed online programs, graduate assistantships, faculty bridge hires, equipment renewals and replacements, and resources for travel/conference for faculty/staff professional development and training.
- **Research \$6,926,016:** The dedicated reserves in Research funds are for faculty start-up packages, which include resources for equipment, post-doc and graduate assistantship funding, and travel/conferences for research activities, bridge funding for gaps in research contracts and grants, cost share agreements, and capital projects for research labs.

Deficit Reduction Plans:

Dedicated reserves in all fund categories are also set aside to resolve deficits through deficit reduction plans. Many of these deficits will be covered by existing reserves or reducing current year's operating budgets. The following make up the majority of the deficit amounts detailed in the Categorization of Reserves system.



Enrollment Management: The overall balance for Enrollment Management’s scholarship fund is not in deficit. Each scholarship account is setup separately in order to manage which accounts are properly funded and to have the ability to report on changing variables of tuition rates, scholarship acceptances and endowment distributions. The deficit shown in the Categorization of Reserves report will be offset by dedicated reserves to balance the overall scholarship fund.

Continuing Education: Continuing Education (CE) exceeded its deficit reduction plan by decreasing its deficit by \$370K, which brings its overall deficit down to (\$391,686). CE was able to make larger gains on the reduction of the deficit due to organizational changes to fiscal shared services and gains from state contracts. Given the current departure of the executive director of CE and the reduction of state contracts, CE will continue to look for administrative efficiencies, while pursuing revenue opportunities to ultimately eliminate the deficit and become a fully self-sustaining unit.

Athletics: In accordance with UAP 7000, a deficit reduction plan of \$350,000 was implemented in Banner to address the cumulative deficit. Executive management is working on a plan to pay off the cumulative deficit. In addition, the Regents approved funding of \$1.3m to address the current year estimated shortfall. As 2018 begins, the expectation is that the new Athletic Director and Athletics CFO will build a balanced and realistic FY19 budget through a combination of new revenues, budget reductions, and elimination of sports. It is recommended that Athletics give an update on their budget at each F&F meeting over the next several months. The Office of Planning, Budget, and Analysis is poised to assist Athletics as needed.

Other Deficits: Other minor deficits have been identified and will be managed by reducing current year operating budgets and implementing deficit reduction plans.



Figure II

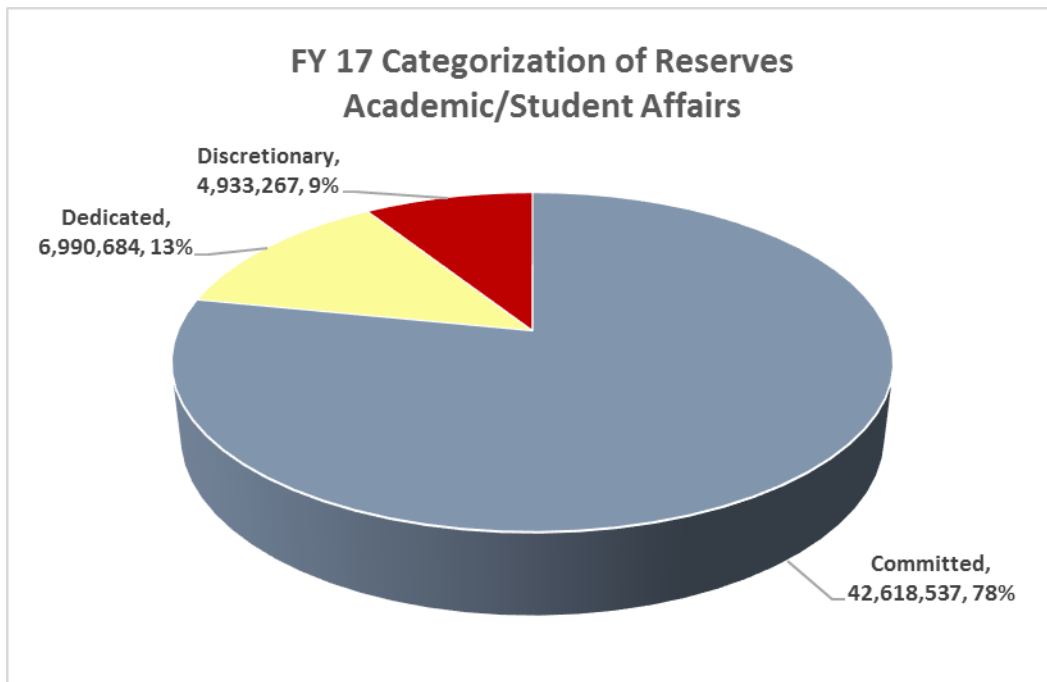


Table II



College/School/ VP Unit	I&G	Research	Public Service	Axillaries	Student Social Cultural	Internal Services	Student Aid	Total
Provost Administrative Units	1,751,793	53,188	(321,729)	22,502	3,155	39,162	29,464	1,577,534
University College	1,319	930						2,249
VP Equity & Inclusion	64,850		(34,761)		1,753			31,842
VP Enrollment Management	89,168		110,532				(5,368,330)	(5,168,630)
College of Fine Arts	(43,105)	6,675	151,193	3,200	134,825	15,000	85	267,873
College of Arts Sciences	59,907	1,866,865	110,171	(31,358)		(42,601)	(16,923)	1,946,062
Anderson Schools of Management	178,756	169,858	(49,286)				(1,748)	297,579
College of Education	696,148	236,008	44,303					976,459
School of Engineering	375,139	428,868	223,539		(4)	3,989	1,596	1,033,128
School of Law	467,229	46,905	93,991		82,415		(1,885)	688,655
School of Architecture Planning	78,882						(5,211)	73,671
University Libraries	268,543	2,929	57,134					328,607
Continuing Education	(920,971)	761,910	(13,571)	(36,787)			111,637	(97,782)
Extended University	898,443	2,030						900,473
VP Research	9,801	3,041,700	113,462			69,093		3,234,056
Honors College	20,385		(13,864)					6,521
VP for Student Affairs	254,214	308,149	62,205	86,728	184,457	-	(3,367)	892,385
Total Dedicated Reserves	4,250,501	6,926,016	533,319	44,285	406,600	84,643	(5,254,682)	6,990,684

Branch Operations Highlights

Branch operations dedicated reserves total to **\$4,476,068** which is **7%** of total dedicated reserves (see Figure D). The majority of the reserves are dedicated primarily to the 3% HED reserve requirement and fluctuations in enrollment and mil levy revenues.

**Attachment --Summary of Categorization of Current Unrestricted Dedicated Reserves by College/School
UAP 7000--HSC Unrestricted, FYE 2017**

Org Level 3	College/School	Bridge Funding	Capital Projects/ Equipment	Chair/ Dean Packages	Deficit Reduction	Donor Designated	Faculty Startup	General Operating	Other	Part-time Instruction	Professional Service Contracts	Rescission Set Aside	Scholarships	Seed Funding	Travel/ Professional Development	Total
AFA	VP HSC Administration	290,255	335,000	1,000,000	(268,104)	22,180			34,702	34,247	843,047		21,000	19,759	447,352	2,779,439
AFB	HS Library and Informatics Center		36,626		(593)	25,623					127,946			159,977	727	350,306
AFC	School of Medicine	6,534,126	1,655,548	964,905	(13,599,418)		3,695,468		1,271,174		246,823		1,875	3,438,000	5,006,150	9,214,651
AFD	College of Nursing		377,763	2,119,400	0		260,380		629,788						280,000	3,667,331
AFE	College of Pharmacy	975,077	120,800	10,808	(70,386)		290,189		57,027		10,000			1,172,715	712,866	3,279,098
AFF	College of Population Health				(1,507)				19,195	43,000						60,688
AFI	HSC VP Research	294,455			(3,569)				554,015		673,916				45,695	1,564,513
	HSC Subtotal	8,093,914	2,525,737	4,095,113	(13,943,576)	47,803	4,246,038	0	2,565,902	77,247	1,901,733	0	22,875	4,790,451	6,492,791	20,916,027

NOTE: Information below details the largest departments within the School of Medicine's \$9.2 million Dedicated reserve funds.

Largest Department Dedications	AMOUNT	Dedicated Category Description
The ECHO Institute	3,903,202	Bridge Funding from Contracts that can only be used for Project Echo
Pediatrics	2,763,659	Seed Funding
Pathology Department	1,187,268	Professional Development & Training
SOM Neurosurgery	1,068,756	Professional Development & Training
	8,922,885	

Attachment IX--Summary of Plant Funds by College/School/Division
FYE 2017

Org Lvl 3	College/School/Division	Dedicated	
031A	President's Office	145,937.95	Infrastructure modifications & Capital Expenditures for new president
213A	University Counsel Office	259,000.00	\$42K for computer replacement and \$217K for settlements and salary offers.
016A	Office of Equal Opportunity	17,346.22	Single Stall ADA compliance & Univ. Marketing restroom signs
		422,284.17	
064A	International Programs Studies	3,382.04	Funds will be used to replace obsolete computers at GEO.
402A	KUNM	10,000.06	Funds will be used to upgrade equipment at KUNM.
688A	Provost Office Staff	31,657.27	Funding set aside for Provost departments' Computer renewal and replacement.
ABE	VP Division of Enrollment Mgmt	80,000.00	Two new replacement car purchases ~ \$25,000 each; One EMIT Server Replacement and twenty replacement computers ~\$30000
ABH	College of Arts Sciences	540,039.20	Funding transferred to Biology from the OVPR for BARF remodel, Physics funding set aside for the new PAIS building, \$5,000 for equipment in the Physics lab, \$87K insurance settlement dedicated to Patty Crown and to be used for the Chaco Canyon Field Station, Anthropology Annex \$15,000, Advisement SMLC space \$12,000. Dedicated fund usage to occur over multiple years.
ABI	Anderson Schools of Management	9,461.05	Advisement Laptops and docking stations.
ABJ	College of Education COE	236,000.00	Funds to be expended per signed and approved proposed Curriculum Fee Approval Form
ABK	School of Engineering	131,353.89	For equipment replacement.
ABL	School of Law	85,000.00	\$64,000 dedicated to Law Clinic IT security funded by student IT curriculum fees; \$21,000 dedicated to Law School IT upgrades (security & software)
ABM	School of Architecture Planning	36,324.43	Funds held to renew equipment and facilities in the computer lab, fabrications lab, and technology in the classrooms.
ABN	University Libraries	70,921.83	Server and computer renewal/replacement
ABP	Extended University	20,000.00	Dedicated funding set aside for Extended Learning staff equipment, and updates.
ABQ	VP Research & Economic Development	500,751.85	Reserves will be used for special equipment purchase requests that will benefit main campus research efforts.
		1,754,891.62	
ACB	VP Student Affairs Independent Depts.	20,000.00	El Centro vehicle and wall repair
ACC	Associate VP Student Services	654.32	College Enrichment and Outreach Programs - vehicle maintenance
ACD	Associate VP Student Life	159,927.59	Children's Campus bldg. repairs/renovation & SUB repairs/maintenance
		180,581.91	
475A	EVP of Administration Office	161,169.43	Equipment Renewal & Replacement and Insurance Settlements
291A	Police Department	546,631.36	Communication system upgrade.
685A	Risk Management	65,000.00	Fencing, Security, Two Way radios for emergencies and computers
712A	Budget Office	69,686.23	Computers and IT/IBI Report writing
ADC	Intercollegiate Athletics	115,906.00	Uniforms and player equipment
ADE	Associate VP for Facilities Mgmt	1,325,415.00	Minor Discretionary, Landscaping projects; Sidewalk projects, Alumni Chapel and Hodgkin Hall; D.H. Lawrence; Harwood;
ADG	VP Institutional Support Services	13,595,504.66	5 year capital plans. Capital intensive units, Housing, Bookstore; Utilities; Parking; KNME. Renovations to dorms and dorm rooms, equipment and upkeep on the utilities, keeping TV equipment current, repaving parking lots.
AAB/ADJ	Information Technologies	167,652.69	Network refresh; power upgrades
		16,046,965.37	
AFA	HSC Administration	2,922,925.00	Funds dedicated to equipment, renovations, infrastructure upgrades, etc.
AFD	College of Nursing	240,783.71	Funds dedicated to equipment, renovations, infrastructure upgrades, etc.
AFE	College of Pharmacy	289,827.91	Funds dedicated to equipment, renovations, infrastructure upgrades, etc.
		3,453,536.62	
AGA	Gallup Branch	2,323,847.02	\$1,000,000 is to be returned to the UNMG I&G reserves per instructions from the Provosts Office and UNMG advisory board. Original intent was to use these funds for the renovation of the Lions Hall project as approved by the Regents. This project has been placed on indefinite hold. Remaining \$970,643.95 in Major Capital has specific funding criteria approved by the BOR and or HED, and represent local debt bond funding, GO bond funding, or other approved funding. BR&R funding is a mandatory transfer that is required per memo from David Harris. Unrestricted Minor is a mandatory transfer to cover equipment renewal and replacement. A memo is in place that requires these transfers from David Harris.
AGB	Los Alamos Branch	909,713.74	These reserves will be purposed for equipment, computers, building repair, infrastructure; transfers to ER&R and BR&R are required by the university administration
AGC	Taos Branch	706,229.90	Funds set aside for upgrade/replacement of HVAC control systems in Pueblo Hall.
AGD	Valencia County Branch	7,464,877.61	These reserves are specifically dedicated to construct our west side Workforce Training Center. This project is the number one project on our Facility Master Plan and has been previously reviewed by HED and awaiting legislative approval.
		11,404,668.27	
		2,229,100.04	Main Campus - BR&R Reserves- Funds held for emergencies, like pipes bursting; roof leaks; sidewalk repair; etc..
		35,492,028.00	
Total Dedicated Funds		35,492,028.00	



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UAP 7000 CATEGORIZATION OF RESERVES

RECAP

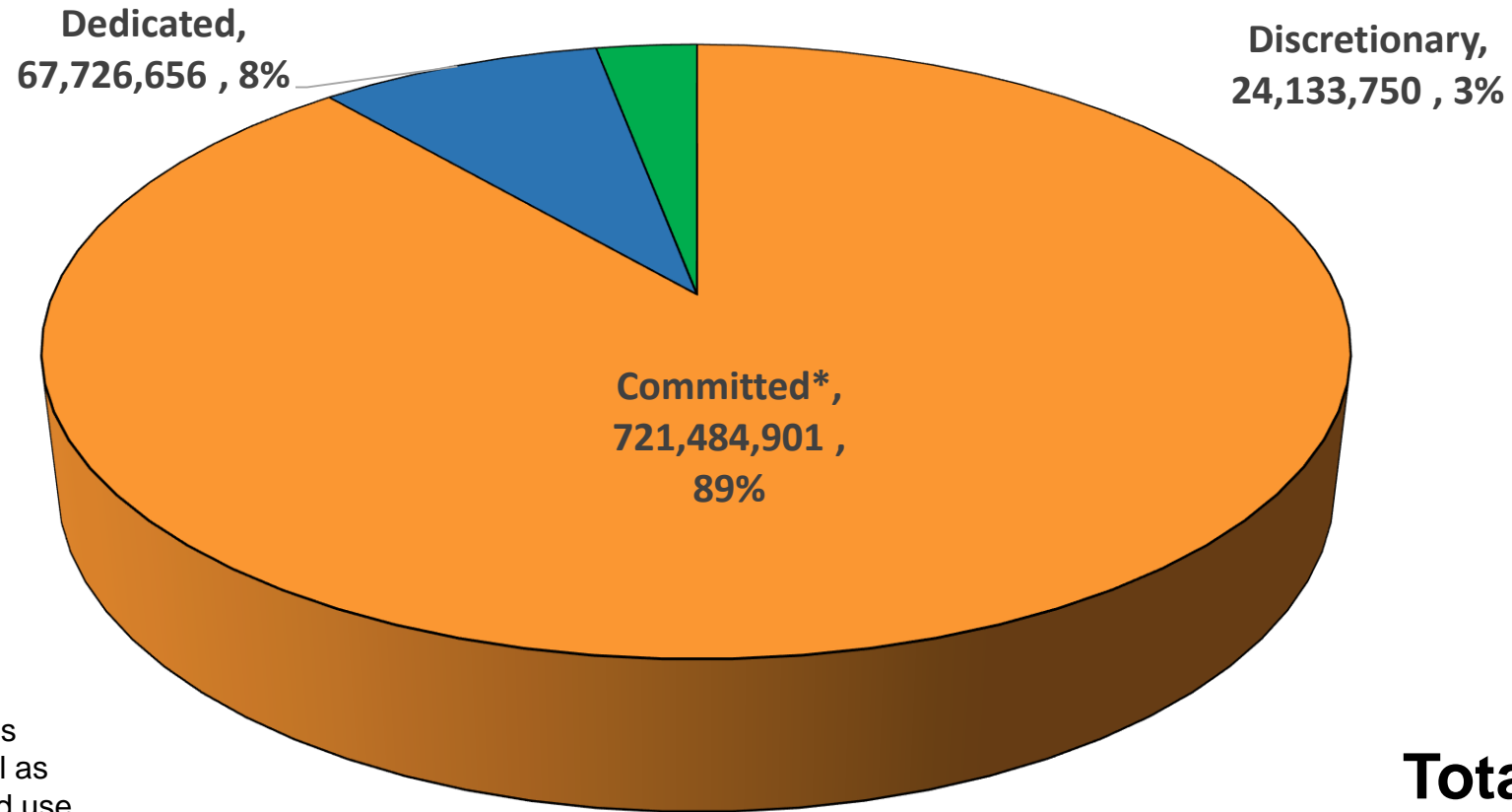
FRIDAY NOVEMBER 3, 2017

F&F COMMITTEE

The Importance of University Reserves

- University Reserves provide liquidity which is a foundational element of the University Bond Rating.
- The University uses reserves to mitigate unplanned budget reductions, adapt to changes and challenges such as health care reform or enrollment reductions, and to invest in mission critical initiatives.
- Reserves are non-recurring resources used as a bridge to avoid actions that damage our mission, such as un-planned layoffs, cuts in student or community services, or lapses in infrastructure maintenance.
- Cash reserves are necessary because research and clinical care are cost reimbursable and universities do not have access to unsecured commercial lines of credit to bridge timing gaps between collecting revenues and operating expenditures.

UNM FY 17 Main, HSC, Branches and Hospital Ending Reserves



* Note that committed includes contractual obligations as well as reserves that have a restricted use

Total: \$813,345,307

FY17 Total Ending Reserves by Campus

Total Reserves Reconciliation	Committed *	Dedicated	Discretionary	Total Reserves
Main Campus Operations	70,072,590	6,842,533	8,015,391	84,930,513
HSC Operations	37,057,753	20,916,027	3,022,204	60,995,984
Branch Operations	2,991,472	4,476,068	8,449,198	15,916,737
Subtotal Campus Operations	110,121,814	32,234,628	19,486,793	161,843,235
Hospital Capital Initiatives	202,538,207	0	0	202,538,207
Main Campus Plant	147,067,169	23,278,901	3,982,581	174,328,651
HSC Plant	34,476,573	3,453,537	41,773	37,971,883
Branch Plant	5,708,250	8,759,590	622,603	15,090,443
Subtotal Plant	389,790,200	35,492,028	4,646,957	429,929,185
Hospital Operations	221,572,887	0	0	221,572,887
Grand Total	\$721,484,901	\$67,726,656	\$24,133,750	\$813,345,307

* Note that committed includes contractual obligations as well as reserves that have a restricted use

FY 18 Main Campus Proposal

Main Campus-DRAFT PROPOSAL	FY 2018
<i>Operating Discretionary</i>	\$8,015,391
<i>Plant Discretionary</i>	\$3,982,581
<i>Total Discretionary Reserves</i>	<u>\$11,997,972</u>
 <i>Add: Amount categorized as committed toward FY18 tuition shortfall</i>	 \$2,000,000
<i>Total Available</i>	<u>\$13,997,972</u>
 Unfunded Initiatives:/Expenses/Activities:	
Academic Affairs FY 18 Shortfall (1)	900,000
FY18 Current Estimated I&G Budget Shortfall (2)	1,414,000
Innovate ABQ Funding (3)	520,000
Athletics Estimated Shortfall (4)	1,300,000
Total	<u><u>4,134,000</u></u>
 <i>Ending Available Reserves</i>	 <u><u>\$9,863,972</u></u>

(1) Of \$1.9m, in FY 18 \$1m will come from attrition and \$900K reserves

(2) Of the \$2.4m total FY 18 tuition shortfall , propose \$1.414m from reserves and net from one-time revenue sources

(3) Meet Debt Obligation

(4) Estimated shortfall due to increased fixed costs and lower game attendance

Thank you!

Questions?



UAP 7000 CATEGORIZATION OF RESERVES

TUESDAY, OCT 10 AND OCT 17, 2017

Components of University Reserves

- Hospital Operations
- Hospital Capital Initiatives
- Campus Plant Funds
- Campus Operations

**Each Component has Committed, Dedicated or Discretionary Reserves*

The Importance of University Reserves

- University Reserves provide liquidity which is a foundational element of the University Bond Rating.
- The University uses reserves to mitigate unplanned budget reductions, adapt to changes and challenges such as health care reform or enrollment reductions, and to invest in mission critical initiatives.
- Reserves are non-recurring resources used as a bridge to avoid actions that damage our mission, such as un-planned layoffs, cuts in student or community services, or lapses in infrastructure maintenance.
- Cash reserves are necessary because research and clinical care are cost reimbursable and universities do not have access to unsecured commercial lines of credit to bridge timing gaps between collecting revenues and operating expenditures.

University Administrative Policy (UAP) 7000: Reserves Requirements

- Applies to budget management and use of reserves for current unrestricted funds with special emphasis on Instruction & General funds
- Authorized by UNM Regents Policy 7.20 “Budgets and Fund Balances” and requires all departments responsible for current unrestricted funds to categorize and report their reserves at the end of each fiscal year
 - UAP 7000 requires three categories of reserves: Committed (a formal written commitment, gifts, contracts, or appropriations), Dedicated (a clear, focused purpose, approved by Dean or above), Discretionary (the remaining reserves after accounting for Committed and Dedicated)
- Report of Fund Balances is presented to the Board of Regents each year
- Reviewed and approved by corresponding Executive Vice President

Frequently Asked Questions

1. What are Reserves?
 - They are unspent funds from previous years
2. Can we spend reserves on salary increases?
 - No, pay increases are continuing expenses while reserves are one-time funding
3. Are all reserves available for spending?
 - No, portions are committed and dedicated for specific purposes
4. Can we spend Hospital or Branch reserves on Campus operations?
 - No, Per legal agreements those reserves must be spent on respective operations

UNM Hospital Operating and Capital Initiatives Reserves

UNM Hospital Operating Reserves: \$221,572,887

UNM Hospital Capital Initiatives Reserves: \$202,538,207

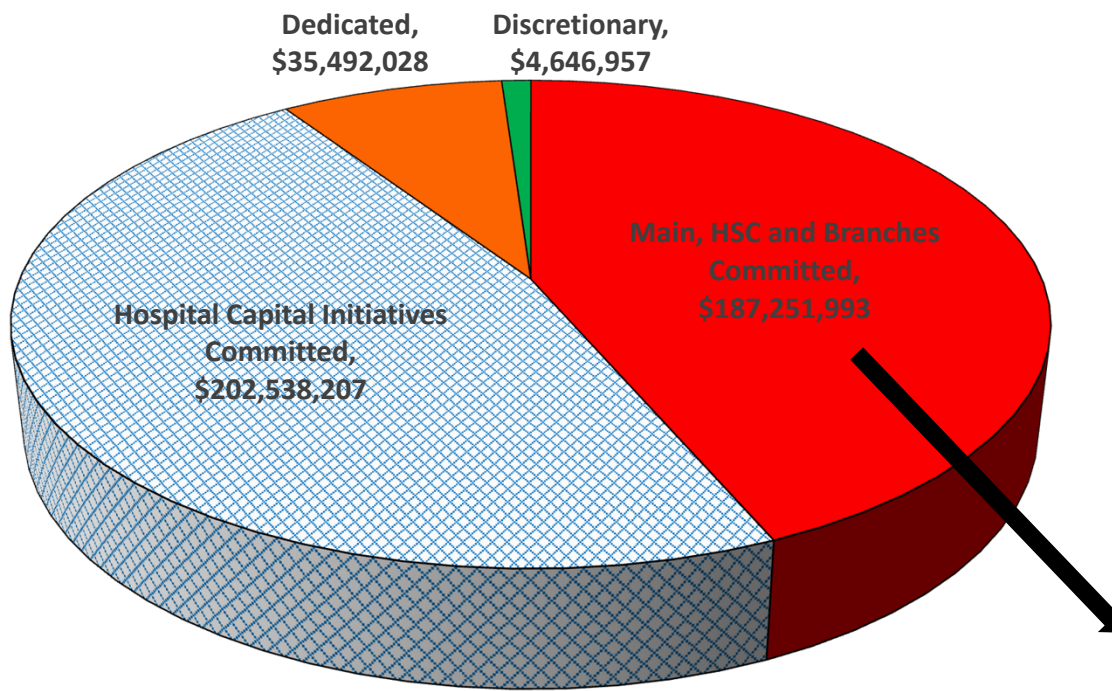
- UNM Hospital Reserves (whether operating or capital initiatives) are committed under the HUD Mortgage contract and the Bernalillo County lease agreement:
 - Under the UNMH Pavilion Mortgage, and the separate Security Agreement, UNMH Board of Trustees and UNM Regents granted a security interest in “all of UNMH’s cash, accounts receivable, and contract rights to the Mortgagee (HUD).” ¹
 - In addition, under the Lease Agreement with the Bernalillo County Commission, “UNMH will not use or pledge the reserves of the Hospital/Mental Health Center for any purpose which is not in the ordinary course of the operations of the Hospital/Mental Health Center...” ¹

¹Mortgage Agreement Section (4)(a) and (b), Security Agreement section (g). 1999 County Lease agreement Section III, (m) page 9.

University Plant Funds

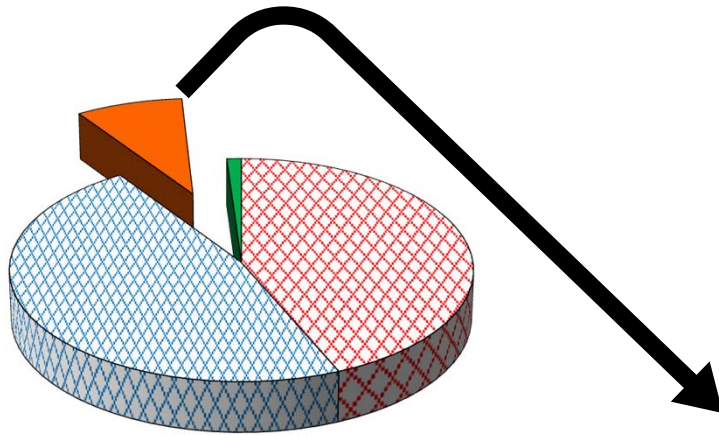
- Plant Funds are used for the non-recurring acquisition, construction, improvement or expansion of the physical facilities or infrastructure of UNM. Expenditures may be for land or building acquisition; construction of new facilities; rehabilitation, renovation, remodeling, and alteration of existing facilities; equipment purchases or tangible items with a useful life of at least three years.
- Committed Funds – Those in which there is a formal or contractual obligation for a project, a project that is underway or other legally binding obligation.(example UNM bonds).
- Dedicated – a clear, focused purpose, project, or equipment expenditure, approved by a Dean or above.
- Discretionary – The remaining reserves after accounting for Committed and Dedicated

FY 17 Plant Funds Ending Reserves total \$429,929,185



Main, HSC and Branch Plant Committed	
Bond Proceeds	\$ 106,905,487
Startups & Cost Share	34,476,573
Retirement of Indebtedness	27,182,203
Auxiliaries	9,232,869
Building Renewal and Replacement	5,454,061
Other - Committed Plant	3,796,245
Total	\$ 187,251,993

FY17 Plant Funds Dedicated Reserves



VP Unit	Dedicated
President	422,284
Academic/Student Affairs	1,935,474
EVP Admin	20,921,143
HSC	3,453,537
Branches*	8,759,590
Total Dedicated Plant	\$ 35,492,028

* Branch campus reserves designated to cover Branch related operations and strategic initiatives. Per Branch Campus Operating Agreement between the Board of Regents and Local Branch Campus Boards, funding between campuses shall not be reallocated, except for the payment of the administrative services fee defined in the agreement.

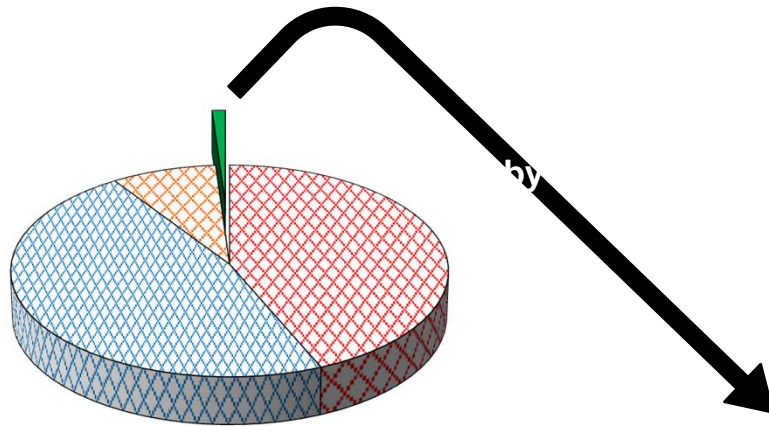
Summary of Dedicated Plant Funds by College/School/Division FY17

College/School/Division	Dedicated
Anderson Schools of Management	9,461
Associate VP for Facilities Mgmt	1,325,415
Associate VP Student Life	159,928
Associate VP Student Services	654
Budget Office	69,686
College of Arts Sciences	540,039
College of Education COE	236,000
EVP of Administration Office	161,169
Extended University	20,000
Information Technologies	167,653
Intercollegiate Athletics	115,906
International Programs Studies	3,382
KUNM	10,000
Office of Equal Opportunity	17,346
Police Department	546,631
President's Office	145,938
Provost Office Staff	31,657
Risk Management	65,000

College/School/Division	Dedicated
School of Architecture Planning	36,324
School of Engineering	131,354
School of Law	85,000
University Counsel Office	259,000
University Libraries	70,922
VP Division of Enrollment Mgmt	80,000
VP Institutional Support Services	13,595,505
VP Research & Economic Development	500,752
VP Student Affairs Independent Depts.	20,000
Building Renewal and Replacement	4,874,178
HSC Administration	2,922,925
College of Nursing	240,784
College of Pharmacy	289,828
Gallup Branch	2,040,874
Los Alamos Branch	338,632
Taos Branch	190,000
Valencia County Branch	6,190,084
Total Plant Funds	\$ 35,492,028



FY17 Plant Funds Discretionary Reserves

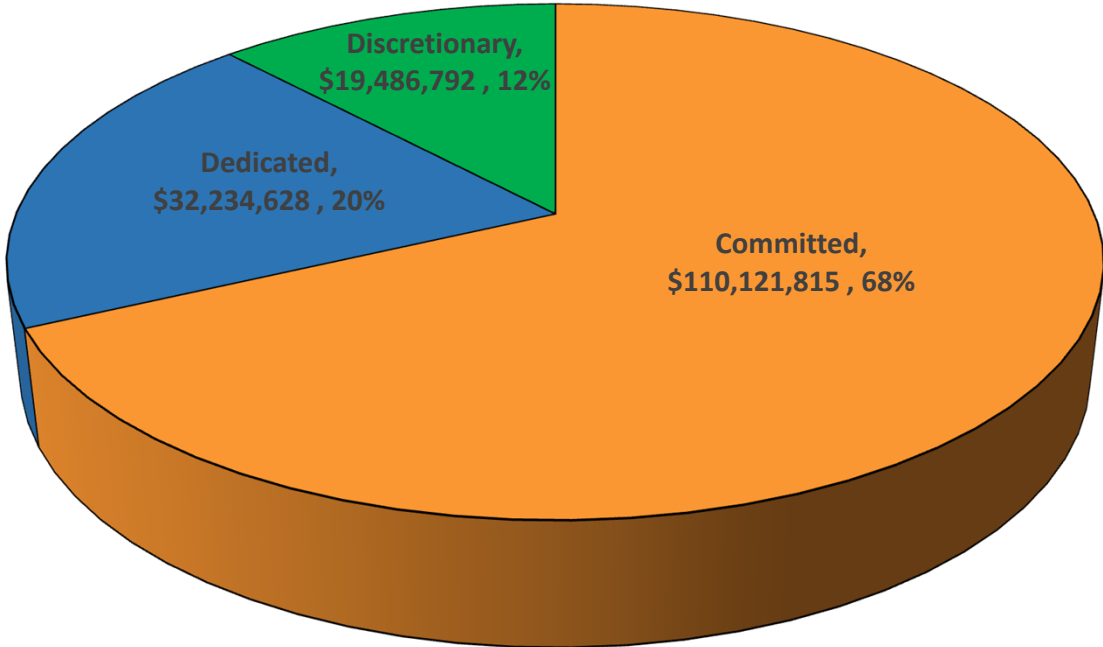


VP Unit	Discretionary
President	26,652
Academic/Student Affairs	993,381
EVP Admin	2,962,548
Main Subtotal	\$ 3,982,581
HSC	41,773
Branches*	622,603
Total Discretionary Plant	\$ 4,646,957

* Branch campus reserves designated to cover Branch related operations and strategic initiatives. Per Branch Campus Operating Agreement between the Board of Regents and Local Branch Campus Boards, funding between campuses shall not be reallocated, except for the payment of the administrative services fee defined in the agreement.

Detail by Department - reference Attachment XI of e-book

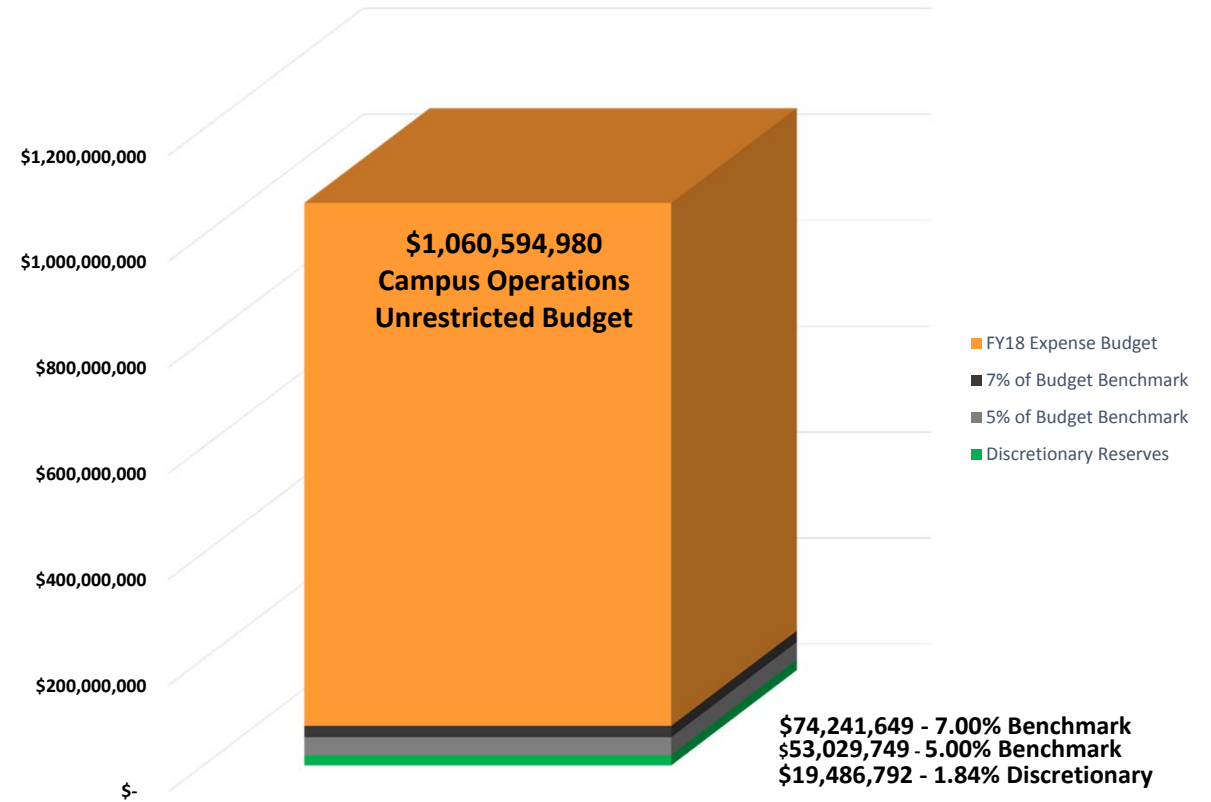
UNM FY 17 Campus Operations Ending Reserves



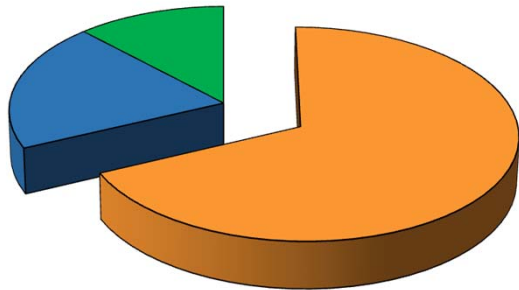
Total: \$161,843,235

Campus Operations Discretionary Reserves as a % of Unrestricted Budget

Discretionary Reserves
as % of FY18 Unrestricted Budget



UNM FY 17 Campus Operations Committed Reserves

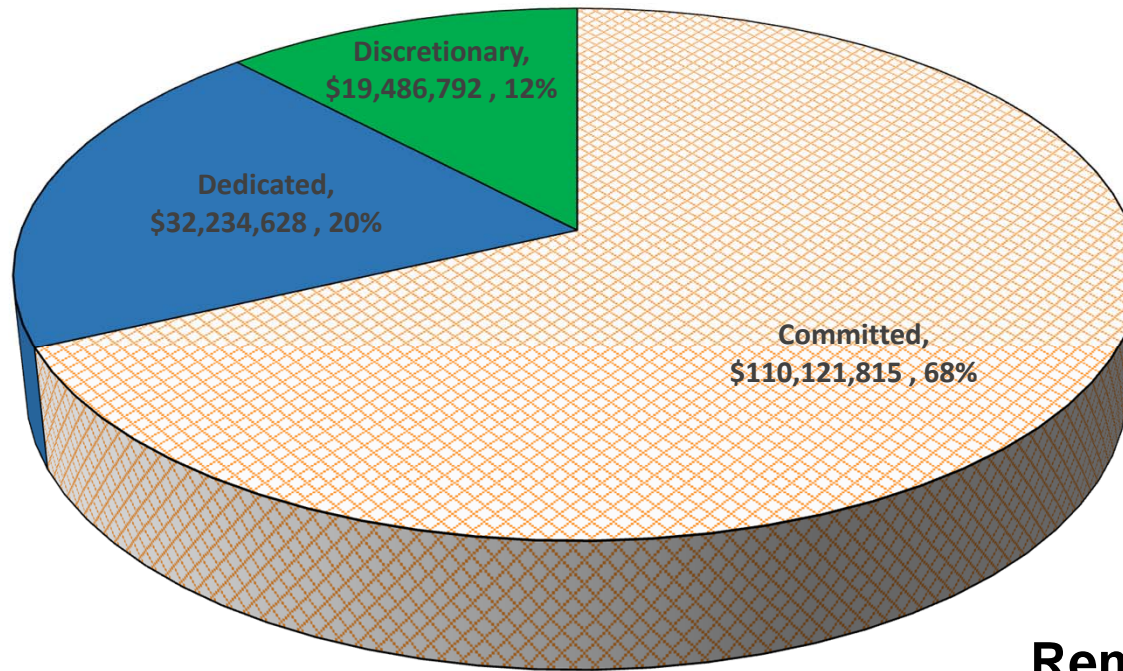


Category	Total
Donor Designated	43,428,757
Faculty Contracts/ Chair & Dean Packages	10,624,161
Faculty Startup	10,476,100
Other ¹	10,109,292
HED 3% Reserve	9,579,822
Scholarships	6,977,982
Purchase Orders & Service Contracts	4,373,493
Equipment	4,090,881
Miscellaneous Fringe Benefit Reserves	3,500,000
Partial Projected MC FY18 Tuition shortfall of \$2.4M	2,000,000
Course Fees	1,640,155
Mandatory Student Fees	1,200,000
Cost Share & Research Awards	1,121,170
Internal Service Center Reserves	1,000,000
Total Department Commitments	\$110,121,815

I&G Central Reserve-
reference Attachment IV of e-book

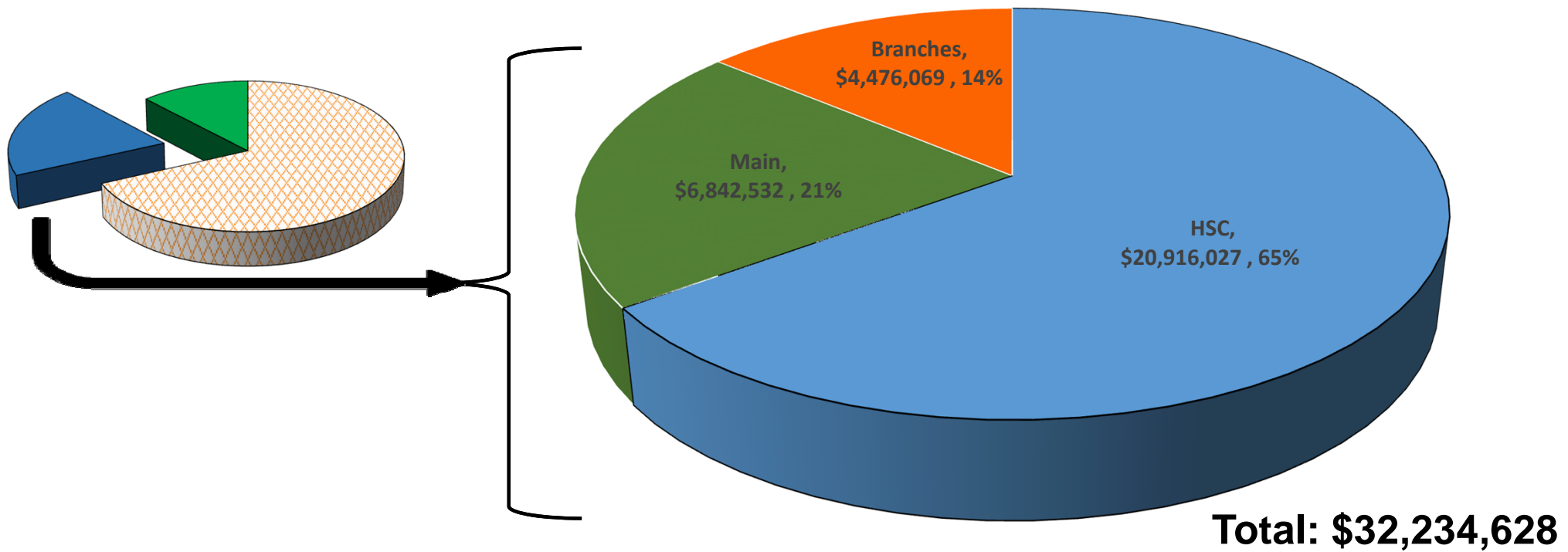
1. Other includes commitments such as: Main Campus RPSPs, faculty hiring plans, professional development, financial aid and graduate assistantships.

UNM FY 17 Campus Operations Ending Reserves

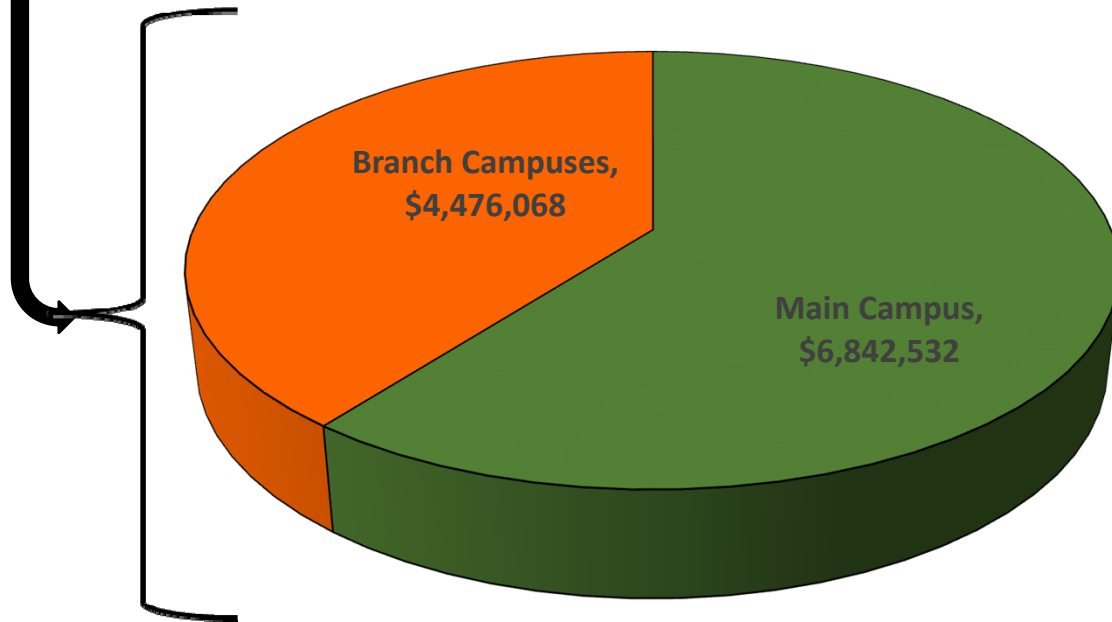
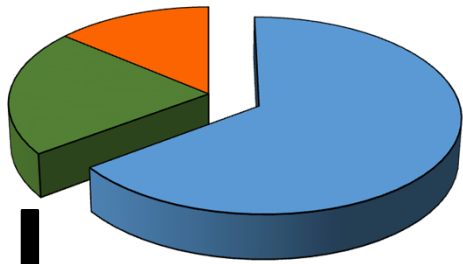


Total: \$161,843,235
Less: (110,121,815)
Remaining: **\$51,721,420**

UNM FY 17 Campus Operations Dedicated Reserves



Main and Branch Campus Academic Enterprise FY 17 Dedicated Reserves



Main and Branches	Dedicated
President/Development	554,233
Academic/Student Affairs	6,990,693
Administration/Other	(702,394)
Main Campus Subtotal	\$ 6,842,532
Branches*	4,476,068
Total	\$ 11,318,600

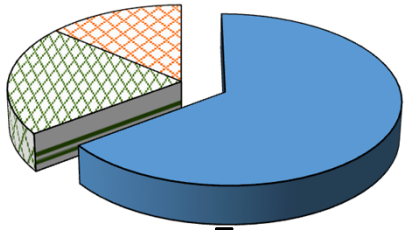
* Branch campus reserves designated to cover Branch related operations and strategic initiatives. Per Branch Campus Operating Agreement between the Board of Regents and Local Branch Campus Boards, funding between campuses shall not be reallocated, except for the payment of the administrative services fee defined in the agreement.

FY17 Main and Branch Academic Enterprise Ending Reserves

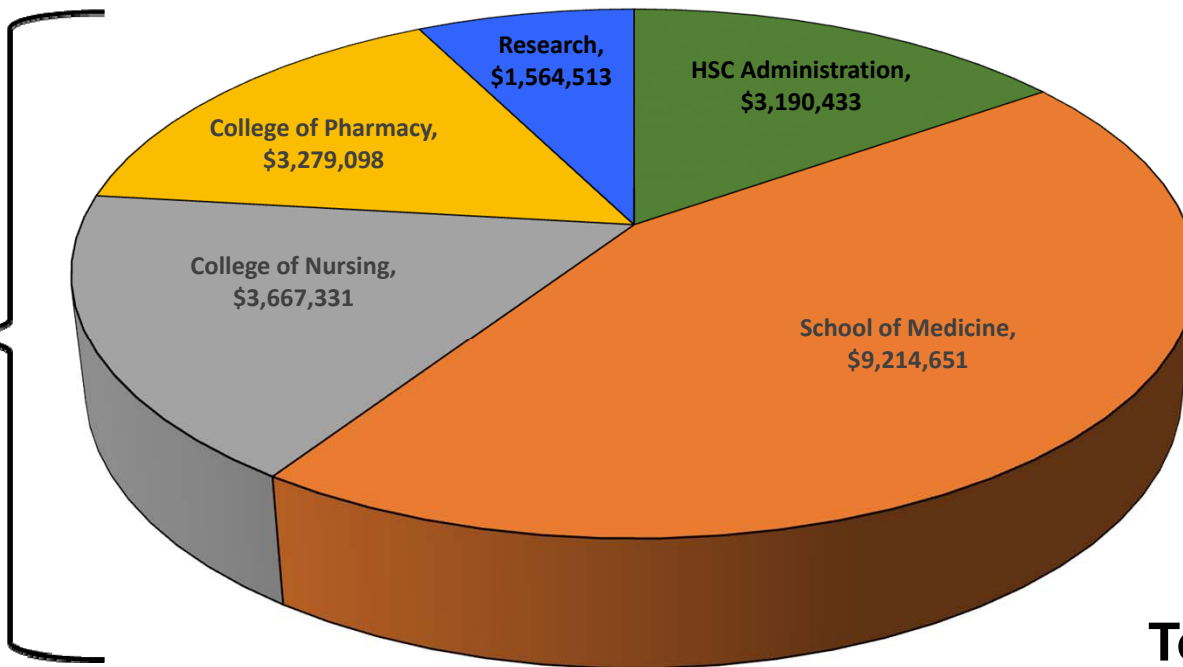
Summary of Dedicated Reserves by Category Type

Category	Total
Deficit Reduction Plan ¹	(12,839,612)
Other ²	8,644,201
Research Bridge Funding	6,784,368
Equipment	3,637,675
Startup for Researchers and Chair Initiatives	3,226,880
Professional Service Contracts	1,235,134
Academic Professional Development	629,954
Total Department Dedications	\$ 11,318,600

1. Deficit Reduction Plan is comprised of departmental deficits that will be covered from future year operating budgets.
2. Other includes dedications such as: undesignated scholarships, part-time instruction, and operating initiatives



FY17 HSC Academic Enterprise Dedicated Reserves



Total: \$20,916,027

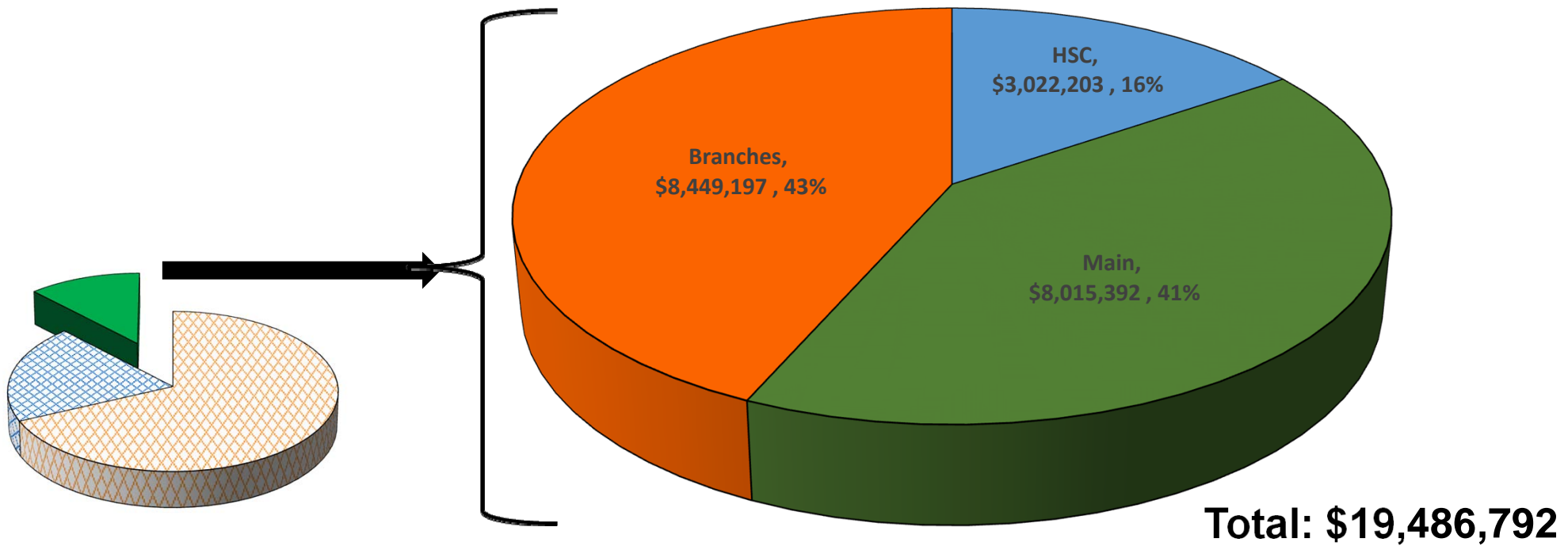
FY17 HSC Academic Enterprise Ending Reserves

Summary of Dedicated Reserves by Category Type

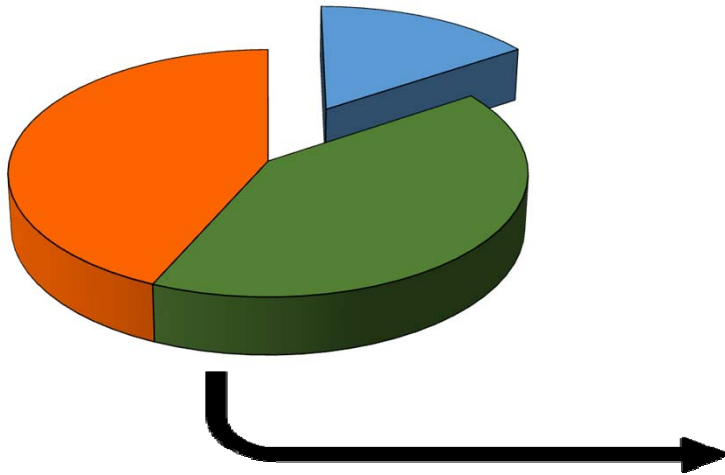
Category	Total
Deficit Reduction Plan ¹	(13,943,576)
Startup for Researchers and Chair Initiatives	10,131,602
Research Bridge Funding	8,093,914
Continuing Healthcare Professional Development	6,492,791
Other ²	5,713,827
Capital Equipment	2,525,737
Professional Service Contracts	1,901,733
Total Department Dedications	\$ 20,916,027

1. Deficit Reduction Plan is comprised of departmental deficits that will be covered from future year operating budgets.
2. Other includes dedications such as: Part-time Instruction, Donor Designated, Undesignated Scholarships and Department Initiatives.

UNM FY 17 Operations Discretionary Reserves



FY17 Main and Branch Campus Discretionary Reserves

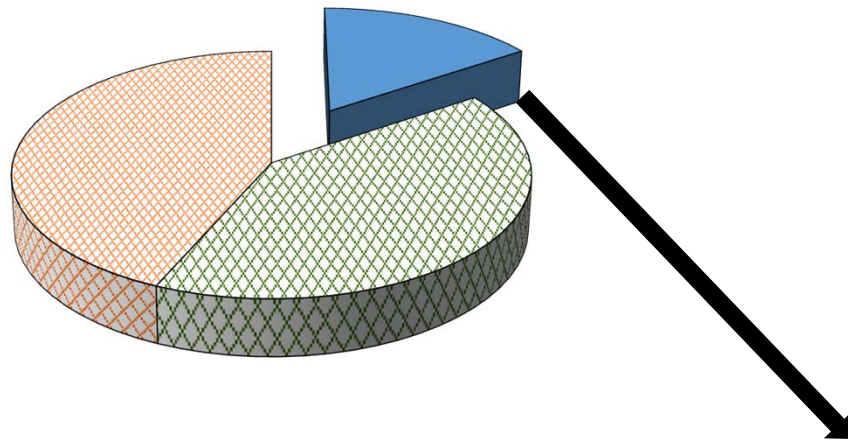


Main and Branches	Discretionary
President/Development	126,051
Academic/Student Affairs	4,933,267
Administration/Other	1,441,131
Undesignated Central Reserve	1,514,943
Main Campus Subtotal	\$ 8,015,392
Branches*	8,449,197
Total	\$ 16,464,589

* Branch campus reserves designated to cover Branch related operations and strategic initiatives. Per Branch Campus Operating Agreement between the Board of Regents and Local Branch Campus Boards, funding between campuses shall not be reallocated, except for the payment of the administrative services fee defined in the agreement.

Detail by Dept.-
reference Attachment IX of e-book

FY17 HSC Academic Enterprise Discretionary Reserves



HSC Divisions	Total
HSC Administration	589,146
School of Medicine	1,626,077
College of Nursing	0
College of Pharmacy	102,621
College of Population Health	163,627
Research	540,733
Total Department Discretionary	\$ 3,022,203

FY18 Main Campus Budget Pressure Points

- Academic Affairs FY18 Shortfall - \$900k
- Innovate ABQ Funding - \$520k
- PIT sound system upgrade - \$500k
- FY18 Tuition and Fee Estimated Shortfall - \$400k

Main Campus-DRAFT PROPOSAL		FY 2018
<i>Beginning Discretionary Reserves (Operating and Plant)</i>		\$11,997,973
Unfunded Initiatives:/Expenses/Activities:		
Academic Affairs FY 18 Shortfall (1)		900,000
Innovate ABQ Funding		520,000
PIT Sound System upgrade		500,000
FY 18 Tuition and Fee Estimated Shortfall (2)		400,000
Total		2,320,000
<i>Ending Discretionary Reserves</i>		\$9,677,973
(1) Of \$1.9m, in FY 18 \$1m will come from attrition and \$900K reserves		
(2) FY18 Tuition Fee Estimated Shortfall		
Tuition Shortfall		2,400,000
Mandatory Student Fees Shortfall		1,100,000
Subtotal		3,500,000
Less Tuition Amount included FY 18 operational committed		2,000,000
Less Fee Amount included FY 18 operational committed (Est. \$1.2m)		527,752
Less Fee Amount included FY 18 plant committed		572,248
Total		400,000

Thank you!

Questions?

MEMORANDUM

TO: Members of the Board of Regents' Finance & Facilities Committee

THRU: Chaouki Abdallah, Interim UNM President
David W. Harris, EVP for Administration, COO and CFO

FROM: Norma Allen, Director – University Budget Operations *NA*

DATE: October 10, 2017

SUBJECT: **Approval of Reports for University Administrative Policy 7000 for Main and Branch Campuses – FY 2016/17**

OVERVIEW

At the end of each fiscal year, the Office of Planning, Budget and Analysis (OPBA) reviews current unrestricted reserves in accordance with UAP 7000 and Regents' Policy 1.1 & 7.2 (Fiduciary Responsibility) and submits a report to the Board of Regents for approval. In this report, we explain changes in current unrestricted reserves for Main Campus and Branches and discuss year-end deficit balances over \$100,000 for Schools/Colleges/Departments.

The UAP 7000 Policy process begins when the fiscal year-end closes in late July. Each department submits the information to its respective School/College/Department, which in turn submits the information to the respective Vice President unit. Lastly, the Vice President unit reviews and submits the final report to the OPBA. The process also includes a requirement to categorize fund reserves in terms of committed, dedicated, and discretionary.

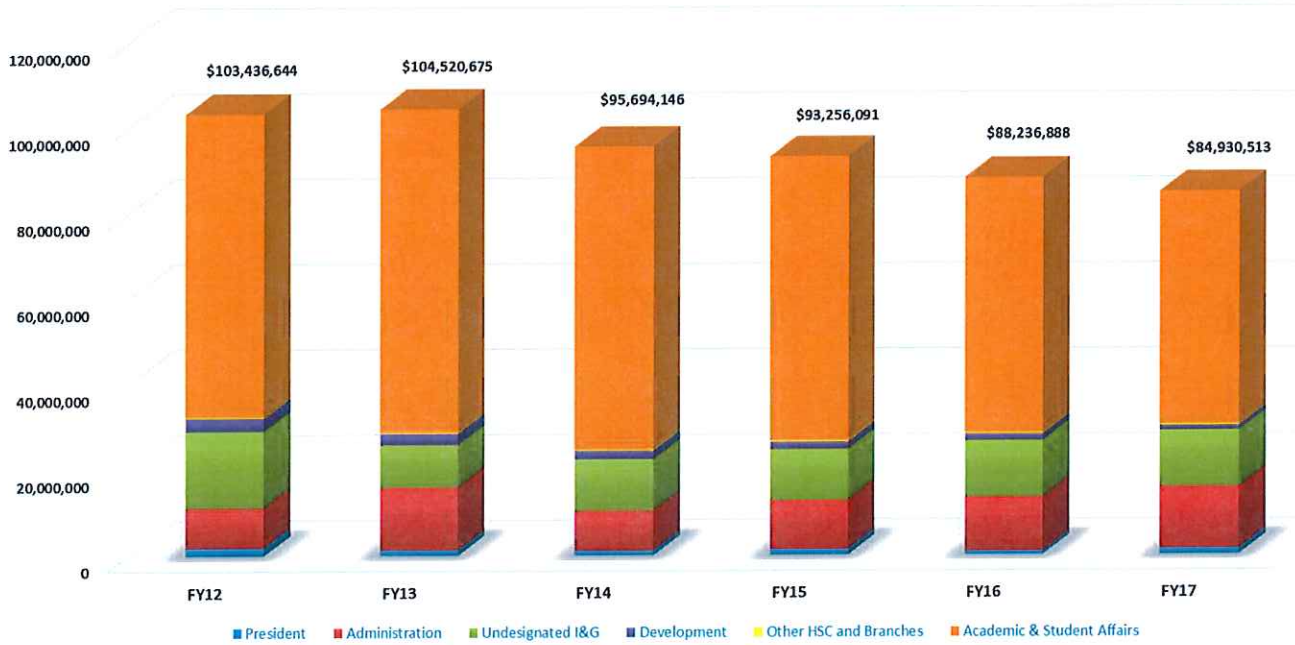
MAIN CAMPUS SUMMARY GRAPHS & SCHEDULES

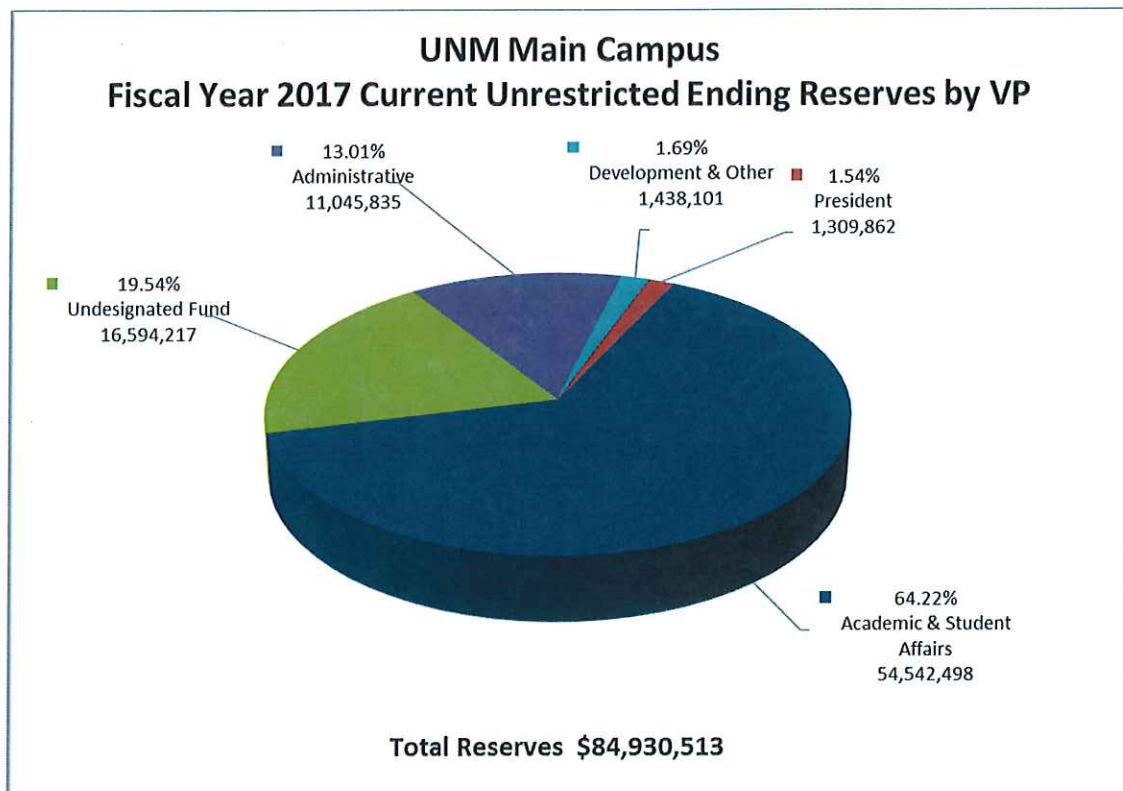
Unrestricted Funds: As the following graphs depict, overall university reserves for Main Campus unrestricted funds decreased approximately \$3.3 million in FY17. The overall decline can be attributed to decreases within Academic and Student Affairs. These decreases, however, were partially offset by increases in Administration and the President's organization which is primarily due to the hiring moratorium and pullback of reserves. In addition, it is important to note that overall reserves have declined by approximately 19%, or \$19.6 million since 2013. This can be attributed to the continued decline in state support, tuition and fee revenue and the continued need to offset budget reductions and mitigate unplanned lay-offs with reserves. The pie chart on page 3 shows the breakout of unrestricted reserves by VP unit.

Main Campus Fiscal Year 2012 - 2017 Ending Reserves All Current Unrestricted Funds



Main Campus Current Unrestricted Funds Fiscal Year 2012 - 2017 Ending Reserves





Instruction & General Funds (I&G): As the following graphs depict, overall I&G reserves for Main Campus decreased approximately \$909K in FY 17. The overall decline can be attributed to decreases within Academic and Student Affairs. These decreases, however, were partially offset by increases in Administration and the President’s organization which is primarily due to the hiring moratorium and pullback of reserves. In addition, it is important to note that overall reserves have declined by approximately 33%, or \$15.5 million since 2012. This can be attributed to the continued decline in state support, tuition revenue, and the continued need to offset budget reductions and mitigate unplanned lay-offs with reserves. The pie chart on page 5 shows the breakout of I&G reserves by VP unit.

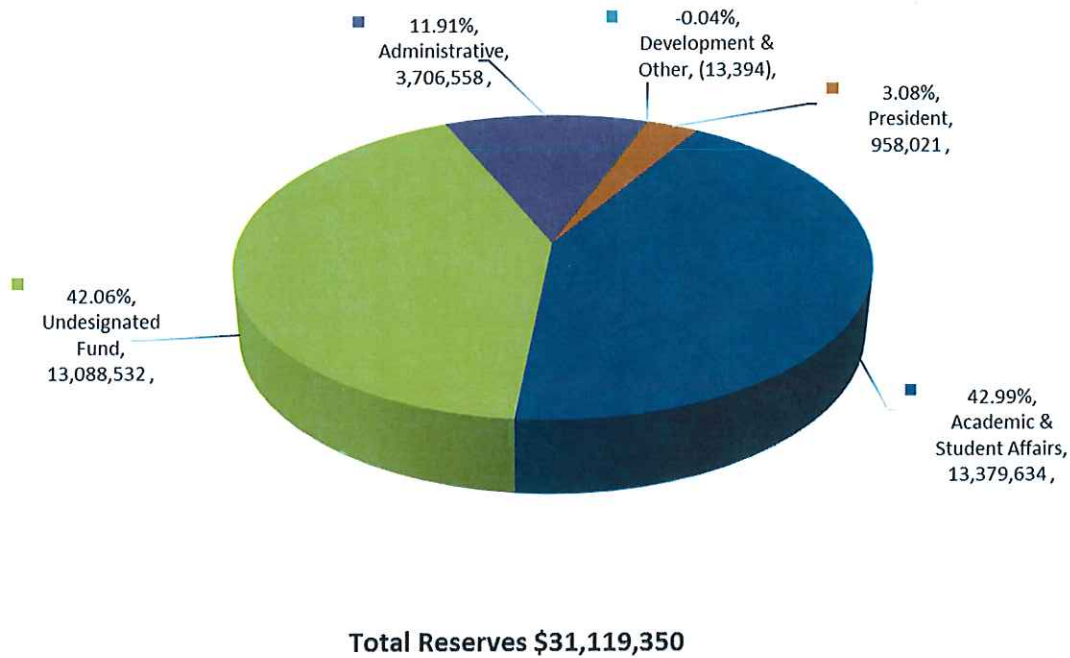
Main Campus Fiscal Year 2012 - 2017 Ending Reserves Instruction and General Funds



Main Campus Instruction and General Funds Fiscal Year 2012 -2017 Ending Reserves

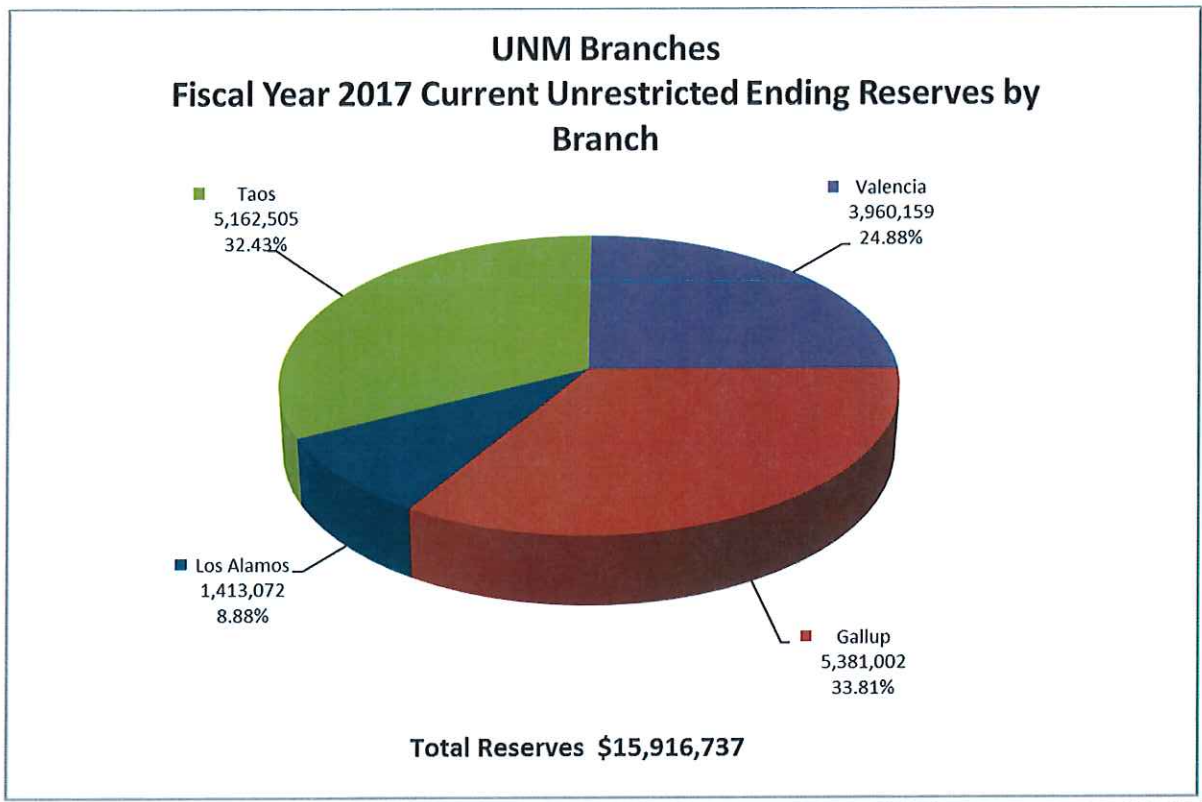


**UNM Main Campus
Fiscal Year 2017 Instruction & General Ending Reserves by VP**



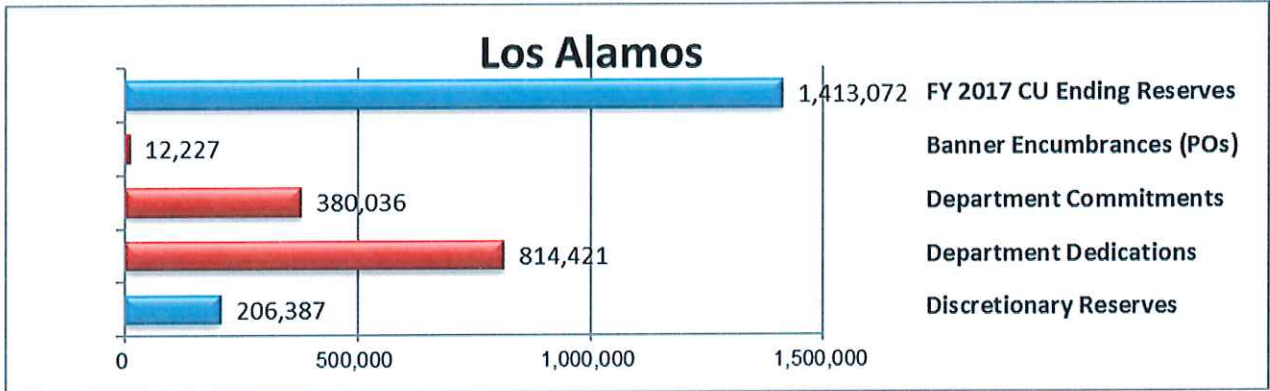
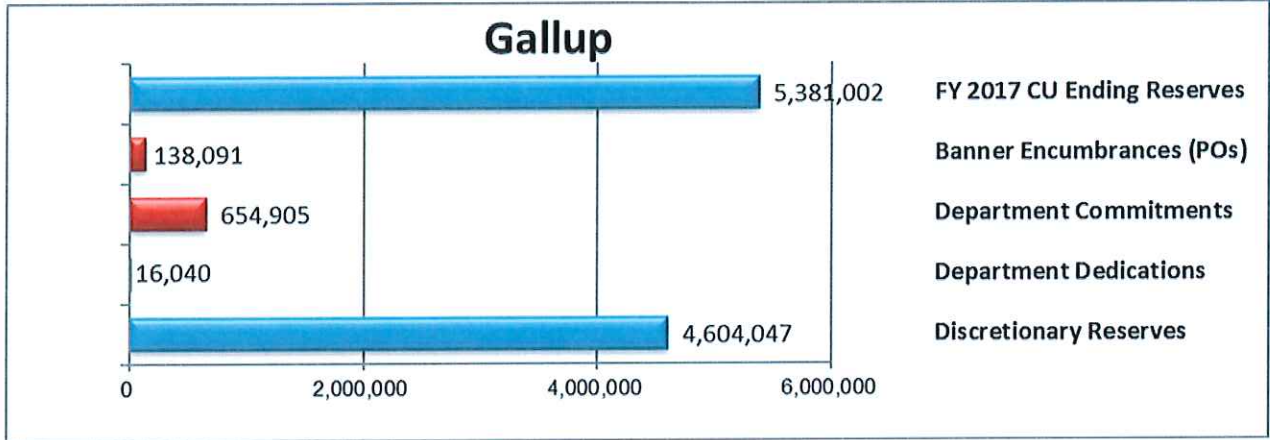
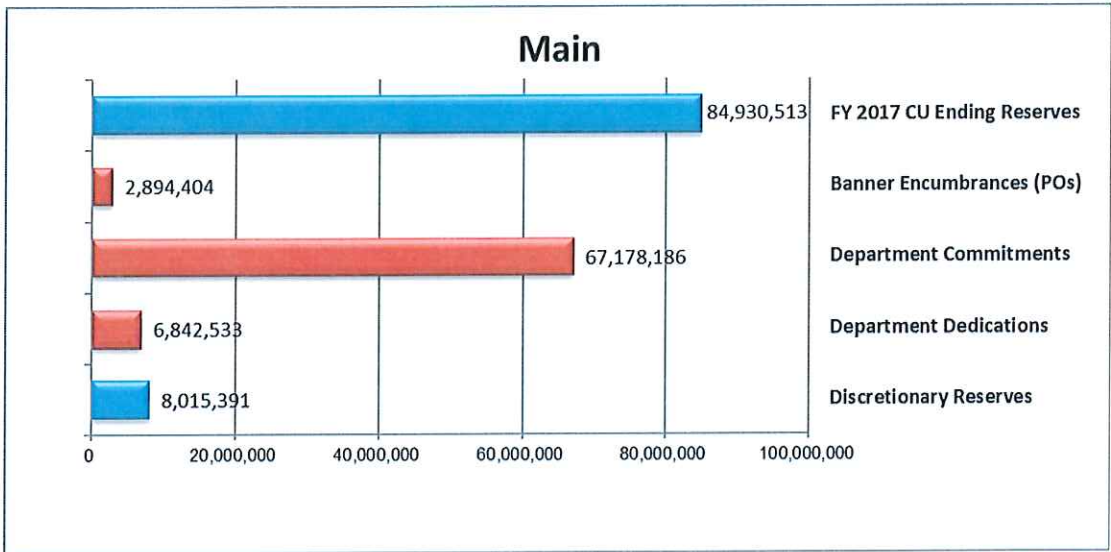
BRANCH SUMMARY

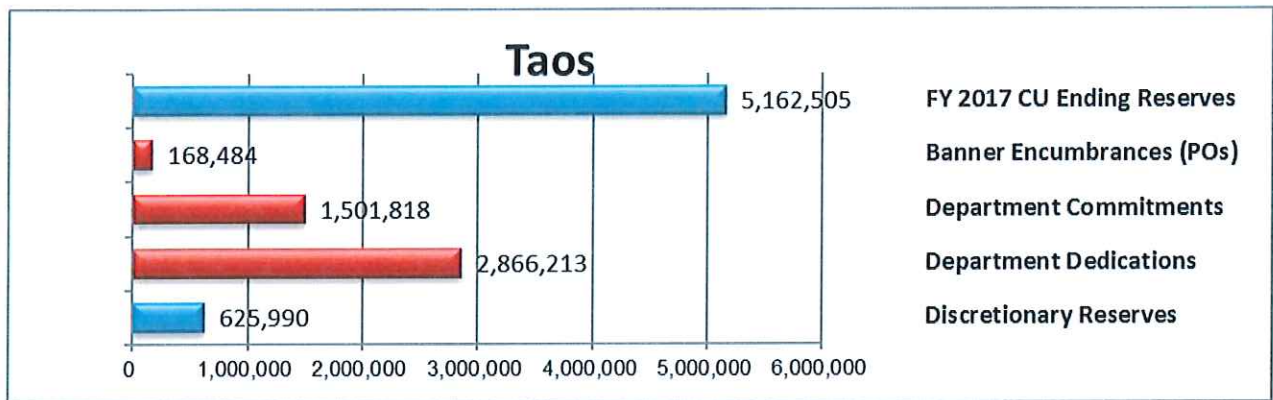
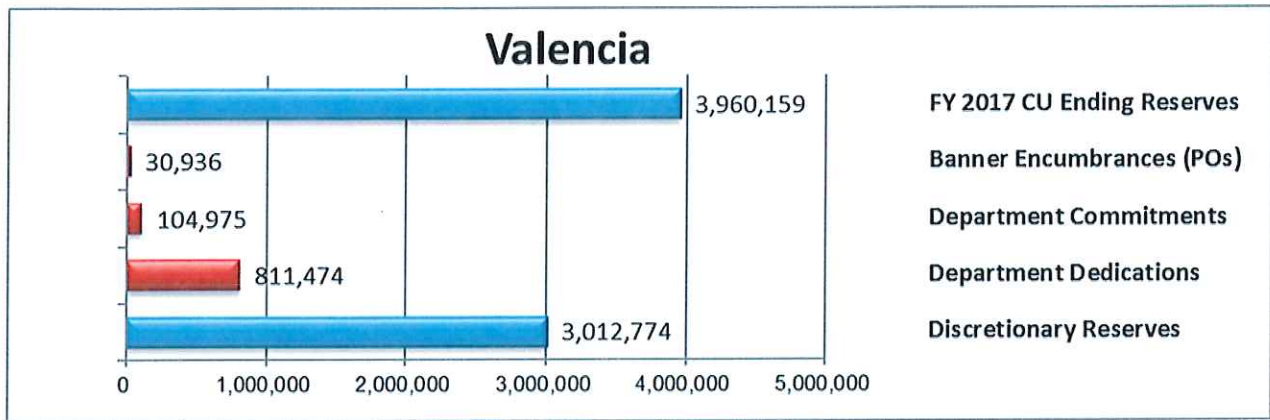
Overall Branch unrestricted funds decreased approximately \$283K in FY17. The overall decline can be attributed to a decrease in the Gallup reserves. This decrease, however, was offset by an increase in Taos campus reserves. Valencia and Los Alamos reserves remained relatively flat. The pie chart on page 6 shows the breakout of total unrestricted reserves by branch campus.



CATEGORIZATION OF RESERVES

The following charts show the breakout of reserves into committed, dedicated, and discretionary in accordance with UAP 7000. In the case of Main Campus, it shows a continued drawdown of reserves in FY18. In addition, it shows total Main Campus unrestricted discretionary reserves is approximately 9% of total unrestricted reserves. In the case of the branch campuses, significant discretionary reserves exist as a percent of overall reserves due to the need to have healthy discretionary reserves to offset any potential state budget cuts, enrollment declines or other contingencies.





DEFICIT BALANCES

A final component of Policy 7000 includes a summary of current unrestricted cumulative deficits in excess of \$100,000. Attachment V of this report lists each deficit, the change from FY 16 to FY17 and comments explaining the change.

Detail Schedules: The graphs and tables presented were built upon the following UAP 7000 Policy detailed reports, which are included for your use:

- **Attachment I**—Summary of Current Unrestricted Reserves: Details current unrestricted reserves according to underlying use
- **Attachment II**—Summary of Current Unrestricted Reserves by College/School/Division: Provides a further breakdown of unrestricted reserves by college/school/division
- **Attachment III**—Summary of Main Campus I&G Reserves by VP Unit: Compares fiscal year ending reserves and provides explanations for changes
- **Attachment IV**—Summary of Main Campus I&G Undesignated Fund Reserves: Details change in the central reserve
- **Attachment V**—Main and Branch Summary of Current Unrestricted Deficits of \$100,000 or more by College/Division: Lists the deficits and the organizations responsible for them

- **Attachment VI**—Summary of I&G Reserves as a Percentage of Budget by College/School/Division
- **Attachment VII**—Summary of Current Unrestricted Reserves as a Percentage of Budgets by College/School/Division
- **Attachment VIII**—Summary of Categorization of I&G and Non I&G Fund Reserves by College/School/Division
- **Attachment IX**—Summary of Categorization of Current Unrestricted Reserves by College/School/Division
- **Attachment X**—Summary of Plant Fund Reserves
- **Attachment XI**—Summary of Plant Fund Capital Outlay Reserves by College/School/Division

We look forward to meeting with you to provide a high level overview of the materials contained in this report, and to answer any specific questions you might have regarding any of the graphs and/or spreadsheets. Thank you for your consideration.

**Attachment I--Summary of Current Unrestricted Reserves
June 30, 2017**

Main Campus	Reserve June 30, 2016	Reserve June 30, 2017	Change FY 2016-2017	% Change
Instruction and General	32,028,572	31,119,350	(909,222)	-2.84%
Student Social and Cultural	1,518,046	1,617,597	99,551	6.56%
Research	20,524,530	21,160,541	636,012	3.10%
Public Service	12,120,132	11,076,328	(1,043,803)	-8.61%
Internal Services	6,802,596	7,337,440	534,845	7.86%
Student Financial Aid	15,813,905	13,903,322	(1,910,583)	-12.08%
Auxiliary Enterprises	3,771,532	3,429,934	(341,597)	-9.06%
Athletics	(4,342,423)	(4,713,999)	(371,576)	8.56%
Total	88,236,888	84,930,513	(3,306,375)	-3.75%

Branches	Reserve June 30, 2016	Reserve June 30, 2017	Change FY 2016-2017	% Change
Instruction and General	13,605,950	13,532,138	(73,812)	-0.54%
Student Social and Cultural	407,817	286,843	(120,974)	-29.66%
Public Service	886,757	876,474	(10,283)	-1.16%
Internal Services	30,493	32,690	2,197	7.21%
Student Financial Aid	475,310	525,783	50,473	10.62%
Auxiliary Enterprises	793,251	662,809	(130,442)	-16.44%
Total	16,199,578	15,916,737	(282,841)	-1.75%

Attachment II--Summary of Current Unrestricted Reserves by College/School/Division

UAP 7000 - Main and Branch Campuses - Current Unrestricted Reserves, FYE 2017									FY 2017	FY 2016	
College/School/Division	Instruction and General	Student Social and Cultural	Research	Public Service	Internal Services	Student Aid	Auxiliaries	Athletics	Total Current Unrestricted	Total Current Unrestricted	Net Change
President's Office	98,477.92	0.00	0.00	18,322.82	0.00	25,554.48	0.00	0.00	142,355.22	181,501.73	(39,146.51)
University Counsel Office	136,623.34	0.00	42,553.72	0.00	0.00	0.00	0.00	0.00	179,177.06	160,226.49	18,950.57
Office of Equal Opportunity	1,052.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,052.63	1,723.83	(671.20)
University Communication & Marketing	536,495.31	0.00	0.00	10,393.03	2,398.31	0.00	0.00	0.00	549,286.65	2,648.15	546,638.50
Compliance Office	10,093.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,093.93	22,947.27	(12,853.34)
Alumni Relations	70,952.62	0.00	0.00	147,547.91	0.00	105,071.24	0.00	0.00	323,571.77	312,945.56	10,626.21
Dispute Resolution	18,969.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,969.34	15,988.96	2,980.38
Internal Audit Department	85,355.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	85,355.86	74,012.35	11,343.51
President Subtotal	958,020.95	0.00	42,553.72	176,263.76	2,398.31	130,625.72	0.00	0.00	1,309,862.46	771,994.34	537,868.12
Global Education Office	372,515.87	7,830.11	0.00	140,571.65	25,761.62	11,940.08	0.00	0.00	558,619.33	609,001.42	(50,382.09)
Harwood Foundation	39,811.87	0.00	6,192.91	236,981.51	0.00	152,740.16	23,522.37	0.00	459,248.82	478,105.90	(18,857.08)
Optical Science and Engineering	1,317.33	0.00	0.00	150.00	0.00	0.00	0.00	0.00	1,467.33	5,542.61	(4,075.28)
Office of Support for Effective Teaching	9.74	0.00	0.62	0.00	0.00	34,608.29	0.00	0.00	34,618.65	28,789.57	5,829.08
Nano Science & Micro Systems	33,385.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33,385.31	76,591.56	(43,206.25)
Parent Association	5,909.17	0.00	0.00	50,294.31	0.00	3,138.95	0.00	0.00	59,342.43	55,541.50	3,800.93
Undergraduate Education Support	117,142.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	117,142.00	690.00	116,452.00
Institutional Research	112.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	112.89	9,487.86	(9,374.97)
KUNM	0.00	0.00	0.00	276,005.16	0.00	0.00	0.00	0.00	276,005.16	159,861.84	116,143.32
University Library CRS	0.00	0.00	197,044.11	0.00	0.00	119,865.51	0.00	0.00	316,909.62	337,805.71	(20,896.09)
University Press	0.00	0.00	0.00	(7,082,648.23)	0.00	33,615.20	0.00	0.00	(7,049,033.03)	(6,329,601.44)	(719,431.59)
Graduate Studies	1,225,810.49	0.00	67,601.25	19,715.07	0.00	202,161.04	0.00	0.00	1,515,287.85	1,724,099.51	(208,811.66)
CAPS	41,023.02	0.00	0.00	17,839.60	0.00	0.00	0.00	0.00	58,862.62	85,870.30	(27,007.68)
Latin American Iberian Institute	136,365.52	0.00	36,124.34	121,516.49	0.00	108,845.10	0.00	0.00	402,851.45	290,288.99	112,562.46
Provost Office Staff	1,463,569.14	0.00	(7,032.10)	157,212.99	0.00	171,497.61	0.00	0.00	1,785,247.64	2,310,979.72	(525,732.08)
CARS	0.00	0.00	0.00	0.00	15,409.52	0.00	0.00	0.00	15,409.52	35,019.87	(19,610.35)
Office of the University Secretary	(11,638.82)	0.00	105,758.85	0.00	0.00	0.00	0.00	0.00	94,120.03	46,980.75	47,139.28
University College	3,795.36	2.19	2,456.47	39,181.53	0.00	41,776.30	0.00	0.00	87,211.85	169,065.89	(81,854.04)
School of Public Administration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	194,095.66	(194,095.66)
VP for Equity & Inclusion	82,984.03	27,546.58	358.00	(5,047.97)	0.00	0.00	0.00	0.00	105,840.64	167,116.30	(61,275.66)
VP Division of Enrollment Mgmt	216,619.63	0.00	0.00	365,107.76	0.00	176,391.71	0.00	0.00	758,119.10	2,837,906.32	(2,079,787.22)
College of Fine Arts	754,193.40	187,828.11	19,807.75	1,023,496.41	50,730.27	1,017,681.81	10,381.92	0.00	3,064,119.67	3,130,534.34	(66,414.67)
College of Arts Sciences	1,017,127.31	0.00	7,900,543.05	2,851,806.31	241,186.91	3,287,649.15	(31,357.66)	0.00	15,266,955.07	16,455,704.33	(1,188,749.26)
Anderson Schools of Management	601,456.17	0.00	171,305.54	462,801.29	0.00	1,417,460.03	0.00	0.00	2,653,023.03	2,608,607.07	44,415.96
College of Education COE	2,385,711.03	0.00	863,958.40	476,222.69	0.00	765,118.67	0.00	0.00	4,491,010.79	4,503,665.04	(12,654.25)
School of Engineering	1,234,496.38	(3.60)	5,697,296.43	1,632,909.44	4,691.82	1,875,641.93	0.00	0.00	10,445,032.40	10,350,498.37	94,534.03
School of Law	650,278.48	91,823.88	454,479.72	2,224,385.37	0.00	1,674,970.64	0.00	0.00	5,095,938.09	4,418,351.24	677,586.85
School of Architecture Planning	166,745.11	0.00	146,989.25	432,984.57	0.00	1,028,601.18	0.00	0.00	1,775,320.11	1,878,150.97	(102,830.86)

Attachment II--Summary of Current Unrestricted Reserves by College/School/Division

UAP 7000 - Main and Branch Campuses - Current Unrestricted Reserves, FYE 2017									FY 2017	FY 2016	
College/School/Division	Instruction and General	Student Social and Cultural	Research	Public Service	Internal Services	Student Aid	Auxiliaries	Athletics	Total Current Unrestricted	Total Current Unrestricted	Net Change
University Libraries	405,823.90	0.00	2,929.11	389,541.76	0.00	250,401.67	0.00	0.00	1,048,696.44	1,531,273.95	(482,577.51)
Continuing Education	(1,242,478.39)	0.00	761,909.88	6,510.34	0.00	119,159.00	(36,787.05)	0.00	(391,686.22)	(761,981.68)	370,295.46
Extended University	3,081,782.93	0.00	8,699.11	0.00	18,809.85	0.00	0.00	0.00	3,109,291.89	2,782,726.93	326,564.96
VP Research & Economic Development	25,097.63	24,717.89	4,128,960.33	1,071,237.91	161,200.30	132,400.24	0.00	0.00	5,543,614.30	6,922,952.89	(1,379,338.59)
Provost Monitoring	66,533.01	0.00	0.00	(385,994.09)	0.00	0.00	0.00	0.00	(319,461.08)	(117,337.38)	(202,123.70)
Honors College	32,212.33	0.00	29,420.64	20,014.45	0.00	129,035.38	0.00	0.00	210,682.80	192,653.10	18,029.70
UNM West	97,706.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	97,706.87	(552,589.72)	650,296.59
Academic Affairs Subtotal	13,005,418.71	339,745.16	20,594,803.66	4,542,796.32	517,790.29	12,754,699.65	(34,240.42)	0.00	51,721,013.37	56,636,449.29	(4,915,435.92)
VP Student Affairs Administration	157,652.08	89,904.81	347,761.16	130,910.04	0.00	6,108.28	0.00	0.00	732,336.37	523,179.07	209,157.30
VP Student Affairs Independent Depts.	89,664.28	(75,735.05)	0.00	24,728.53	0.00	146,352.19	208,877.82	0.00	393,887.77	650,578.12	(256,690.35)
Associate VP Student Services	19,179.87	104,143.23	0.33	76,795.93	0.00	105,245.60	0.00	0.00	305,364.96	274,900.45	30,464.51
Associate VP Student Life	107,718.62	951,465.65	0.00	113,989.67	0.00	169,108.25	47,613.08	0.00	1,389,895.27	1,662,623.68	(272,728.41)
Student Affairs Subtotal	374,214.85	1,069,778.64	347,761.49	346,424.17	0.00	426,814.32	256,490.90	0.00	2,821,484.37	3,111,281.32	(289,796.95)
EVP of Administration Office	1,406,601.41	0.00	0.00	700.23	0.00	85,773.92	0.00	0.00	1,493,075.56	500,586.65	992,488.91
Board of Regents	111,725.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	111,725.42	54,783.68	56,941.74
Undesignated I&G & Other Monitoring Accts	13,088,531.65	0.00	0.00	0.00	3,505,685.29	0.00	0.00	0.00	16,594,216.94	16,010,343.20	583,873.74
Police Department	(31,889.96)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(31,889.96)	8,327.77	(40,217.73)
Risk Management	797,549.41	0.00	0.00	0.00	32,431.42	0.00	0.00	0.00	829,980.83	706,203.70	123,777.13
Budget Office	1,334.03	0.00	0.00	0.00	0.00	2,436.00	0.00	0.00	3,770.03	4,809.11	(1,039.08)
UNM Policy Office	50,279.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,279.31	58,761.26	(8,481.95)
Intercollegiate Athletics	33,603.20	0.00	0.00	2,335,430.67	0.00	276,457.35	15,429.68	(4,713,999.45)	(2,053,078.55)	(2,071,053.62)	17,975.07
Financial Services	205,063.18	0.00	163,929.31	310,764.33	977,997.18	0.00	0.00	0.00	1,657,754.00	1,767,464.81	(109,710.81)
Associate VP for Facilities Mgmt	0.85	0.00	0.00	6,345.60	0.00	0.00	0.00	0.00	6,346.45	6,346.45	0.00
Human Resources	45,612.71	0.00	0.00	0.00	332,605.81	0.00	0.00	0.00	378,218.52	497,551.92	(119,333.40)
VP Institutional Support Services	1,069,844.50	19,729.69	10,412.84	2,105,484.87	404,187.74	156,150.02	3,192,254.09	0.00	6,958,063.75	7,259,947.10	(301,883.35)
Government & Community Relations	1,814.15	0.00	0.00	52,983.73	0.00	0.00	0.00	0.00	54,797.88	45,820.43	8,977.45
Information Technologies	15,019.37	188,343.44	0.00	15,708.25	1,360,512.46	7,208.53	0.00	0.00	1,586,792.05	1,000,571.31	586,220.74
Administration Subtotal	16,795,089.23	208,073.13	174,342.15	4,827,417.68	6,613,419.90	528,025.82	3,207,683.77	(4,713,999.45)	27,640,052.23	25,850,463.77	1,789,588.46
Development	(2,913.85)	0.00	0.00	1,183,426.39	0.00	0.00	0.00	0.00	1,180,512.54	1,591,394.38	(410,881.84)
HSC Administration	(10,479.95)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(10,479.95)	324.64	(10,804.59)
School of Medicine	0.00	0.00	12.71	0.00	203,831.66	7,464.36	0.00	0.00	211,308.73	223,905.98	(12,597.25)
College of Nursing	0.00	0.00	0.00	0.00	0.00	38,060.58	0.00	0.00	38,060.58	32,967.97	5,092.61
College of Pharmacy	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	355.26	(355.26)
Branches	0.00	0.00	1,067.49	0.00	0.00	17,631.67	0.00	0.00	18,699.16	17,751.51	947.65
Institutional Advancement/Other Subtotal	(13,393.80)	0.00	1,080.20	1,183,426.39	203,831.66	63,156.61	0.00	0.00	1,438,101.06	1,866,699.74	(428,598.68)
Total For Main Campus Funds	31,119,349.94	1,617,596.93	21,160,541.22	11,076,328.32	7,337,440.16	13,903,322.12	3,429,934.25	(4,713,999.45)	84,930,513.49	88,236,888.46	(3,306,374.97)
Gallup Branch	5,336,533.57	13,350.91	0.00	253,818.45	11,630.15	201,043.17	(435,374.02)	0.00	5,381,002.23	6,354,335.03	(973,332.80)
Los Alamos Branch	530,399.24	29,529.94	0.00	77,833.04	0.00	101,363.10	673,946.49	0.00	1,413,071.81	1,402,739.17	10,332.64
Taos Branch	4,424,354.96	211,324.45	0.00	317,390.93	0.00	142,694.14	66,740.32	0.00	5,162,504.80	4,551,491.18	611,013.62
Valencia County Branch	3,240,850.48	32,638.05	0.00	227,431.13	21,060.32	80,682.58	357,495.95	0.00	3,960,158.51	3,891,012.56	69,145.95
Total Branch Funds	13,532,138.25	286,843.35	0.00	876,473.55	32,690.47	525,782.99	662,808.74	0.00	15,916,737.35	16,199,577.94	(282,840.59)
Grand Total Main and Branch Funds	44,651,488.19	1,904,440.28	21,160,541.22	11,952,801.87	7,370,130.63	14,429,105.11	4,092,742.99	(4,713,999.45)	100,847,250.84	104,436,466.40	(3,589,215.56)

**Attachment III--Summary of Main Campus I&G Reserves
By VP Unit
June 30, 2017**

VP Unit	Reserve June 30, 2016	Reserve June 30, 2017	Annual Savings	25% of Annual Saving	Explanations
President	558,940	958,021	399,081	99,770	The increase in reserves is driven primarily by University Communications and Marketing. UCAM is working on the marketing and branding initiative and reserved funds to sustain the initiative into FY18.
Academic and Student Affairs	15,871,906	13,379,634	(2,492,273)	(623,068)	Many of the academic units decreased reserves, with the College of Arts and Sciences having the largest decrease of \$1.5M and the Provost Units decreased by \$887.5K which was due to the distribution of the equity funding received in FY16, however not distributed until FY17. Additional positive reserves came from the College of Education and Extended Learning. A majority of the decrease in reserves was used to bridge the additional mid-year recession in FY17, which amounted to \$1.3M. The total rescission for FY17 amounted to \$5.3M.
Administration	2,425,606	3,706,558	1,280,951	320,238	The increase in reserves is due to the hiring moratorium and the pullback of reserves from administrative units.
Development and Other	106,539	(13,394)	(119,933)	(29,983)	Funding for Development partially funded from other Foundation sources and transferred in each year to keep the index at break even. Funding in FY 17 adjusted to bring the index back to break even status.
Subtotal	18,962,992	18,030,818	(932,173)	(233,043)	
Undesignated and Other Monitoring Accounts*	13,065,580	13,088,531	22,951	5,738	See Attachment IV for more details.
Grand Total	32,028,572	31,119,350	(909,222)	(227,306)	

* FY17 Reserve includes \$310,103.32 Mandatory Student Fees Reserve

**Attachment IV--Summary of Main Campus I&G Undesignated Reserve
Summary
June 30, 2017**

Index 054006

FY17 Banner Beginning Balance 7/1/16	10,796,330
FY17 Pooled I&G Sweep	1,766,622
Adjusted Beginning Balance	12,562,952
FY17 Pooled I&G Revenues and Expenses	2,166,123
FY17 Contingency Allocations	(1,950,647)
Subtotal	215,476
FY17 Banner Ending Balance*	12,778,428
<u>Committed</u>	
FY18 HED Required Reserve for I&G at 3%	(9,339,822)
FY18 Tuition Shortfall	(1,500,000)
FY18 One Time Funding to support UNM Initiatives	(423,663)
Discretionary	1,514,943

* FY17 Banner Ending Balance does not include \$310,103 Mandatory Student Fees Reserve

**Attachment V--Main and Branch Campus Summary of Current Unrestricted Deficits \$100,000 or More
By College/Division
June 30, 2017**

College/Division	Reserve June 30, 2016	Reserve June 30, 2017	Change FY 2016-2017	Comments
UNM Press	(6,329,601)	(7,049,033)	(719,432)	UNM Press increased its deficit by (\$720K), which brings its overall deficit to (\$7,110,832). The current recurring deficit varies from \$500K-\$700K depending on revenues from book sales, however for FY18 the budgeted shortage is \$600K. The Press has made progress reducing the recurring deficit by eliminating 5.25 FTE positions and reducing conference and travel expenses. In addition to the cost reductions, Interim President Abdallah has committed to subsidize the Press by \$350K for FY18. With the cost reductions and the subsidy the goal is to balance the Press's budget for FY18. Currently, there is discussion with the College of University Libraries and Learning Sciences to reorganize the Press under their leadership. This potential restructure could include outsourcing the warehouse and fulfillment operations of the Press to an external vendor, which will result in large cost savings. A final determination of the structure and leadership of the Press will be determined later this semester. We are in the process of developing a realistic deficit reduction plan to address the (\$7.1M) deficit with executive leadership. In the interim, Academic Affairs has committed to pay down the deficit by at least \$70K per year beginning in FY18, until a long-term plan has been established.
Continuing Education	(761,982)	(391,686)	370,295	Continuing Education (CE) exceeded its deficit reduction plan by decreasing its deficit by \$370K, which brings its overall deficit down to (\$391,686). CE was able to make larger gains on the reduction of the deficit due to organizational changes to fiscal shared services and gains from state contracts. Given the current departure of the executive director of CE and the reduction of state contracts CE will continue to look for administrative efficiencies, while pursuing revenue opportunities to ultimately eliminate the deficit and become a fully self-sustaining unit.
Provost Monitoring	(117,337)	(319,461)	(202,124)	The Provost Monitoring organization is utilized to manage academic affairs centralized reserves and deficits. In FY17 centralized reserve balances of \$267K was transferred to off-set the FY17 mid-year rescission. The current deficit balance is made up of two deficits, which have deficit reduction plans approved from prior Provost Susanne Ortega in 2011. These deficits have been compliant with the agreed upon reduction plans and are making progress the pay down the deficit as detailed in the plan.
Athletics-HED Exhibit 21	(4,342,423)	(4,713,999)	(371,576)	Ticket sales for Football, Men's & Women's Basketball fell short of budgeted goals by a combined \$1,700,000 but were mostly offset with one-time television revenues. As a consequence of the lower ticket sales fundraising was affected coming in \$400,000 less than budgeted. As with the rest of the state the Athletics Department had to absorb a mid-year reduction of its State Appropriation which totaled \$139,000. In addition, due to enrollment decreases there was a mid-year reduction in Student Fee funding. Finally, travel costs continue to increase due to the Mountain West Conference expansion and normal inflationary increases both of which impact the teams operating expense budgets.

Attachment VI--Summary of I&G Reserves as a Percentage of Budget by College/School/Division
UAP 7000--Main and Branch Campuses, FYE 2016

College/School/Division	Instruction and General Budget	Instruction and General Reserve	Reserve as a % of Budget
President's Office	1,725,882.00	98,477.92	5.71%
University Counsel Office	1,025,339.00	136,623.34	13.32%
Office of Equal Opportunity	632,451.00	1,052.63	0.17%
University Communication & Marketing	2,895,782.00	536,495.31	18.53%
Compliance Office	265,750.00	10,093.93	3.80%
Alumni Relations	712,351.00	70,952.62	9.96%
Dispute Resolution	199,462.00	18,969.34	9.51%
Internal Audit Department	856,100.00	85,355.86	9.97%
President's Administration	8,313,117.00	958,020.95	11.52%
Global Education Office	2,076,566.00	372,515.87	17.94%
Harwood Foundation	427,219.00	39,811.87	9.32%
Optical Science and Engineering	60,111.00	1,317.33	2.19%
UC Advisement Center	0.00	0.00	n/a
Office of Support for Effective Teaching	0.00	9.74	n/a
Nano Science & Micro Systems	115,562.00	33,385.31	28.89%
Parent Association	25,206.00	5,909.17	23.44%
Undergraduate Education Support	99,802.00	117,142.00	117.37%
Institutional Research	304,574.00	112.89	0.04%
KUNM	0.00	0.00	n/a
University Library CRS	0.00	0.00	n/a
University Press	0.00	0.00	n/a
Graduate Studies	3,247,876.00	1,225,810.49	37.74%
CAPS	1,649,430.00	41,023.02	2.49%
Latin American Iberian Institute	1,172,855.00	136,365.52	11.63%
Provost Office Staff	8,431,192.00	1,463,569.14	17.36%
Spanish Colonial Res Center	0.00	0.00	n/a
CARS	0.00	0.00	n/a
Office of the University Secretary	569,988.00	(11,638.82)	-2.04%
University College	2,206,486.00	3,795.36	0.17%
School of Public Administration	0.00	0.00	n/a
VP for Equity & Inclusion	894,906.00	82,984.03	9.27%
VP Division of Enrollment Mgmt	6,277,890.00	216,619.63	3.45%
College of Fine Arts	13,862,819.00	754,193.40	5.44%
College of Arts Sciences	69,759,108.00	1,017,127.31	1.46%
Anderson Schools of Management	14,356,535.00	601,456.17	4.19%
College of Education	14,607,736.00	2,385,711.03	16.33%
School of Engineering	16,837,240.00	1,234,496.38	7.33%
School of Law	9,512,980.00	650,278.48	6.84%
School of Architecture Planning	4,362,844.00	166,745.11	3.82%
University Libraries	15,681,206.00	405,823.90	2.59%
Continuing Education	5,194,255.00	(1,242,478.39)	-23.92%
Extended University	6,663,891.00	3,081,782.93	46.25%
VP Research & Economic Development	133,181.00	25,097.63	18.84%
Provost Monitoring	22,412.00	66,533.01	296.86%
Honors College	1,566,168.00	32,212.33	2.06%
UNM West	880,345.00	97,706.87	11.10%
Provost Units	201,000,383.00	13,005,418.71	6.47%
VP Student Affairs Administration	1,518,924.00	157,652.08	10.38%
VP Student Affairs Independent Depts.	1,434,617.00	89,664.28	6.25%
Associate VP Student Services	2,509,960.00	19,179.87	0.76%
Associate VP Student Life	1,563,173.00	107,718.62	6.89%
Student Affairs	7,026,674.00	374,214.85	5.33%

Attachment VI--Summary of I&G Reserves as a Percentage of Budget by College/School/Division
UAP 7000--Main and Branch Campuses, FYE 2016

College/School/Division	Instruction and General Budget	Instruction and General Reserve	Reserve as a % of Budget
Monitoring Accounts	39,942,402.00	13,088,531.65	32.77%
EVP of Administration Office	719,621.00	1,406,601.41	195.46%
Board of Regents	376,550.00	111,725.42	29.67%
Police Department	3,059,878.00	(31,889.96)	-1.04%
Risk Management	2,612,577.00	797,549.41	30.53%
Budget Office	741,743.00	1,334.03	0.18%
UNM Policy Office	178,512.00	50,279.31	28.17%
Intercollegiate Athletics	656,549.00	33,603.20	5.12%
Financial Services	10,087,447.00	205,063.18	2.03%
Associate VP for Facilities Mgmt	0.00	0.85	n/a
Human Resources	2,130,669.00	45,612.71	2.14%
VP Institutional Support Services	33,640,849.00	1,069,844.50	3.18%
Government & Community Relations	287,868.00	1,814.15	0.63%
Information Technologies	10,525,029.00	15,019.37	0.14%
EVP Administration	65,017,292.00	3,706,557.58	5.70%
Development	541,806.00	(2,913.85)	-0.54%
Other HSC and Branches	134,955.00	(10,479.95)	-7.77%
Total For Main Campus Funds	321,976,629.00	31,119,349.94	9.67%
Less Main Foundation Distribution	0.00	0.00	n/a
Total For Main Campus Funds	321,976,629.00	31,119,349.94	9.67%
Gallup Branch	15,814,538.00	5,336,533.57	33.74%
Los Alamos Branch	3,784,192.00	530,399.24	14.02%
Taos Branch	8,086,396.00	4,424,354.96	54.71%
Valencia County Branch	9,908,352.00	3,240,850.48	32.71%
Total Branch Funds	37,593,478.00	13,532,138.25	36.00%
Grand Total Main and Branch Funds	359,570,107.00	44,651,488.19	12.42%

Attachment VII--Summary of Current Unrestricted Reserves as a Percentage of Budget by College/School/Division

UAP 7000 - Main and Branch Campuses, FYE 2017			
College/School/Division	Current Unrestricted Budget	Current Unrestricted Reserve	Reserve as a % of Budget
President's Office	1,760,478.00	142,355.22	8.09%
University Counsel Office	1,175,339.00	179,177.06	15.24%
Office of Equal Opportunity	712,451.00	1,052.63	0.15%
University Communication & Marketing	2,986,399.00	549,286.65	18.39%
Compliance Office	265,750.00	10,093.93	3.80%
Alumni Relations	844,746.00	323,571.77	38.30%
Dispute Resolution	199,462.00	18,969.34	9.51%
Internal Audit Department	856,100.00	85,355.86	9.97%
President's Administration	8,800,725.00	1,309,862.46	14.88%
Global Education Office	3,299,965.00	558,619.33	16.93%
Harwood Foundation	1,254,645.00	459,248.82	36.60%
Optical Science and Engineering	60,111.00	1,467.33	2.44%
Office of Support for Effective Teaching	0.00	34,618.65	n/a
Nano Science & Micro Systems	115,562.00	33,385.31	28.89%
Parent Association	46,706.00	59,342.43	127.06%
Undergraduate Education Support	99,802.00	117,142.00	117.37%
Institutional Research	304,574.00	112.89	0.04%
KUNM	1,600,084.00	276,005.16	17.25%
University Library CRS	992,422.00	316,909.62	31.93%
University Press	3,047,313.00	(7,049,033.03)	-231.32%
Graduate Studies	4,046,118.00	1,515,287.85	37.45%
CAPS	1,649,430.00	58,862.62	3.57%
Latin American Iberian Institute	1,557,875.00	402,851.45	25.86%
Provost Office Staff	8,738,415.00	1,785,247.64	20.43%
CARS	515,952.00	15,409.52	2.99%
Office of the University Secretary	678,411.00	94,120.03	13.87%
University College	2,296,589.00	87,211.85	3.80%
VP for Equity & Inclusion	1,210,571.00	105,840.64	8.74%
VP Division of Enrollment Mgmt	61,002,370.00	758,119.10	1.24%
College of Fine Arts	16,912,817.00	3,064,119.67	18.12%
College of Arts Sciences	83,134,542.00	15,266,955.07	18.36%
Anderson Schools of Management	16,800,399.00	2,653,023.03	15.79%
College of Education COE	16,596,354.00	4,491,010.79	27.06%
School of Engineering	22,633,537.00	10,445,032.40	46.15%
School of Law	14,242,437.00	5,095,938.09	35.78%
School of Architecture Planning	4,989,899.00	1,775,320.11	35.58%
University Libraries	16,790,246.00	1,048,696.44	6.25%
Continuing Education	5,904,937.00	(391,686.22)	-6.63%
Extended University	6,962,066.00	3,109,291.89	44.66%
VP Research & Economic Development	14,594,370.00	5,543,614.30	37.98%
Provost Monitoring	22,412.00	(319,461.08)	-1425.40%
Honors College	1,747,424.00	210,682.80	12.06%
UNM West	880,345.00	97,706.87	11.10%
Provost Units	314,728,700.00	51,721,013.37	16.43%
VP Student Affairs Administration	2,140,829.00	732,336.37	34.21%
VP Student Affairs Independent Depts.	10,047,662.00	393,887.77	3.92%
Associate VP Student Services	5,250,921.00	305,364.96	5.82%
Associate VP Student Life	9,021,115.00	1,389,895.27	15.41%
Student Affairs	26,460,527.00	2,821,484.37	10.66%
Undesignated I&G Balance and Other Monitoring Accounts	46,225,419.00	16,594,216.94	35.90%

Attachment VII--Summary of Current Unrestricted Reserves as a Percentage of Budget by College/School/Division

UAP 7000 - Main and Branch Campuses, FYE 2017			
College/School/Division	Current Unrestricted Budget	Current Unrestricted Reserve	Reserve as a % of Budget
EVP of Administration Office	1,064,871.00	1,493,075.56	140.21%
Board of Regents	376,550.00	111,725.42	29.67%
Police Department	3,059,878.00	(31,889.96)	-1.04%
Risk Management	5,960,628.00	829,980.83	13.92%
Budget Office	742,743.00	3,770.03	0.51%
UNM Policy Office	178,512.00	50,279.31	28.17%
Intercollegiate Athletics	37,360,167.00	(2,053,078.55)	-5.50%
Financial Services	17,022,183.00	1,657,754.00	9.74%
Associate VP for Facilities Mgmt	0.00	6,346.45	n/a
Human Resources	5,765,328.00	378,218.52	6.56%
VP Institutional Support Services	120,554,461.00	6,958,063.75	5.77%
Government & Community Relations	816,028.00	54,797.88	6.72%
Information Technologies	38,138,253.00	1,586,792.05	4.16%
EVP Administration	231,039,602.00	11,045,835.29	4.78%
Development	603,144.00	1,180,512.54	195.73%
HSC Administration	134,955.00	(10,479.95)	-7.77%
School of Medicine	1,081,763.00	211,308.73	19.53%
College of Nursing	39,242.00	38,060.58	96.99%
College of Pharmacy	11,555.00	0.00	0.00%
Branches	23,682.00	18,699.16	n/a
Other HSC and Branches	1,291,197.00	257,588.52	19.95%
Subtotal For Main Campus Funds	629,149,314.00	84,930,513.49	13.50%
Less Main Foundation Distribution	0.00	0.00	n/a
Total For Main Campus Funds	629,149,314.00	84,930,513.49	13.50%
Gallup Branch	18,181,916.00	5,381,002.23	29.60%
Los Alamos Branch	4,570,436.00	1,413,071.81	30.92%
Taos Branch	8,766,134.00	5,162,504.80	58.89%
Valencia County Branch	11,420,527.00	3,960,158.51	34.68%
Total Branch Funds	42,939,013.00	15,916,737.35	37.07%
Grand Total Main and Branch Funds	672,088,327.00	100,847,250.84	15.01%

Attachment VIII--Summary of Categorization of I&G and Non I&G Reserves by College/School/Division
UAP 7000--Main and Branch Campuses, FYE 2017

College/School/Division	Instruction and General				Non-Instruction and General			
	Reserve	Committed	Dedicated	Discretionary	Reserve	Committed	Dedicated	Discretionary
President's Office	98,477.92	0.91	74,800.00	23,677.01	43,877.30	43,907.14	0.00	(29.84)
University Counsel Office	136,623.34	36,544.27	86,000.00	14,079.07	42,553.72	1,087.01	0.00	41,466.71
Office of Equal Opportunity	1,052.63	297.68	750.00	4.95	0.00	0.00	0.00	0.00
University Communication & Marketing	536,495.31	333,150.09	203,345.22	0.00	12,791.34	0.00	12,791.34	0.00
Compliance Office	10,093.93	7,071.10	1,995.00	1,027.83	0.00	0.00	0.00	0.00
Alumni Relations	70,952.62	0.00	70,952.62	0.00	252,619.15	204,606.89	48,012.26	0.00
Dispute Resolution	18,969.34	0.00	3,500.00	15,469.34	0.00	0.00	0.00	0.00
Internal Audit Department	85,355.86	0.00	55,000.00	30,355.86	0.00	0.00	0.00	0.00
President Subtotal	958,020.95	377,064.05	496,342.84	84,614.06	351,841.51	249,601.04	60,803.60	41,436.87
International Programs Studies	372,515.87	155,461.37	213,153.94	3,900.56	186,103.46	56,336.64	129,766.82	0.00
Harwood Foundation	39,811.87	9,318.08	30,493.79	0.00	419,436.95	425,791.72	(6,354.77)	0.00
Optical Science and Engineering	1,317.33	0.00	0.00	1,317.33	150.00	150.00	0.00	0.00
Office of Support for Effective Teaching	9.74	0.00	0.00	9.74	34,608.91	34,608.29	0.00	0.62
Nano Science & Micro Systems	33,385.31	3,110.85	11,000.00	19,274.46	0.00	0.00	0.00	0.00
Parent Association	5,909.17	0.00	0.00	5,909.17	53,433.26	53,433.26	0.00	(0.00)
Undergraduate Education Support	117,142.00	0.00	0.00	117,142.00	0.00	0.00	0.00	0.00
Institutional Research	112.89	0.00	0.00	112.89	0.00	0.00	0.00	0.00
KUNM	0.00	0.00	0.00	0.00	276,005.16	276,005.16	0.00	0.00
University Library CRS	0.00	0.00	0.00	0.00	316,909.62	292,865.51	0.00	24,044.11
University Press	0.00	0.00	0.00	0.00	(7,049,033.03)	61,798.61	0.00	(7,110,831.64)
Graduate Studies	1,225,810.49	664,341.35	555,701.65	5,767.49	289,477.36	236,434.73	52,001.25	1,041.38
CAPS	41,023.02	11,084.48	29,488.00	450.54	17,839.60	17,839.60	0.00	0.00
Latin American Iberian Institute	136,365.52	51,551.50	(38.79)	84,852.81	266,485.93	242,937.77	2,000.00	21,548.16
Provost Office Staff	1,463,569.14	222,022.10	933,203.74	308,343.30	321,678.50	287,725.71	20,921.90	13,030.89
CARS	0.00	0.00	0.00	0.00	15,409.52	0.00	13,400.00	2,009.52
Office of the University Secretary	(11,638.82)	468.00	(21,199.40)	9,092.58	105,758.85	105,758.85	0.00	0.00
University College	3,795.36	0.00	1,319.41	2,475.95	83,416.49	80,951.15	930.00	1,535.34
School of Public Administration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
VP for Equity & Inclusion	82,984.03	315.00	64,849.79	17,819.24	22,856.61	55,139.95	(33,008.27)	724.93
VP Division of Enrollment Mgmt	216,619.63	127,451.95	89,167.68	0.00	541,499.47	5,799,103.88	(5,257,797.50)	193.09
College of Fine Arts	754,193.40	575,240.59	(43,104.72)	222,057.53	2,309,926.27	1,912,408.48	310,977.81	86,539.98
College of Arts Sciences	1,017,127.31	378,905.04	59,907.19	578,315.08	14,249,827.76	9,432,391.47	1,886,155.11	2,931,281.18
Anderson Schools of Management	601,456.17	422,564.39	178,755.64	136.14	2,051,566.86	1,932,742.23	118,823.67	0.96
College of Education COE	2,385,711.03	132,201.45	696,147.80	1,557,361.78	2,105,299.76	1,328,143.93	280,310.99	496,844.84
School of Engineering	1,234,496.38	603,374.29	375,139.43	255,982.66	9,210,536.02	7,151,624.72	657,988.14	1,400,923.16
School of Law	650,278.48	60,635.36	467,228.94	122,414.18	4,445,659.61	4,088,959.01	221,426.17	135,274.43
School of Architecture Planning	166,745.11	42,767.35	78,881.97	45,095.79	1,608,575.00	1,441,830.10	(5,210.82)	171,955.72
University Libraries	405,823.90	136,527.48	268,543.33	753.09	642,872.54	579,501.86	60,063.37	3,307.31
Continuing Education	(1,242,478.39)	0.00	(920,970.99)	(321,507.40)	850,792.17	27,602.74	823,189.43	0.00

Attachment VIII--Summary of Categorization of I&G and Non I&G Reserves by College/School/Division
UAP 7000--Main and Branch Campuses, FYE 2017

College/School/Division	Instruction and General				Non-Instruction and General			
	Reserve	Committed	Dedicated	Discretionary	Reserve	Committed	Dedicated	Discretionary
Extended University	3,081,782.93	262,591.06	898,443.00	1,920,748.87	27,508.96	0.00	2,030.00	25,478.96
VP Research & Economic Development	25,097.63	7,921.92	9,801.20	7,374.51	5,518,516.67	1,357,190.02	3,224,255.22	937,071.43
Provost Monitoring	66,533.01	0.00	0.00	66,533.01	(385,994.09)	0.00	(385,994.09)	0.00
Honors College	32,212.33	5,161.19	20,385.50	6,665.64	178,470.47	157,328.14	(13,864.02)	35,006.35
UNM West	97,706.87	1,695.59	0.00	96,011.28	0.00	0.00	0.00	0.00
Academic Affairs Subtotal	13,005,418.71	3,874,710.39	3,996,298.10	5,134,410.22	38,715,594.66	37,436,603.53	2,102,010.41	(823,019.28)
VP Student Affairs Administration	157,652.08	0.00	141,672.20	15,979.88	574,684.29	163,014.76	351,298.77	60,370.76
VP Student Affairs Independent Depts.	89,664.28	57,685.89	28,536.85	3,441.54	304,223.49	313,490.67	(30,700.72)	21,433.54
Associate VP Student Services	19,179.87	28,701.60	(11,697.04)	2,175.31	286,185.09	241,921.13	42,919.08	1,344.88
Associate VP Student Life	107,718.62	1,800.00	95,701.81	10,216.81	1,282,176.65	500,609.15	274,654.48	506,913.02
Student Affairs Subtotal	374,214.85	88,187.49	254,213.82	31,813.54	2,447,269.52	1,219,035.71	638,171.61	590,062.20
EVP of Administration Office	1,406,601.41	679,635.00	47,000.00	679,966.41	86,474.15	85,773.92	0.00	700.23
Board of Regents	111,725.42	14,759.68	34,965.74	62,000.00	0.00	0.00	0.00	0.00
Monitoring Accounts	13,088,531.65	11,573,588.17	0.00	1,514,943.48	3,505,685.29	3,505,685.29	0.00	0.00
Police Department	(31,889.96)	0.00	(31,889.96)	0.00	0.00	0.00	0.00	0.00
Risk Management	797,549.41	29,731.09	740,000.00	27,818.32	32,431.42	32,431.36	0.00	0.06
Budget Office	1,334.03	0.00	0.00	1,334.03	2,436.00	2,436.00	0.00	0.00
UNM Policy Office	50,279.31	2,000.00	20,000.00	28,279.31	0.00	0.00	0.00	0.00
Intercollegiate Athletics	33,603.20	0.00	0.00	33,603.20	(2,086,681.75)	2,767,391.13	(4,880,348.38)	26,275.50
Financial Services	205,063.18	178,440.70	0.00	26,622.48	1,452,690.82	1,281,443.53	(139,517.04)	310,764.33
Associate VP for Facilities Mgmt	0.85	0.00	0.00	0.85	6,345.60	6,345.60	0.00	0.00
Human Resources	45,612.71	6,718.17	24,697.60	14,196.94	332,605.81	197,903.73	74,572.80	60,129.28
VP Institutional Support Services	1,069,844.50	165,009.44	904,835.06	0.00	5,888,219.25	3,953,513.47	1,934,691.15	14.63
Government & Community Relations	1,814.15	0.00	1,500.00	314.15	52,983.73	1,920.30	46,633.12	4,430.31
Information Technologies	15,019.37	4,260.00	0.00	10,759.37	1,571,772.68	890,927.95	526,923.98	153,920.75
Administration Subtotal	16,795,089.23	12,654,142.25	1,741,108.44	2,399,838.54	10,844,963.00	12,725,772.28	(2,437,044.37)	556,235.09
Development	(2,913.85)	0.00	(2,913.85)	0.00	1,183,426.39	1,183,426.39	0.00	0.00
HSC Administration	(10,479.95)	0.00	(10,479.95)	0.00	0.00	0.00	0.00	0.00
School of Medicine	0.00	0.00	0.00	0.00	211,308.73	207,286.65	4,022.08	(0.00)
College of Nursing	0.00	0.00	0.00	0.00	38,060.58	38,060.58	0.00	0.00
College of Pharmacy	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Branches	0.00	0.00	0.00	0.00	18,699.16	18,699.16	0.00	0.00
Development/Other Subtotal	(13,393.80)	0.00	(13,393.80)	0.00	1,451,494.86	1,447,472.78	4,022.08	(0.00)
Total For Main Campus Funds	31,119,349.94	16,994,104.18	6,474,569.40	7,650,676.36	53,811,163.55	53,078,485.34	367,963.33	364,714.88
Gallup Branch	5,336,533.57	352,287.39	665,018.59	4,319,227.59	44,468.66	440,708.73	(681,058.98)	284,818.91
Los Alamos Branch	530,399.24	250,451.81	130,000.00	149,947.43	882,672.57	141,811.75	684,421.32	56,439.50
Taos Branch	4,424,354.96	1,417,969.97	2,866,213.00	140,171.99	738,149.84	252,331.59	0.00	485,818.25
Valencia County Branch	3,240,850.48	24,957.34	792,035.73	2,423,857.41	719,308.03	110,953.03	19,438.31	588,916.69
Total Branch Funds	13,532,138.25	2,045,666.51	4,453,267.32	7,033,204.42	2,384,599.10	945,805.10	22,800.65	1,415,993.35
Grand Total Main and Branch Funds	44,651,488.19	19,039,770.69	10,927,836.72	14,683,880.78	56,195,762.65	54,024,290.44	390,763.98	1,780,708.23

Attachment IX--Summary of Categorization of Current Unrestricted Reserves by College/School/Division
UAP 7000--Main and Branch Campuses, FYE 2017

Current Unrestricted Reserves					
College/School/Division	Reserve	Committed	Dedicated	Discretionary	
President's Office	142,355.22	43,908.05	74,800.00		23,647.17
University Counsel Office	179,177.06	37,631.28	86,000.00		55,545.78
Office of Equal Opportunity	1,052.63	297.68	750.00		4.95
University Communication & Marketing	549,286.65	333,150.09	216,136.56		0.00
Compliance Office	10,093.93	7,071.10	1,995.00		1,027.83
Alumni Relations	323,571.77	204,606.89	118,964.88		0.00
Dispute Resolution	18,969.34	0.00	3,500.00		15,469.34
Internal Audit Department	85,355.86	0.00	55,000.00		30,355.86
President Subtotal	1,309,862.46	626,665.09	557,146.44		126,050.93
International Programs Studies	558,619.33	211,798.01	342,920.76		3,900.56
Harwood Foundation	459,248.82	435,109.80	24,139.02		0.00
Optical Science and Engineering	1,467.33	150.00	0.00		1,317.33
Office of Support for Effective Teaching	34,618.65	34,608.29	0.00		10.36
Nano Science & Micro Systems	33,385.31	3,110.85	11,000.00		19,274.46
Parent Association	59,342.43	53,433.26	0.00		5,909.17
Undergraduate Education Support	117,142.00	0.00	0.00		117,142.00
Institutional Research	112.89	0.00	0.00		112.89
KUNM	276,005.16	276,005.16	0.00		0.00
University Library CRS	316,909.62	292,865.51	0.00		24,044.11
University Press	(7,049,033.03)	61,798.61	0.00		(7,110,831.64)
Graduate Studies	1,515,287.85	900,776.08	607,702.90		6,808.87
CAPS	58,862.62	28,924.08	29,488.00		450.54
Latin American Iberian Institute	402,851.45	294,489.27	1,961.21		106,400.97
Provost Office Staff	1,785,247.64	509,747.81	954,125.64		321,374.19
CARS	15,409.52	0.00	13,400.00		2,009.52
Office of the University Secretary	94,120.03	106,226.85	(21,199.40)		9,092.58
University College	87,211.85	80,951.15	2,249.41		4,011.29
School of Public Administration	0.00	0.00	0.00		0.00
VP for Equity & Inclusion	105,840.64	55,454.95	31,841.52		18,544.17
VP Division of Enrollment Mgmt	758,119.10	5,926,555.83	(5,168,629.82)		193.09
College of Fine Arts	3,064,119.67	2,487,649.07	267,873.09		308,597.51
College of Arts Sciences	15,266,955.07	9,811,296.51	1,946,062.30		3,509,596.26
Anderson Schools of Management	2,653,023.03	2,355,306.62	297,579.31		137.10
College of Education COE	4,491,010.79	1,460,345.38	976,458.79		2,054,206.62
School of Engineering	10,445,032.40	7,754,999.01	1,033,127.57		1,656,905.82
School of Law	5,095,938.09	4,149,594.37	688,655.11		257,688.61
School of Architecture Planning	1,775,320.11	1,484,597.45	73,671.15		217,051.51
University Libraries	1,048,696.44	716,029.34	328,606.70		4,060.40
Continuing Education	(391,686.22)	27,602.74	(97,781.56)		(321,507.40)
Extended University	3,109,291.89	262,591.06	900,473.00		1,946,227.83
VP Research & Economic Development	5,543,614.30	1,365,111.94	3,234,056.42		944,445.94

Attachment IX--Summary of Categorization of Current Unrestricted Reserves by College/School/Division
UAP 7000--Main and Branch Campuses, FYE 2017

College/School/Division	Current Unrestricted Reserves			
	Reserve	Committed	Dedicated	Discretionary
Provost Monitoring	(319,461.08)	0.00	(385,994.09)	66,533.01
Honors College	210,682.80	162,489.33	6,521.48	41,671.99
UNM West	97,706.87	1,695.59	0.00	96,011.28
Academic Affairs Subtotal	51,721,013.37	41,311,313.92	6,098,308.51	4,311,390.94
VP Student Affairs Administration	732,336.37	163,014.76	492,970.97	76,350.64
VP Student Affairs Independent Depts.	393,887.77	371,176.56	(2,163.87)	24,875.08
Associate VP Student Services	305,364.96	270,622.73	31,222.04	3,520.19
Associate VP Student Life	1,389,895.27	502,409.15	370,356.29	517,129.83
Student Affairs Subtotal	2,821,484.37	1,307,223.20	892,385.43	621,875.74
EVP of Administration Office	1,493,075.56	765,408.92	47,000.00	680,666.64
Board of Regents	111,725.42	14,759.68	34,965.74	62,000.00
Monitoring Accounts	16,594,216.94	15,079,273.46	0.00	1,514,943.48
Police Department	(31,889.96)	0.00	(31,889.96)	0.00
Risk Management	829,980.83	62,162.45	740,000.00	27,818.38
Budget Office	3,770.03	2,436.00	0.00	1,334.03
UNM Policy Office	50,279.31	2,000.00	20,000.00	28,279.31
Intercollegiate Athletics	(2,053,078.55)	2,767,391.13	(4,880,348.38)	59,878.70
Financial Services	1,657,754.00	1,459,884.23	(139,517.04)	337,386.81
Associate VP for Facilities Mgmt	6,346.45	6,345.60	0.00	0.85
Human Resources	378,218.52	204,621.90	99,270.40	74,326.22
VP Institutional Support Services	6,958,063.75	4,118,522.91	2,839,526.21	14.63
Government & Community Relations	54,797.88	1,920.30	48,133.12	4,744.46
Information Technologies	1,586,792.05	895,187.95	526,923.98	164,680.12
Administration Subtotal	27,640,052.23	25,379,914.53	(695,935.93)	2,956,073.63
Development	1,180,512.54	1,183,426.39	(2,913.85)	(0.00)
HSC Administration	(10,479.95)	0.00	(10,479.95)	0.00
School of Medicine	211,308.73	207,286.65	4,022.08	(0.00)
College of Nursing	38,060.58	38,060.58	0.00	0.00
College of Pharmacy	0.00	0.00	0.00	0.00
Branches	18,699.16	18,699.16	0.00	0.00
Development/Other Subtotal	1,438,101.06	1,447,472.78	(9,371.72)	(0.00)
Total For Main Campus Funds	84,930,513.49	70,072,589.52	6,842,532.73	8,015,391.24
Gallup Branch	5,381,002.23	792,996.12	(16,040.39)	4,604,046.50
Los Alamos Branch	1,413,071.81	392,263.56	814,421.32	206,386.93
Taos Branch	5,162,504.80	1,670,301.56	2,866,213.00	625,990.24
Valencia County Branch	3,960,158.51	135,910.37	811,474.04	3,012,774.10
Total Branch Funds	15,916,737.35	2,991,471.61	4,476,067.97	8,449,197.77
Grand Total Main and Branch Funds	100,847,250.84	73,064,061.13	11,318,600.70	16,464,589.01

**Attachment X--Summary of Plant Fund Reserves
June 30, 2017**

Main Campus	Reserve June 30, 2016	Reserve June 30, 2017	Change FY 2016-2017
Building Renewal and Replacement	9,253,408	10,532,794	1,279,386
Retirement of Indebtedness	25,423,324	27,182,203	1,758,879
Capital Outlay ⁽¹⁾	361,182,178	392,214,189 ⁽²⁾	31,032,010
Total	395,858,911	429,929,185	34,070,275

(1)

Please see attached graph which shows a ten year history of capital outlay balances. Although there are fluctuations, the peaks are usually attributable to new bonds being sold. For FY15 through FY17 the increase is also largely attributable to a build up of balances for a new hospital.

(2)

- For FY17 approximately \$100M of this balance is attributable to the 2016 and 2017 UNM bond issuances which will be spent down over the next 2-3 years on large projects like Physics Astronomy and Interdisciplinary Science(PAIS); Anderson School Addition Johnson Center Renovation; Smith Plaza Renovation, and several other projects.
- Additionally for FY17 approximately \$200M is being reserved for the Modern Medical Facility for the UNM Hospitals.
- Lastly it is important to note that major capital projects typically span multiple fiscal years. They can build up balances during the initial phases of the projects and then spend those down as the project completes.

**Attachment XI--Summary of Plant Funds by College/School/Division
FYE 2017**

College/School/Division	Capital Outlay					
	FY 16 YE Reserve	FY 17 YE Reserve	Change	Committed	Dedicated	Discretionary
President's Office	145,937.95	145,937.95	0.00	0.00	145,937.95	0.00
University Counsel Office	328,541.43	285,652.41	(42,889.02)	0.00	259,000.00	26,652.41
Office of Equal Opportunity	0.00	17,346.22	17,346.22	0.00	17,346.22	0.00
University Communication & Marketing	0.00	0.00	0.00	0.00	0.00	0.00
Compliance Office	0.00	0.00	0.00	0.00	0.00	0.00
Alumni Relations	(96.46)	0.00	96.46	0.00	0.00	0.00
Dispute Resolution	0.00	0.00	0.00	0.00	0.00	0.00
Internal Audit Department	0.00	0.00	0.00	0.00	0.00	0.00
President Subtotal	474,382.92	448,936.58	(25,446.34)	0.00	422,284.17	26,652.41
International Programs Studies	30,000.00	3,382.04	(26,617.96)	0.00	3,382.04	0.00
Harwood Foundation	121.20	121.20	0.00	0.00	0.00	121.20
Optical Science and Engineering	0.00	0.00	0.00	0.00	0.00	0.00
UC Advisement Center	0.00	0.00	0.00	0.00	0.00	0.00
Office of Support for Effective Teaching	0.00	0.00	0.00	0.00	0.00	0.00
Nano Science & Micro Systems	0.00	0.00	0.00	0.00	0.00	0.00
Parent Association	0.00	0.00	0.00	0.00	0.00	0.00
Undergraduate Education Support	0.00	0.00	0.00	0.00	0.00	0.00
Institutional Research	0.00	0.00	0.00	0.00	0.00	0.00
KUNM	0.06	10,000.06	10,000.00	0.00	10,000.06	0.00
University Press	0.00	0.00	0.00	0.00	0.00	0.00
Graduate Studies	238.64	63.02	(175.62)	0.00	0.00	63.02
CAPS	(504.66)	(504.66)	0.00	0.00	0.00	(504.66)
Latin American Iberian Institute	0.00	0.00	0.00	0.00	0.00	0.00
Provost Office Staff	871.06	31,657.27	30,786.21	0.00	31,657.27	0.00
Spanish Colonial Res Center	0.00	0.00	0.00	0.00	0.00	0.00
CARS	0.00	0.00	0.00	0.00	0.00	0.00
Office of the University Secretary	0.00	0.00	0.00	0.00	0.00	0.00
University College	(100.99)	0.00	100.99	0.00	0.00	0.00
School of Public Administration	0.00	0.00	0.00	0.00	0.00	0.00
VP for Equity & Inclusion	0.00	0.00	0.00	0.00	0.00	0.00
VP Division of Enrollment Mgmt	240,447.69	213,077.40	(27,370.29)	0.00	80,000.00	133,077.40
College of Fine Arts	96,561.65	44,309.14	(52,252.51)	36,896.00	0.00	7,413.14
College of Arts Sciences	1,607,909.83	1,394,981.37	(212,928.46)	310,964.12	540,039.20	543,978.05
Anderson Schools of Management	9,461.05	160,108.72	150,647.67	150,647.67	9,461.05	0.00
College of Education COE	351,816.60	370,820.46	19,003.86	130,878.87	236,000.00	3,941.59
School of Engineering	634,751.28	710,448.39	75,697.11	557,671.14	131,353.89	21,423.36
School of Law	82,531.79	85,821.69	3,289.90	0.00	85,000.00	821.69
School of Architecture Planning	22,120.88	36,324.43	14,203.55	0.00	36,324.43	0.00
University Libraries	401,864.29	589,834.67	187,970.38	518,912.84	70,921.83	0.00
Continuing Education	0.00	0.00	0.00	0.00	0.00	0.00
Extended University	306,554.14	364,341.36	57,787.22	63,387.10	20,000.00	280,954.26
VP Research & Economic Development	304,396.12	500,751.85	196,355.73	0.00	500,751.85	0.00
Provost Monitoring	0.00	0.00	0.00	0.00	0.00	0.00
Honors College	0.00	0.00	0.00	0.00	0.00	0.00
UNM West	0.00	0.00	0.00	0.00	0.00	0.00
Academic Affairs Subtotal	4,089,040.63	4,515,538.41	426,497.78	1,769,357.74	1,754,891.62	991,289.05
VP Student Affairs Administration	0.00	0.00	0.00	0.00	0.00	0.00
VP Student Affairs Independent Depts.	1,509,436.67	1,515,026.10	5,589.43	1,492,970.00	20,000.00	2,056.10
Associate VP Student Services	67,525.67	1,417.57	(66,108.10)	763.25	654.32	0.00
Associate VP Student Life	170,971.16	324,335.99	153,364.83	164,372.74	159,927.59	35.66
Student Affairs Subtotal	1,747,933.50	1,840,779.66	92,846.16	1,658,105.99	180,581.91	2,091.76

**Attachment XI--Summary of Plant Funds by College/School/Division
FYE 2017**

	Capital Outlay					
College/School/Division	FY 16 YE Reserve	FY 17 YE Reserve	Change	Committed	Dedicated	Discretionary
EVP of Administration Office	162,956.47	161,169.43	(1,787.04)	0.00	161,169.43	0.00
Board of Regents	0.00	0.00	0.00	0.00	0.00	0.00
Undesignated I&G Balance and Other Monitoring	0.00	0.00	0.00	0.00	0.00	0.00
Police Department	598,653.49	546,631.36	(52,022.13)	0.00	546,631.36	0.00
Risk Management	372,202.57	89,971.75	(282,230.82)	3,240.93	65,000.00	21,730.82
Budget Office	70,385.68	78,044.23	7,658.55	8,358.00	69,686.23	0.00
UNM Policy Office	0.00	0.00	0.00	0.00	0.00	0.00
Intercollegiate Athletics	4,416.72	115,906.30	111,489.58	0.00	115,906.00	0.30
Financial Services	51,914,040.33	101,197,236.48	49,283,196.15	101,197,236.48	0.00	0.00
Associate VP for Facilities Mgmt	5,271,740.54	4,995,044.45	(276,696.09)	746,725.00	1,325,415.00	2,922,904.45
Human Resources	0.00	0.00	0.00	0.00	0.00	0.00
VP Institutional Support Services	24,921,262.63	21,353,316.31	(3,567,946.32)	7,739,898.76	13,595,504.66	17,912.89
Government & Community Relations	0.00	0.00	0.00	0.00	0.00	0.00
Information Technologies	1,905,691.21	1,271,080.07	(634,611.14)	1,103,427.38	167,652.69	0.00
Administration Subtotal	85,221,349.64	129,808,400.38	44,587,050.74	110,798,886.55	16,046,965.37	2,962,548.46
Advancement	0.00	0.00	0.00	0.00	0.00	0.00
HSC Administration	235,798,400.47	221,822,836.12	(13,975,564.35)	218,858,138.12	2,922,925.00	41,773.00
School of Medicine	18,265,995.83	15,102,677.85	(3,163,317.98)	15,102,677.85	0.00	0.00
College of Nursing	1,921,270.48	2,215,783.71	294,513.23	1,975,000.00	240,783.71	0.00
College of Pharmacy	1,261,543.56	1,368,791.80	107,248.24	1,078,963.89	289,827.91	0.00
HSC Subtotal	257,247,210.34	240,510,089.48	(16,737,120.86)	237,014,779.86	3,453,536.62	41,773.00
Gallup Branch	1,736,488.68	2,040,873.93	304,385.25	0.00	2,040,873.93	0.00
Los Alamos Branch	409,658.02	338,632.46	(71,025.56)	0.00	338,632.46	0.00
Taos Branch	787,276.12	812,603.24	25,327.12	0.00	190,000.00	622,603.24
Valencia County Branch	9,468,838.59	11,898,334.38	2,429,495.79	5,708,250.46	6,190,083.92	0.00
Branches Subtotal	12,402,261.41	15,090,444.01	2,688,182.60	5,708,250.46	8,759,590.31	622,603.24
Total Plant Funds	361,182,178.44	392,214,188.52	31,032,010.08	356,949,380.60	30,617,850.00	4,646,957.92