

September 29, 2025

Dear UNM HSC Research Community:

As you may be aware, the federal government has not yet passed a federal spending bill to fund government operations after Sept. 30, 2025. Given the current political climate, a full or partial shutdown is possible. Each federal agency will likely handle the nuances of a government shutdown and determination of essential personnel differently.

The White House Office of Management and Budget [website states](#) that, “in accordance with [Circular A-11](#), agency contingency plans for a lapse in appropriations are hosted solely on each agency’s website.” On Sept. 2, the Congressional Research Service also published an [FAQ](#) on “Government Shutdowns and Executive Branch Operations.” You can read about how each agency has historically prepared for a shutdown by looking at [archived contingency plans](#). Each agency should update their contingency plans, and the HSC Sponsored Projects Office (SPO) will provide information in their weekly newsletter as the plans become available.

- [HHS Contingency Plan](#) (FY26)

In general, during a government shutdown, no new awards will be created by federal sponsors. Projects where the federal sponsor has already obligated funds will be allowed to continue spending, unless informed differently by either the agency sponsor or by the Office of the Vice President for Research. As such, these projects should continue unless advised otherwise by the federal sponsors.

Notably, we would likely not be able to receive technical assistance from federal agencies, although reporting and submission portals may remain open during a lapse in appropriations. In addition, we know from previous shutdowns that a short funding lapse (i.e., shutdown) can result in missed panels, a backlog of proposal actions at the agencies, and delays that ultimately could result in the cancellation of some research and related activities. Research agencies will not be able to begin new programs, issue new grants, enter into new contracts, or review existing applications during a shutdown.

Please continue to submit your proposals as usual unless you hear differently from a sponsor.

Here are proactive tips for October (if possible):

- Resolve pending programmatic issues with your program officials before Sept. 30, 2025, anticipating potential federal office disruptions.

- Be aware that some federal contracts contain a clause that gives the federal agency sponsor the right to order the university to stop performing work; **check with SPO** and/or your program officials to understand whether the agency is likely to exercise this right, which would impact reimbursements for expenses during the shutdown.
- Adhere to currently posted guidelines for grant submissions. Deadlines after Sept. 30, 2025, may be affected; **monitor submission portals or agency websites** for updates.
- Prepare for potential impacts on future sponsor award issuances by submitting a Request to Spend Funds (RTSF) **if supported by your department/college**.

We will continue to provide updates on how UNM HSC will be responding to the shutdown. In the event of a long duration shutdown, additional guidance will be issued.

Please direct specific proposal or project inquiries to hsc-preaward@salud.unm.edu

Respectfully,

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